

# NEW FACULTY ORIENTATION

**Thursday, August 16, 2018**

**8:00 a.m. to 4:30 p.m.**

**Wes Watkins Center**

(PLEASE PRINT OR TYPE)

Department Head \_\_\_\_\_  I plan to attend the orientation  Lunch

Department \_\_\_\_\_ Phone Number \_\_\_\_\_



**PLEASE CHECK BOX IF NO NEW FACULTY**

Circle Y if the faculty member plans to attend the Complimentary Lunch. Circle N if the faculty member does not plan to attend any orientation sessions. In the last column, circle Y if the employee will/might need a temporary parking permit for parking at the Wes Watkins Center.

**This event is for newly hired tenure track and non-tenure track (research, clinical, teaching, professional practice, and extension) faculty. Other temporary non-tenure track faculty (adjunct, lecturer, visiting) are invited to attend an alternate session on August 16<sup>th</sup> from 1:30 – 4:00, in 126 Institute for Teaching and Learning Excellence (ITLE), information on these sessions will follow. Please list all new faculty even if those individuals will not be attending the event.**

Faculty Name Last Name, First Name (PLEASE PRINT OR TYPE)	Title	Email Address	Program Area	Planning to Attend Orientation	Lunch	Parking - Wes Watkins Center Requires an OSU Faculty/Staff Parking Permit Please indicate if a temporary permit will be needed for the day.
				Y N	Y N	Y N
				Y N	Y N	Y N
				Y N	Y N	Y N
				Y N	Y N	Y N
				Y N	Y N	Y N

**REGISTRATION DEADLINE**

**JULY 20, 2018**

Mail to: Diane Jones, New Faculty Orientation Registration, 101 Whitehurst or email [diane.jones@okstate.edu](mailto:diane.jones@okstate.edu)

**\*\*Please Note: This year new faculty will have the opportunity to complete their benefits enrollment during the afternoon session of New Faculty Orientation.**