

Itinerary for Dr. Catherine (Katie) Kaukinen Finalist for Dean, College of Arts and Sciences (CAS)

As of 1/17/2019

Sunday, February 17, 2019

~ 1:35 p.m. Arrive at Stillwater Regional Airport. *Atherton Hotel shuttle available for pick-up.*

Reservations at The Atherton Hotel, OSU Student Union
Confirmation #105352216
Phone: (405) 744-6835 FAX: (405) 744-7652

3:00 p.m. Tour of Stillwater Community.

6:15 p.m. Dinner with CAS Leadership Team (DaVinci's Italian Restaurant). ---
- will meet in hotel lobby at 6:00 p.m. and return to the Atherton after dinner.

Monday, February 18, 2019

7:30 – 8:25 a.m. Breakfast with Dr. Gary Sandefur, Provost (Ranchers Club, Atherton Hotel, Student Union). *G. Sandefur will escort to 408 Whitehurst.*

8:30 – 9:00 a.m. Dr. Jason Kirksey, Vice President, Institutional Diversity (408 Whitehurst). *Will be met by R. Van Den Bussche and escorted to 203.*

9:10 – 9:55 a.m. Dr. Kenneth Sewell, Vice President for Research and President, OSU Research Foundation, and Dr. Ron Van Den Bussche, Associate Vice President for Research (203 Whitehurst). *Will be escorted to 107 by K. Sewell.*

10:00 – 10:30 a.m. President Burns Hargis (107 Whitehurst). *Will be escorted to 208 by M. Meridith.*

10:35 – 10:55 a.m. Mr. Joe Weaver, Senior Vice President for Administration and Finance, and Ms. Mary Bryans, University Budget Director (208 Whitehurst). *Will be met by J. Mendez and escorted to 201 Life Sciences East.*

11:00 – 11:15 a.m. Dean's Office Administrative Staff (201 Life Sciences East Conference Room).

11:15 – 11:45 a.m. Dr. Jeanette Mendez, Interim Dean, College of Arts and Sciences (201 Life Sciences East). *Will be escorted to 206 by T. Cushing.*

- 12:00 – 1:00 p.m. Luncheon with Undergraduate and Graduate Student Representatives (206 Life Sciences East Conference Room). *Will be escorted to 431 Murray Hall by A. Martindale.*
- 1:10 – 1:55 p.m. Departmental visit with Dr. Sharon Bird, Professor and Department Head, and Sociology faculty and staff (431 Murray Hall). *Will be escorted to 413 Student Union by S. Bird.*
- 2:00 – 2:45 p.m. Arts and Sciences Department Heads, **Discussion Session 1** (Exhibit Room 1, 413 Student Union).
- 3:00 – 3:30 p.m. Arts and Sciences Faculty, **Discussion Session 1** (Exhibit Room 1, 413 Student Union). *Will be escorted to 035 Murray Hall by -----.*
- 3:30 p.m. Break and forum preparation
- 4:00 – 5:00 p.m. Forum on “*Vision for a College of Arts and Sciences at a Land-Grant Institution.*” Dr. Keith Garbutt will serve as moderator (035 Murray Hall).
- Reception immediately following in the auditorium foyer. *Will be escorted to the Atherton Hotel by -----.*
- 6:30 p.m. Dinner with Mr. Brett Riley, CAS Lead Development Officer, OSU Foundation, and Alumni Representatives (Location to be determined). *B. Riley will meet in hotel lobby at 6:15 p.m. and return to the Atherton after dinner.*

Tuesday, February 19, 2019

- 7:30 – 8:15 a.m. Breakfast with Mr. Kirk Jewell, President, and Mr. Stephen Mason, Associate Vice President of Philanthropy, OSU Foundation (Ranchers Club, Atherton Hotel). *Will be met by K. Garbutt and escorted to 101 Whitehurst.*
- 8:30 – 9:15 a.m. Council of Deans (101 Whitehurst Conference Room). *Will be escorted to 413 Student Union by K. Garbutt.*
- 9:30 – 10:15 a.m. Arts and Sciences Department Heads, **Discussion Session 2** (Exhibit Room 1, 413 Student Union).
- 10:20 – 10:55 a.m. Arts and Sciences Faculty, **Discussion Session 2** (Exhibit Room 1, 413 Student Union).
- 11:00 – 11:45 a.m. Arts and Sciences Faculty Council (Exhibit Room 1, 413 Student Union). *Will be escorted to 412 by S. Nemeth.*

- 12:00 – 12:45 p.m. Luncheon with CAS Search and Screening Committee (Council Room, 412 Student Union). *Will be escorted to 101 Whitehurst by D. Weaver.*
- 1:00 – 1:30 p.m. Exit Interview with Provost Gary Sandefur (101 Whitehurst).
- ~ 1:45 p.m. Depart Stillwater for OSU-Tulsa campus with -----.
- 3:30 – 4:00 p.m. Dr. Pamela Fry, Provost and Vice President for Academic Affairs, OSU-Tulsa (Executive Conference Room, 2nd Floor, Administration Hall).
- 4:15 – 4:45 p.m. OSU-Tulsa Arts and Sciences Faculty, **Discussion Session** (Executive Board Room, 2nd Floor, Administration Hall).
- ~ 5:00 p.m. Depart OSU-Tulsa campus for Stillwater with -----.

Wednesday, February 20, 2019

- ~ 5:00 a.m. *Hotel check out and depart for Stillwater Regional Airport on Atherton Hotel shuttle.*
- ~ 6:00 a.m. Flight departs.

Please call Denise Weaver 744-5627, if questions arise regarding this schedule.