

Vice Provost, Division of Academic Affairs
Oklahoma State University
(Internal Recruitment – Open to Current OSU Faculty)
July 2022



Oklahoma State University is a comprehensive land-grant system, with the main campus in Stillwater, a north-central Oklahoma community with a population of approximately 49,000. Located approximately 60 miles from the Tulsa and Oklahoma City metropolitan areas, the University has a diverse student body. Of OSU's 24,500 students, approximately 23,750 are on the Stillwater campus, almost 750 at the OSU-Tulsa campus, and the remaining students are enrolled at one of OSU's three branch campuses: the Institute of Technology-Okmulgee; OSU-Oklahoma City; and the Center for Health Sciences/College of Osteopathic Medicine in Tulsa. The nine academic colleges located on the Stillwater campus include the Ferguson College of Agriculture; Arts and Sciences; Spears School of Business; Education and Human Sciences; Engineering, Architecture and Technology; Global Studies and Partnerships; Honors College; Graduate College; and Veterinary Medicine. Oklahoma State is a doctorate granting university with more than 200 undergraduate certificates and degrees and 125 graduate certificates and programs.

This individual reports directly to the Provost and Senior Vice President and will serve as a senior member of the Academic Affairs administrative team and will act on behalf of the Provost when requested. Current priorities for the Vice Provost include providing oversight to university-wide retention to graduation initiatives, academic and curricular matters, including new program and degree requests; student academic grievances; academic advising; initiatives to enhance the academic experience of students; and other duties requested by the Provost. The Vice Provost (VP) also works closely with program directors in the Division of Academic Affairs, including: the Registrar's Office, the Institute for Teaching and Learning Excellence, the University College offices for Transfer and Veteran Student Support and Pre-Professional and Concurrent Student Support, University College Advising/LASSO, Academic Services for Student-Athletes, University Assessment and Testing, Scholar Development and Undergraduate Research, the Center for Sovereign Nations and Partnerships, and the OSU Museum of Art. The VP chairs the Instruction Council, Student Academic Services Directors Council, and other working groups as needed.

QUALIFICATIONS: The successful candidate will have an earned doctorate or an appropriate terminal degree with a record of scholarly achievement in teaching and research that merits a tenured appointment at the rank of professor in an OSU academic unit; a minimum of two years of experience as an academic administrator at the department and/or college level or above at a comprehensive research university or the equivalent; a demonstrated ability to build consensus among diverse groups of constituents and to effectively communicate both in writing and orally; a demonstrated commitment to enhancing the student experience at a comprehensive land-grant, research university; and a vision for the future of undergraduate education at OSU. In addition to these proven administrative skills, the candidate should possess an established record of promoting ethical behavior and social responsibility, and a demonstrated capacity to work effectively with culturally diverse students, faculty, and staff.

APPLICATIONS: Current OSU faculty wishing to apply should submit to Dr. Stephen Clarke, Search and Screening Committee Chair, a letter of application along with a current curriculum vitae and the names and email addresses of three references the committee can contact for additional information. For full consideration, applications should be submitted online at jobs.okstate.edu, **Req 12026**, on or before **Monday, July 25, 2022**.

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