INSTRUCTION COUNCIL

MINUTES

Thursday, October 1, 2026
126 ITLE or Zoom

https://okstate-edu.zoom.us/j/93408932681?pwd=k7XfZJyUQZIDaBosY89x45j3PHDFfs.1
Meeting ID: 934 0893 2681
Passcode: 097849

9:00 a.m. – 10:30 a.m.

In attendance: Dani Bellmer, Aaron Christensen, Cynda Clary, Rachel Eng, Craig Freeman, Richard Frohock, Jami Fullerton, Ty Hawkins, Diane Jones, James Knecht, Marlys Mason, Kirsten Olds (Chair), Christine Ormsbee, Rita Peaster, Darius Prier, Carisa Ramming, Paola Sainz-Sujet, Rebecca Sheehan, Candace Thrasher, Ronna Vanderslice, Robin Wilson, Ashley Varnell.

Meeting was called to order at 9:02am.

Olds opened the meeting by thanking members, their teams, and faculty for the strong six-week grade submission rate of 99.1%. She expressed appreciation for the effort involved and noted the importance of timely grade feedback in helping students assess their progress during the remainder of the semester. Olds also thanked the colleges for submitting curricular preview plans for the upcoming OSU/A&M Board of Regents meeting.

1. **APR Low-Productivity Post-Audit Follow-Up: Next Steps for Suspension and Deletion of Identified Programs – Kirsten Olds**

Olds reminded members that colleges should begin working with academic units to initiate the formal suspension or deletion process for any programs identified for those actions in Academic Program Review (APR), low-productivity reports or post-audit reports. She emphasized the importance of following through on the actions the university indicated it would take and stated that, ideally, these program actions should be in process and completed by December so that progress can be reported to the State Regents. Hawkins asked whether there had been any updates regarding programs for which the university requested continuation or an extension rather than suspension or deletion. Olds reported that she had not yet received additional information regarding those programs and would share updates when available.

2. **Curriculum**

Course Action Summaries:
College of Veterinary Medicine

The first two actions establish new electives for DVM students, including one course that had previously been offered successfully under a zero-ending course number. The modified course actions include removing

ultrasound content from a fourth-year clinical rotation to better align the course with clinician and student needs and changing two courses from pass/fail to standard grading.

Freeman moved to approve, and Hawkins seconded. Instruction Council members approved the College of Veterinary Medicine course action summary with no opposed and no abstentions.

Program Modifications:

College of Education and Human Sciences

Undergraduate Certificate in Family Financial Planning (540)

Program deletion

- There are no students enrolled in the program
- The program will be deleted beginning with the next academic year
- Reason for requested action: Due to a lack of student interest in the program and faculty needed to support the program, the department requests to delete the program.

Undergraduate Certificate in Fashion Design: Digital Product Creation (335)

Course requirement change

- Remove DM 4810
- Add DM 4101
- Total credit hours will not change
- Reason for requested action: Updating the course number from a zero-ending to a permanent course number.

It was noted that the curriculum for the Undergraduate Certificate in Fashion Design: Digital Product Creation is being updated to reflect current industry practices, including the use of artificial intelligence in digital product creation.

Freeman moved to approve, and Hawkins seconded. Instruction Council members approved the College of Education and Human Sciences program modifications with no opposed and no abstentions.

Spears School of Business

Minor in Business Sustainability and Nonprofit Management

Change to existing minor

- Suspend the minor
- Will be reinstated or deleted in three years
- Reason for requested action: The suspension request is due to a lack of student enrollment.

Undergraduate Certificate in Finance: Commodity Trading and Risk Management (572)

Embedded in Bachelor of Science in Business Administration in Finance (446)

Course requirement change

- Remove FIN 4550
- Add FIN 3213
- Total credit hours will not change
- Reason for requested action: Replacing a zero-ending course number with a permanent course number.

Minor in Human Resource Management
Change to existing minor

- Remove MGMT 3011
- Total credit hours will decrease from 16 to 15
- Reason for requested action: To streamline courses required for minors and create additional flexibility for students.

Minor in Management
Change to existing minor

- Remove MGMT 3011
- Total credit hours will decrease from 16 to 15
- Reason for requested action: To streamline courses required for minors.

Bachelor of Science in Business Administration in Management (449)
Option suspension

- Suspend the option in Business Sustainability and Nonprofit Management
- Suspend the option in Management Consulting
- Options will be deleted or reinstated within 3 years
- Reason for requested action: The department is streamlining the Management degree.

Bachelor of Science in Business Administration in Marketing (451)
Option suspension

- Suspend the option in Marketing Communications Management
  - Option will be deleted or reinstated within 3 years
  - Reason for requested action: The option is being suspended due to low enrollment.
- Suspend the option in Marketing Research and Analytics
  - Option will be deleted or reinstated within 3 years
  - Reason for requested action: The department is streamlining the Marketing degree.

Undergraduate Certificate in Sports Marketing and Revenue Generation (388)
Course requirement change

- Remove MKTG 4813
- Add MKTG 3473
- Remove the list of guided electives and allow students to select 6 hours of any MKTG electives
- Total credit hours will not change
- Reason for requested action: To streamline course offerings and allow students additional flexibility.

Freeman moved to approve, and Hawkins seconded. Instruction Council members approved the Spears School of Business program modifications with no opposed and no abstentions.

3. Other

Hawkins asked whether future university APR deadline communications could incorporate internal college deadlines, noting that doing so within the College of Arts and Sciences had significantly improved awareness of the APR process and expectations. Members briefly discussed how colleges establish and communicate their own internal APR timelines.

Olds then provided an update on the current APR cycle. She explained that there had been discussion at the Oklahoma State Regents for Higher Education (OSRHE) about changing the required APR form in conjunction with statutory changes mandating five-year reviews. Following leadership changes and conversations with

constituent institutions, OSRHE determined that institutions may continue using their existing APR forms. Olds noted that the portal had opened and that OSU can use the same form used during the previous cycle. Because more than 100 programs were reviewed last year to bring the university into alignment with the five-year review schedule, only approximately 40 programs are due for review this year, including approximately 19 in the College of Arts and Sciences.

Meeting was adjourned at 9:18am.

Minutes were recorded by Ashley Varnell.