

INSTRUCTION COUNCIL

MINUTES

Thursday, May 2, 2024

126 ITLE or Zoom

<https://okstate-edu.zoom.us/j/96284911705?pwd=bkITQk5Kc08ydC9GVXJnU2FLaTg0Zz09>

PASSCODE: 596082

9:00 a.m. – 10:30 a.m.

In attendance: Laurie Beets, Larry Burns, Kyndal Campbell, Aaron Christensen, Cynda Clary, Andrew Doust, Craig Freeman, Richard Frohock, Jami Fullerton, Jeff Hartman, Diane Jones, James Knecht, Marlys Mason, Chris Ormsbee, Rita Peaster Carisa Ramming, Jerry Ritchey, Adrienne Sanogo, Rebecca Sheehan, Candace Thrasher, and Chris Francisco, Chair.

1. **Certificates Requiring a Bachelor's Degree – Chris Francisco**

There have been in-depth discussions between Academic Affairs, Registrar's Office, Institute for Teaching and Learning Excellence, Admissions and Institute for Research and Analytics regarding a greater emphasis on certificates. Currently, there are several certificates that require a bachelor's degree that may not truly require a bachelor's degree. C. Francisco encouraged Instruction Council (IC) members to review their lists of certificate requirements to remove the bachelor's degree requirements if possible. Which certificates do we want students to apply to directly? Most of our existing certificates do not fall into that category. Workforce certificates may be developed that would be available for direct application, however at this point the large majority of our certificates are not available for direct application.

2. **General Education Assessment – Chris Francisco**

As part of our assessment and what is expected from The Higher Learning Commission (HLC), C. Francisco is working with the Committee for the Assessment of General Education (CAGE) and University Assessment and Testing (UAT) trying to make sure we evaluate a random selection of artifacts in the assessment process. This spring we are focusing on diversity, and as in the past, we will be requiring people to participate if they are selected. We will not be requiring everyone to gather artifacts, just a random sample will be asked. The penalty for failure to cooperate could result in that course not receiving its general education designation. As part of our assessment to show our accreditors, this information is vital and artifacts are required. IC members have asked to be notified regarding any request for artifacts. Reminder emails would be helpful.

3. **Revised General Education Designations - Chris Francisco**

C. Francisco expressed his appreciation regarding the tremendous amount of work that has gone into the revised general education designations, with a big thanks to Tammy Mix who headed the General Education Working Group (GEWG). Major changes are as follows:

- Q – Quantitative from Analytical and Quantitative
- G – Global Competencies from International and requirement switched from 1 course to 3 credit hours
- D – Diversity requirement switched from 1 course to 3 credit hours
- F – Fine Arts – new designation providing another dimension to include fine arts, foreign language or creative writing. Not a requirement but students can complete their GenEd hours with these hours.
- Issues:
- F designation – Oklahoma State Regents for Higher Education (OSRHE) has never allowed studio and performance-based courses to be included within the general education designation. However, there is a

distinction - OSRHE will allow a course with studio / performance-based elements as long as that content is under 50% of the course content. The institution makes the determination as to what that percentage is. The focus of the course must be more theoretical according to OSRHE. C. Francisco encouraged IC members to see this concession as a win and move forward with it, while Academic Affairs moves forward with arguing for removing restrictions entirely. C. Francisco went on to say – he would like to start with these courses that have less than 50% of the performance/studio-based content, assess them, emphasize all the learning outcomes from these courses. This will give a much more powerful argument to the State Regents staff if we have that assessment data that proves we are meeting learning outcomes with these courses that have just under 50% performance/studio-based content.

- 25% requirement for diversity and global designation competencies must be focused on present day; the previous requirement was 50% of competencies was focused on present day. All the courses that do not meet the 25% threshold can still meet the Humanities designation or Social Science designation. The intent was meant to help.
- One topic of conversation within the GEWG is the writing requirement for the “H” and “S” designation and the desire to accept other avenues of communication:
 - Writing requirement
 - Oral requirement
 - Visual requirement
 - Courses would need to meet one of those requirements, and not just the writing requirement. All three types of communication are important for our students to master.

Motion was made by A. Sanogo and seconded by M. Mason to endorse the general education revised designations, and Instruction Council members approved.

Update on the General Education Trail Solicitations:

- Recruited group of faculty to review proposals (faculty who have served on General Education Advisory Council, General Education Task Force and/or General Education Working Group) – this group is currently in the review process
 - Place trail proposals in tiers
 - proposed trail is ready to go in the first round of submissions
 - proposed trail has good potential for the next round of submissions
 - proposed trail needs work
 - Write brief comments
- Academic Affairs team to review
- Early next week proposed trails ready to go and proposed trails with potential will be reviewed by IC members for feedback
 - Is this trail feasible?
 - Does this trail conflict with other things going on?
 - Is this trail consistent with what we want to see in GenEd?
- Appreciation to IC members for cooperation with this process

4. Curriculum

Information Items Only:

Course Deactivations:

ANTH 4883 – Comparative Cultures

SOC 4850 - Internships in Sociology

Course Action Summaries:

**OKLAHOMA STATE UNIVERSITY CURRICULAR REQUESTS FROM THE
COLLEGE OF ARTS & SCIENCES Date: SPRING 2024 – April 18, 2024**

PRESENT	PROPOSED	PRESENT	PROPOSED	PRESENT	PROPOSED	ACTION SUMMARY
PREFIX/NUMBER		TITLE		ACTION		
New Course					<u>New Course Descriptions:</u>	
	TH 1403		Musicianship for the Singing Actor I		<p>This course develops core musical skills that actors need for interacting with a score-based art form. Topics include critical listening, aural skills, and improvisation as well as reading and writing musical notation. Focusing on practical needs in the industry, students develop skills in keyboarding, conducting, and audio production.</p> <p>Total Credit Hours: 3 LEC/TH</p> <p>Total Contact Hours: 3 LEC/TH</p> <p>Prerequisite(s): Theatre major, Musical Theatre Major</p>	New Course
	TH 1413		Musicianship for the Singing Actor II		<p>This course builds advanced musical skills following the basics acquired in Musicianship for the Singing Actor I. Students learn sight-singing, ensemble collaboration, back-phrasing, and recitative. Focusing on practical needs in the industry, students develop skills in keyboarding, conducting, and audio production.</p> <p>Total Credit Hours: 3 LEC/TH</p> <p>Total Contact Hours: 3 LEC/TH</p> <p>Prerequisite(s): TH 1313 Musicianship for the Singing Actor I</p>	New Course

	TH 3203		Musical Theatre Vocal Styles I		<p>This course explores the musical features and vocal styles represented in early 20th century Musical Theatre literature including operetta, Golden-Age, and musical comedy. Core topics include tone, diction, phrasing, and vibrato as well as the physicality and movements associated with a style period. Students apply these styles and techniques to their own performance. The course includes critical viewing and listening of musical theatre repertoire.</p> <p>Total Credit Hours: 3 LEC/TH</p> <p>Total Contact Hours: 3 LEC/TH</p> <p>Prerequisite(s): TH 1403 or Instructor Permission</p>	New Course
	TH 3233		Musical Theatre Vocal Styles II		<p>This course explores the musical features and vocal styles represented in the second half of the 20th century musical theatre literature, extending to contemporary works, including rock, pop, country, and folk. Core topics include tone, diction, phrasing, and vibrato as well as the physicality and movements associated with a style period. Students apply these styles and techniques to their own performance. The course includes critical viewing and listening of musical theatre repertoire.</p> <p>Total Credit Hours: 3 LEC/TH</p> <p>Total Contact Hours: 3 LEC/TH</p> <p>Prerequisite(s): TH 1403 or Instructor Permission</p>	New Course
Modifications						

SOC 3133		Racial and Ethnic Relations		The historical and sociological dimensions of race and ethnicity in global society and understanding of the controversies and conflicts that race and ethnicity have generated in the global experience. Previously offered as SOC 2133.	This course examines causes and dimensions of racial inequalities in American society, with special emphasis on intersectional, social psychological, organizational, and institutional processes.	Course Description
SOC 3993		Sociology of Aging		Sociological problems of aging, including the analysis of the behavior of the aged within the framework of social institutions.	Sociological perspectives on aging, including the analysis of the social behaviors across all stages of the life course from birth to death.	Course Description
SOC 4043		Gender and Work		One upper division course.	None	Prerequisite
SOC 4133		Social Research Methods		SOC 1113 and SOC 3113.	SOC 1113. Past completion of or concurrent enrollment in SOC 3113.	Prerequisite
SOC 4213		Sociology of Sexualities		Junior standing or consent of instructor.	None	Prerequisite

Motion was made by C. Clary and seconded by J. Fullerton to accept the above-mentioned College of Arts and Sciences course actions, and IC members approved.

**OKLAHOMA STATE UNIVERSITY
CURRICULAR REQUESTS FROM THE COLLEGE of Engineering, Architecture and Technology
Date: 04/29/24**

PRESENT	PROPOSED	PRESENT	PROPOSED	PRESENT	PROPOSED	ACTION SUMMARY
PREFIX/NUMBER		TITLE		ACTION		
<u>NEW COURSE</u>						
	ARCH 1211		Introduction to Architectural Studies		Catalog description: An introduction to the professions of architecture, architectural	New course

			Abbreviated title: Intro to Architectural Studies		engineering, and architectural related design. No degree credit with credit in ARCH 1112. Total Semester Credit Hours: 1 (LEC/TH 1) Total Contact Hours: 1 (LEC/TH 1) Mutually exclusive course: ARCH 1112.	

Motion was made by A. Doust and seconded by A. Sanogo to accept the above-mentioned College of Engineering, Architecture and Technology course action, and Instruction Council members approved.

**OKLAHOMA STATE UNIVERSITY
CURRICULAR REQUESTS FROM THE COLLEGE OF Spears School of Business Date: 4-5-24
PREVIOUSLY TABLED at the 4-18-24 Instruction Council meeting**

PRESENT	PROPOSED	PRESENT	PROPOSED	PRESENT	PROPOSED	ACTION SUMMARY
PREFIX/NUMBER		TITLE		ACTION		
<u>NEW COURSES</u>					<u>New Course Descriptions:</u>	
FIN 4713		Real Estate Valuation & Appraisal			Prerequisite: FIN 3713. This course introduces students to the real estate valuation process for both residential and income-producing properties. The course begins with a review of real property interests, the economic foundations of value, and the market in which real property interests are traded. Students will also learn real estate valuation techniques and tools, including highest and best use analysis as well as the income, sales comparison, and cost approaches to value. The course highlights the function of valuation within the broader real estate market and explores strengths and weaknesses of traditional ap	New course

Motion was made by A. Doust and seconded by A. Sanogo to accept the above-mentioned Spears School of Business course action, and Instruction Council members approved.

Program Modifications:

Ferguson College of Agriculture

Crop Science, PHD (056)

Course requirement change

- Clarifying degree requirements for post-baccalaureate (78 hours) and post-masters (48 hours).
- Reason for requested action: To correct catalog degree pages and align requirements for Crop Science and Soil Science doctoral degrees.
- Total credit hours will be reduced from 90 to 78 for post-baccalaureate. Total credit hours will not change for post-masters.

Soil Science, PHD (187)

Course requirement change

- Clarifying degree requirements for post-baccalaureate (78 hours) and post-masters (48 hours).
- Reason for requested action: To correct catalog degree pages and align requirements for Crop Science and Soil Science doctoral degrees.
- Total credit hours will be reduced from 90 to 78 for post-baccalaureate and 60 to 48 hours for post-masters.

Motion was made by A. Sanogo and seconded by A. Doust to accept the above-mentioned Ferguson College of Agriculture program modifications, and Instruction Council members approved.

College of Arts and Sciences

Hispanic and Latin American Studies, Minor

Change to existing minor

- Updating
- Reason for requested action: To align minor requirements with similar minors in the department
- Total credit hours will decrease from 23 to 21

Mathematics, Minor

Change to existing minor

- Add MATH 3013
- Decrease electives from 12 to 9 credit hours
- Total credit hours will not change
- Reason for requested action: To remove a hidden prerequisite for most upper-division MATH courses

Multidisciplinary Studies, BA (443)

Multidisciplinary Studies, BS (442)

Multidisciplinary Studies: Business Essentials, BA (443)

Multidisciplinary Studies: Business Essentials, BS (442)

Multidisciplinary Studies: Pre-Law, BA (443)

Multidisciplinary Studies: Pre-Law, BS (442)

Degree name change

- Change degree name from Multidisciplinary Studies to Interdisciplinary Studies

- Reason for requested change: Changing degree name in anticipation of creating a new Department of Interdisciplinary Studies.

Program requirement change

- Remove AMST 4973 and add A&S 3710 as alternate to A&S 4013

Neuroscience, Minor

Change to existing minor

- Remove HHP 4063
- Add HHP 4064
- Reason for requested action: Updating curriculum based on course number change
- Total credit hours will increase from 24 to 25

Sociology: Applied Sociology, BA (258)

Sociology: Applied Sociology, BS (184)

Option deletion

- Delete option in Applied Sociology
- Teach-out plan: One student is currently enrolled in the option and has been notified by email that it is being phased out. They have been provided with comparable options they can select from.
- Reason for requested action: Two core courses (SOC 3953 and SOC 4850) are not available

The Art and Science of Critical Thinking, Minor

New minor

- Reason for requested action: To prepare students to make good personal, academic, and professional decisions.
- Total credit hours: 18

Motion was made by C. Clary and seconded by J. Fullerton to accept the above-mentioned College of Arts and Sciences program modifications, and Instruction Council members approved.

College of Education and Human Sciences

Educational Psychology: Educational Psychology, MS (068)

Degree requirement change

- Make GRE or MAT scores optional for admission
- Reason for requested action: To remove potential barriers to admission

Motion was made by C. Freeman and seconded by M. Mason to accept the above-mentioned College of Education and Human Sciences program modification, and Instruction Council members approved.

Spears School of Business

Accounting: Financial Reporting and Auditing, MS (002)

Degree requirement change

- Remove the GMAT requirement
- Reason for requested action: To allow a more holistic admissions process.

Course requirement change

- Remove ACCT 5103

- Change ACCT 5994 to ACCT 5980
- Increase guided electives from 3 to 6 credit hours
- Reason for requested action: To provide students with additional flexibility
- Total credit hours will not change

Inclusive Leadership, Graduate Certificate, New

New program request

- Reason for requested action: To provide students with a basic understanding of inclusive leadership and serve as a recruiting tool for the MBA program.
- Total credit hours: 12

Real Estate and Property Management, BSBA, New

New program request

- Reason for requested action: To prepare students with the knowledge and skills needed to work in the real estate and property management industry, including residential, commercial, and industrial properties.
- Total credit hours: 120

Motion was made by C. Freeman and seconded by C. Clary to accept the above-mentioned Spears School of Business program modifications, and Instruction Council members approved.

5. Other

- Prior to this IC meeting, C. Francisco submitted the latest copy of the OSRHE policy revisions to IC members with a request for review and feedback. He will compile feedback to submit to the State Regents.

Meeting was adjourned at 9:52am

Minutes were recorded by K. Campbell