

INSTRUCTION COUNCIL

MINUTES

Thursday, July 1, 2021
ZOOM Conference Call
9:00 a.m. – 10:30 a.m.

In attendance: Bruce Benjamin, Larry Burns, Cynda Clary, Leslie Evans, Richard Frohock, Jami Fullerton, Diane Jones, James Knecht, Marlys Mason, Christine Ormsbee, Kyndal Roark, Adrienne Sanogo, Randy Seitsinger, Candace Thrasher, Jean Van Delinder, Tom Wikle and Chris Francisco, Chair.

1. Fall GEAC membership discussion – Chris Francisco

This is a proposed interim measure for General Education Advisory Council (GEAC) membership that would be in effect until we can approve a broader revision of the GEAC document. The goal is to have something consistent with GEAC's proposal, which already has GEAC and Faculty Council approval, but that Instruction Council also supports. Hence it focuses only on adding voting members for the D and the I areas, where there seems to be consensus, leaving everything else as it has been in the past. Additionally, it does not change anything in GEAC's proposal for the D and I representatives except to clarify that Instruction Council selects the D representative from among the nominations from diversity-focused academic programs. Consistent with GEAC's proposal, the D and I representatives may be from any college.

7.01. GEAC is composed of one faculty representative from the Ferguson College of Agriculture; Spears School of Business; College of Education and Human Sciences; and the College of Engineering, Architecture and Technology. The College of Arts and Sciences has one representative for the humanities, one for social sciences, and one for natural sciences and analytical & quantitative thought. Instruction Council selects one representative for diversity from among the nominations from diversity-focused academic programs (e.g., Africana Studies, American Indian Studies, Gender and Women's Studies), and the School of Global Studies and Partnerships selects one representative for the international area. One representative is appointed by Faculty Council. Representatives from the administration of the College of Arts and Sciences, University Assessment and Testing, and Institutional Diversity serve as non-voting ex-officio members. The Vice Provost for Undergraduate Education serves as chair of GEAC.

Motion was made by J. Fullerton and seconded by T. Wikle to accept the above-mentioned interim measure for GEAC membership, section 7.01 as written above, and approved.

2. Curriculum

1) Information Item Only:

N/A

2) Course Actions Exceptions:

N/A

3) Program Modifications:

College of Arts and Sciences

Master of Science in Statistics, 192

Course requirement change

- Remove STAT 5013
- Increase electives from 3 to 6 credit hours

- The proposed change is requested to allow students additional flexibility.
- No courses will be added and no courses will be deleted.
- Total credit hours will not change.

Motions was made by C. Clary and seconded by A. Sanogo to accept the College of Arts and Sciences program request with above-mentioned modifications, and approved.

College of Education and Human Sciences

Bachelor of Science in Human Sciences in Design Housing and Merchandising, 050

Course requirement change

- Fashion Design and Production option
 - Remove DHM 4893
 - Require DHM 4453
 - The proposed change is requested because DHM 4893 is no longer offered in the course rotation.
 - No courses will be added and one course will be deleted.
 - Total credit hours will not change.

Minor in Recreation Management and Recreational Therapy

Change to existing minor

“Select 6 hours of RMRT electives (one course must be 4000 level, no credit for Leisure / Activity courses) in consultation with RMRT faculty or Education and Human Sciences Advisors”

Motions was made by R. Seitsinger and seconded by M. Mason to accept the College of Education and Human Sciences program requests with above-mentioned modifications, and approved.

3. Other

- a. C. Francisco announced that 204 Whitehurst is not available to be reserved for Fall 2021 for in person meetings, so IC may continue to meet with zoom. Members expressed their desire to meet in person. Other locations will be researched for availability.
- b. L. Burns explained that the STAR advising system will be going offline as of April, 2022. A team of people worked to find a replacement for the STAR system as well as a customer relationship management (CRM) software that could be used for all current students. SLATE was chosen to be the product for the CRM and will also replace STAR. There will be several changes regarding advising, marketing and communication. There will be an advisory committee that will help with the implementation of the new CRM. Representatives will be sought from all academic colleges, the professional advising group, marketing communications, IT and IRA. A new director of the University CRM will be announced within the new few days. The first order of business is to work on rebuilding the academic alerts before the Fall 2021 semester begins. STAR will still be operational this fall and advising will still be processed through STAR, with the goal of having Spring 2022 appointments completed in the new system. Training will be offered during the Fall 2021 semester to prepare for the transition. A team of people outside the advising arena have been hired to implement this new program. We will continue with updates as progress is made. First Year Success (FYS) will pilot the program, followed by other groups chosen by the advisory group. For further details / questions, please contact L. Burns.
- c. There was discussion regarding the continuation of the COVID management database and how we might continue with the organized system to keep track of students with COVID. Initial discussions are taking place, but nothing has been confirmed. As the Delta variant is progressing there are concerns about the Fall. As a University we want to make sure that we are able to know which students need help.

Meeting was adjourned at 9:21am.

Minutes were recorded by K. Roark.