

INSTRUCTION COUNCIL

MINUTES

Thursday, December 5, 2019

204 WH

8:30 a.m. – 10:30 a.m.

1. Curricular Requests

College of Agricultural Sciences and Natural Resources

Course Actions

Motion was made to accept the College of Agricultural Sciences and Natural Resources course action requests, and approved.

College of Arts and Sciences

Course Actions

Motion was made to accept the College of Arts and Sciences course action requests with the exception of SOC 2243 tabled course, and approved.

College of Education, Health and Aviation

Course Actions

Discussion -

Motion was made to accept the College of Education, Health and Aviation course action requests, and approved.

College of Engineering, Architecture and Technology

Course Actions

Discussion – R. Frohock requested that ARCH 2001, 2111 and 2211 be combined to ARCH 2890 or 3890 for the Honors add on courses. R. Seitsinger requested that those courses be tabled for further discussion between CEAT and Honors.

Motion was made to accept the College of Engineering, Architecture and Technology course action requests with the exception of CET 3213, ARCH 2001, ARCH 2111 and ARCH 2211 tabled courses, and approved.

College of Human Sciences

Course Actions

Discussion -

Motion was made to accept the College of Human Sciences course action requests with the exception of FFP 2003 and NSCI 3993 tabled courses, and approved.

Spears School of Business

Course Actions

Discussion – HTM 1113 course title was changed to “Fundamentals of Culinary Production”.

Motion was made to accept the Spears School of Business course action requests with the exception of all tabled undergraduate ECON courses – 1113, 2103, 3423, 3513, 3613, 3713, 4213, 4223, 4643, 4913, and approved.

Graduate College

Course Actions

Motion was made to accept the Graduate College course action requests, and approved.

Global Studies

Course Action

Motion was made to accept the College of Global Studies and Partnerships course action requests, and approved.

Honors College

Course Actions

Discussion – Clarification was provided regarding Honors add-ons. R. Frohock explained that Honors will pay the fee to replace a faculty member who teaches Honors course to the department, as well as paying the faculty member a stipend.

Motion was made to accept the Honors College course action requests, and approved.

Center for Veterinary Medicine

Course Actions

Discussion – Vet Med is restructuring the 4th year program (clinical year) so that the rotations are going from 3 weeks to 2 weeks. Every course number for every rotation needed to be changed. Technically, the new courses listed are not new courses – just new numbers.

Motion was made to accept the Center for Veterinary Medicine course action requests, and approved.

Center for Health Sciences

Course Actions

Motion was made to accept the Center for Health Sciences course action requests with the exception of the tabled courses HCA 6013 and 6053, and approved.

2. Other

- C. Clary added that the CASNR discussion with SSB has lead to a future course action form that will make a change to the intro Agricultural Economics course to add the mutually exclusive attribute.
- C. Ormsbee reminded Instruction Council that I-Clicker provided a pilot of their system in many of the OSU orientation classes earlier this fall. I-Clicker is an automated student response system that will track students attending class - with a question and when answered the system automatically takes attendance. The new goal is to target additional spring classes specifically with large enrollment. C. Ormsbee asked IC member to think about classes within their specific colleges that would prove effective. Faculty will need to be willing to deal with the setup of the system. C. Ormsbee will email a description of what will be required of the faculty to all IC members following the meeting. The raw data that is collected is given to Institutional Research and Information Management (IRIM) for retention predictions. This system has potential, but it is

not without flaws. The technology will never be perfect. M. Mason informed IC members that several faculty within Spears School of Business (SSB) have moved to Top Hat for their automated student response system. C. Ormsbee explained that a committee, comprised of faculty, students and staff has been assembled to look at the different student response systems. Her concern is that Top Hat duplicates many features that Canvas offers and by utilizing Top Hat, we would basically be expecting students to buy two systems that perform the same functions.

- J. Mendez mentioned that we received a response from the State Regents and are expected to provide assessments on standalone certificates for the 5-year review. Annual assessments are not needed. Colleges who wish to prepare annual assessment for their certificates will proceed as usual. It would be helpful to develop guidelines for these certificate assessments. R. Chung recommended that a discussion in Assessment and Academic Improvement Council (AAIC) might be helpful with developing guidelines.
- J. Mendez announced that the Retention to Graduate Committee will be co-chaired by herself and Dr. Doug Hallenbeck. One of her goals within this committee is to address the group of students on academic probation and what OSU is doing to support these students while on probation. Careful attention needs to be given regarding additional barriers such as fees or courses, but at the same time OSU needs to provide them with the resources the students need to be successful. M. Wikle with First Year Success / University College mentioned the UNIV course that was previously provided, but advisors / faculty lost interest in promoting the course. J. Mendez clarified that if this is the avenue chosen, the students would be required to take the course. She further explained that her desire is for Academic Affairs to proactively address this population by helping to facilitate and be a resource for this group of students. There was further discussion that this is more of an individual plan for each student on probation.
- Registrar's Office has recently reassigned duties within their office. Tuition appeals will now be sent to Academic Affairs office, and C. Thrasher will be overseeing the process.

Meeting was adjourned at 9:55 a.m.

Minutes were recorded by K. Roark