

INSTRUCTION COUNCIL

MINUTES

November 29, 2018
204 Whitehurst
8:30 a.m. – 10:30 a.m.

In attendance: Laura Belmonte, Bruce Benjamin, Chad Blew, Aaron Christensen, Cynda Clary, Richard Frohock, Margi Gilmour, Jeff Hartman, Diane Jones, James Knecht, Marlys Mason, Christine Ormsbee, Shiretta Ownbey, Rita Peaster, Kyndal Roark, Adrienne Sanogo, Randy Seitsinger, Candace Thrasher, Jean Van Delinder and Pamela Fry, Chair.

1. RPT Programs – Christine Ormsbee

C. Ormsbee reported that ITLE is developing an annual series on reappointment promotion and tenure. The planning committee for this series will need Instruction Council (IC) representation. Committee members to date are as follows: Christine Johnson, Mindy McCann. Other suggestions were discussed: interdisciplinary programs – J. Van Delinder, Tom Wikle and Extension – Randy Taylor. C. Ormsbee is hopeful to offer this program spring 2019.

C. Ormsbee detailed the Early Career Program. ITLE provides 3 research sessions and 2 RPT sessions within the Early Career Program. This type of program is very helpful in promoting collaboration among the different colleges. The program is offered to any new faculty (first, second and third year) every fall semester.

R. Seitsinger mentioned the Untenured Faculty Organization (UFO). This program was very successful – a group of about 75 members that are still active. UFO was an informal group that met for happy hour once a week. This organization also encouraged collaboration between colleges.

New Faculty Orientation is in the process of being re-organized. There have been discussions for how to deliver the new program, possibly a two-day workshop, more conference style, with keynote speakers and breakout sessions. C. Ormsbee mentioned that she has been working with HR to possibly consider online delivery of their portion of NFO.

2. Curriculum Requests:

College of Agricultural Sciences and Natural Resources

Course Action Requests

L. Belmonte, College of Arts and Sciences (CAS), expressed concern with content overlap of AGED 6222. Discussion will be needed before further action can take place.

Motion was made to accept the College of Agricultural Sciences and Natural Resources course action requests with the exception of the tabled AGED 6222, and approved.

College of Arts and Sciences

Course Action Requests

J. Van Delinder, Graduate College, expressed concern regarding ASL3723, ASL3823, ASL4353. C. Clary, College of Agricultural Sciences and Natural Resources (CASNR) expressed concern regarding MICR2123 (prerequisites were confusing) and BIOL5403 (CASNR professor with questions). Discussions will be needed before further action can take place.

Motion was made to accept the College of Arts and Sciences course action requests, with the exception of the tabled ASL3723, ASL3823, ASL4353, MICR2123 and BIOL5403, and approved.

Spears School of Business

Course Action Requests

C. Clary mentioned consideration of Shannon Ferrell's Ag Law course as an added prerequisite for LSB4013 – Law & Social Media. L. Belmonte mentioned a concern MKTG 4623 and 5623 – does not appear that anyone reached out to the graphic design department. M Mason explained that the specified courses are commonly used in marketing programs across the country. She agreed to reach out to Graphic Design interim department head, Jennifer Borland.

Motion was made to accept the Spears School of Business course action requests, and approved.

College of Education, Health and Aviation

Course Action Requests

President's Leadership Council (PLC) courses were discussed - 2 credits in the fall and 1 credit in the spring. C. Clary added as a point of information regarding SMED 5333 that 4-H has a number of informal STEM programs with significant curriculum and materials. C. Clary requested that the Higher Education & Student Affairs (HESA) department head touch base with Agricultural Leadership (AGLE) department head regarding mutually exclusivity. Discussions will be needed before further action can take place.

Motion was made to accept the College of Education, Health and Aviation course action requests, with the exception of the tabled HESA3013, and approved.

College of Engineering, Architecture and Technology

Course Action Requests

R. Seitsinger mentioned the late addition engineering survey course to the course action requests. There are prerequisite changes due to the changes in the math courses. There was also discussion regarding the introduction to the engineering of coffee course. It might be helpful to cross list it as an Honors course as well. CEAT and Honors will follow up with the details.

Motion was made to accept the College of Engineering, Architecture and Technology course action requests, and approved.

School of Global Studies and Partnerships

Course Action Requests

TABLED ALL until the 12-12-18 Instruction Council meeting. CASNR will be discussing their Masters of International Ag Program with Global Studies the week of 12-4-18.

P. Fry announced as an FYI – Global Alliance will be relocating to the OSU-Tulsa campus. They are not an academic entity, however the connections made between them and OSU could prove to be very helpful in the future.

Graduate College

Course Action Requests

Motion was made to accept the Graduate College course action requests, and approved.

Center for Health Sciences

Course Action Requests

Motion was made to accept the Center for Health Sciences course action requests, and approved.

Honors College:

Course Action Requests

Motion was made to accept the Honors College course action requests, and approved.

College of Human Sciences

Course Action Requests

Motion was made to accept the College of Human Sciences course action requests, and approved.

College of Veterinary Health Sciences

Course Action Requests

C. Clary requested that discussions be held between College of Veterinary Health Sciences and Biochemistry and Molecular Biology department regarding the ITOX 5203 and 5103 and VBSC 5103 before approving.

Motion was made to accept the College of Veterinary Health Sciences course action requests, with the exception of the tabled ITOX5203, ITOX5103, and VBSC5103, and approved.

3. Other

- a. P. Fry thanked the associate deans for their thorough review of the many course actions.
- b. P. Fry thanked D. Jones for her management of the course action process.
- c. C. Ormsbee offered a Canvas update to IC. ITLE will continue to provide 3x per week trainings – two face-to-face and one webinar - presenting to 60-70 faculty per week.

- i. 165 faculty have signed up to pilot the program.
 - ii. Email to students in December and then again in January – six how-to videos
- d. C. Blew discussed an issue regarding Federal Financial Aid. A working group has been developed to review the course deviation process. Courses at OSU that begin or end within two weeks of the normal term dates are considered standard term classes by the federal government. Anything else is considered a non-standard term class with a different set of regulations that govern how aid is administered to students in those classes. When dealing with these courses, the Office of Scholarships and Financial Aid (OSFA) loses all efficiencies of being able to process students in groups because everything must be performed manually. This may also affect students' Pell grants, and the way the financial aid is distributed. The way the regulation reads – if a student has the possibility of taking one of the non-standard term classes, then all those students must be processed in the non-standard term regulations for their entire education career. There are two options: discontinue allowing the non-standard term classes or commit more resources to OSFA office.
- e. P. Fry reminded members of the EAB consultation group visit to campus 11-30-18 – Stillwater a.m. and Tulsa p.m. She is hopeful that this presentation will help strategizing efforts at OSU.
- f. P. Fry announced that the Seniors of Significance event reception is scheduled for 11-29-18 at 6:00 p.m. Each college has at least one recipient.

Meeting was adjourned at 9:55 a.m.

Minutes were recorded by Kyndal Roark