

**INSTRUCTION COUNCIL
MINUTES
June 16, 2016
204 WH
9:00 – 10:30 a.m.**

1. Implementation of New Degree Plans – Gary Sandefur

Provost Sandefur noted that as a result of the recently streamlined general education requirements for undergraduate degree programs, conversations took place with key individuals, including the Council of Deans and the Oklahoma State Regents for Higher Education, to see if eligible students could move to the new 2016-2017 degree sheets to allow as many students as possible to benefit from these changes. Normally new degree sheets become effective beginning with the Fall term, but this early effective date allows Summer 2016 graduates to use the new degree sheets without waiting for a Fall 2016 graduation date. Communications will be going out this summer to these students and their degree progress could be reevaluated to see if they would graduate sooner. As a result of the early implementation of the new degree plans, efforts are underway to inform students of the possibility of summer graduation. Dr. Sandefur wanted to express his appreciation for everyone's efforts with this initiative.

2. Faculty Council Recommendation: Undergraduate Research Transcript Designation – Pamela Fry

Dr. Fry noted that the documents in the handouts are the original Faculty Council recommendations asking for revisions to the Undergraduate Research Transcript designation. It was believed that the effort had not been promoted as it could have been and that the policy was too restrictive. The revisions are suggested to attempt to relax some requirements. This initiative is directed by a representative committee and overseen by the Director of Scholar Development and Undergraduate Research. Dr. Garbutt asked for consideration to blend efforts from the Honors College and Scholars Development and Undergraduate Research. Dr. Garbutt would also like confirmation on the definition of the peer review conference. Dr. Fry asked members to share some recommendations and Dr. Garbutt and Dr. Ownbey will meet with Dr. Doust to discuss.

Tabled. Next agenda.

3. Academic Integrity Forms – Candace Thrasher

Candace noted that she would appreciate members' feedback in regard to the revisions to the Academic Integrity forms. A summary is listed below:

- The Academic Integrity Inquiry form has been revised to include a statement asking that the Academic Affairs Office be notified before issuing an admonition.
- The Admonition Form has been revised to include instructions to notify Academic Affairs of an admonition and send a copy of the form to the Academic Affairs Office. The wording "violation" was changed to "penalty" and the signature line is to include "Facilitators Printed Name".
- The Resource List has been revised to include two new statements: 1) Records of Admonitions are kept in the Office of Academic Affairs and could negatively affect the adjudication of any subsequent violations of Academic Integrity that are reported, and 2) Multiple academic integrity violations could result in suspension from the University.
- The Academic Integrity Violation Form has been revised to include the levels of the violations in the sanction area. "Print Facilitators Name" has been added to the signature lines and a request to copy Academic Affairs has been added.

Members endorsed the revised changes.

4. Timeline for Annual Curriculum and Publications Changes for Academic Year 2017-2018 – Pamela Fry

Dr. Fry asked members to review the due dates and share comments. It was suggested that the timeline didn't appear accurate and Diane will review the document.

5. Course Deactivation/Reactivation Request

Deactivations:

(Informational Item)

PLNT 1223 – Plants, Genes & the Consumer

PLNT 3782 – Seed Technology

PLNT 4673 – Cropland Ecosystems

PLNT 4772 – Oilseed, Pulse & Mucilage Crops

PLNT 4783 – Cotton Production

PLNT 5112 – Herbicide Fate in the Environment

PLNT 5443 – Advanced Genetics

PLNT 5452 – Cytogenetics

PLNT 5863 – International Agricultural Research Systems

SOIL 4563 – Dynamics of Wetland, Forest & Rangeland Soils

SOIL 4913 – Animal Waste Management

SOIL 5453 – Soil & Water Quality in Bioenergy Feedstock Production Systems

SOIL 5613 – Laboratory Methods of Soil, Plant & Environmental Analysis

SOIL 5990 – Soil Physical Analysis

CIVI 4913 – Groundwater Hydrology

Reactivations:

CIVI 4913 – Groundwater Hydrology

6. Other

July 1st Instruction Council meeting has been cancelled

Members asked if the University could go to a semiannual curricular process and it was noted that this has been under consideration but it might be best to wait until after CourseLeaf is implemented.