

INSTRUCTION COUNCIL

MINUTES

April 1, 2016

204 Whitehurst

9:00 – 10:30 a.m.

Present: Cynda Clary, Bruce Crauder, Pam Ehlers, Leslie Evans, Karen Flaherty, Keith Garbutt, Sarah Gordon, Diane Jones, Bavette Miller, Shiretta Ownbey, Chris Ross, Raman Singh, Andrea Skimbo, Celeste Taber, Candace Thrasher, Jean Van Delinder, and Pamela Fry.

Dr. Fry began the meeting by stating that Dorlana Crowell will be sending a Doodle Poll to schedule the first annual University College Council meeting. Two DSAS representatives will be needed for the Council along with the Instruction Council members. Dr. Fry asked for the name of an undergraduate student that the members would want to recommend serving on the University College Council. She asked that members send an email or let her know after the meeting.

1. Career Services Engagement Plan – Pam Ehlers and Andrea Skimbo

Dr. Pam Ehlers and Andrea Skimbo discussed the Career Plan (handout). The Career Plan came about after a discussion that Dr. Fry and Dr. Ehlers had, and Dr. Fry suggested it would be nice to have a career development plan to go along with the four-year plans. Dr. Ehlers put together a committee made up of career consultants from the colleges. The College of Arts and Sciences already had a career plan, so theirs was used as a starting point for all colleges. Andrea noted that the purpose of the document is to keep consistent messages in all colleges for career planning. The document can be accessed on the website hireosugrads.com and then by clicking on Faculty/Staff. The Career Plan and the four-year plan are to accompany the student wherever he/she goes. The Career Plan can be made more discipline specific. Dr. Fry suggested that the document be shared with all instructors of the first-year seminar. Members were asked to send any feedback on the Career Plan document to Andrea Skimbo.

2. Curricular Requests:

College of Arts and Sciences

AMERICAN STUDIES, BA (416)

Program Modification: Option Addition

Option Addition: Pre-Law

The College of Arts and Sciences requests the option addition in order to give American studies students a pre-law path to graduation.

Motion passed.

BOTANY, MS (032)

Program Modification: Change of Program Name

Change of Program Name to: Plant Biology

The College of Arts and Sciences requests the program name change as the name Plant Biology is a more modern and explicit name for the degree and this change aligns the degree name with the departmental name.

Motion passed to table this item.

GEOSPATIAL INFORMATION SCIENCE, BS (510)
Program Modification: Program Requirement Change

The College of Arts and Sciences requests the program requirement changes to align the degree sheet with the University's 30-10 General Education initiative.

Motion passed.

AMERICAN SIGN LANGUAGE, MINOR
New Minor

Motion passed.

3. Proposed UAR Updates to Reflect Banner Processes – Celeste Taber

Dr. Celeste Taber discussed her handout, the "Summary of Proposed University Academic Regulations Changes Related to Banner Implementation." Dr. Taber discussed the differences in terminology that came about due to Banner implementation. Her summary pertained to proposed updates to the University Academic Regulations published in the 2016-17 *OSU Catalog*. Dr. Taber noted that in section 6.11 Honor Rolls, she recommends getting rid of the summer honor roll as no one in the Big 12 offers summer honor roll. Also, the student will need to complete at least 12 earned hours. Dr. Taber noted that the Graduate College insert regarding not earning two degrees in the same major is pending and has not been approved and will be added after approval. Another item is the request to the State Regents from Admissions to record testing grades before earning 12 credit hours. Dr. Fry noted that this had been delayed a little but should be in route today. There were also some terminology changes under sections 6.2 and 6.4 regarding grade definitions. Dr. Fry suggested that Total Transfer GPA, Overall GPA, and Total OSU GPA be put on the agenda for discussion at a later time. It was noted that Candace Thrasher had reviewed the policy with regard to academic reprieve and academic forgiveness in mind. Dr. Taber noted that the revisions will also require approval from DSAS, Faculty Council, and Deans Council. Dr. Fry stated that in a couple of weeks or so Candace Thrasher will be bringing how to interpret the details of the Academic Integrity admonition option to the group.

Motion passed.

4. Discussion of Possible Course Action Exception (CHS) – Bavette Miller

Bavette Miller stated that eight course action forms were added that no one realized had been added for the Athletic Training Program at CHS. Last week it came to light that the additional eight were not duplications and had not gone forward. The Athletic Training Program has their accreditation coming up next spring. The course actions were approved as HHP 5000 level courses, and they need them to be changed to the new MAT prefix. In

two courses, the amount of credit hours for each is changing. Dr. Fry asked if the group would be willing to entertain approval of the course actions for vote at the next meeting. Bavette noted that students are not currently enrolled in the courses being changed. Members approved.

5. Other

Dr. Fry stated that they have had the first kickoff meeting of the Director, Scholar Development and Undergraduate Research search committee. Their goal is to have candidates to campus during dead week or finals week. Once a director is in place, a faculty fellow model will be brought forward.

It was noted that the 30-10 items are at the State Regents' and it is not known if they will make the April OSRHE agenda.

Dr. Taber stated that she has received a schedule for the DegreeWorks implementation. Tentatively, Tuesday, Wednesday, and Thursday, the last week of April, there will be all day sessions. This will be the DegreeWorks decision planning visit. Darlene Hightower has indicated that one to two persons from each college will need to be involved.

Recommended participants are those who work on graduation clearance and who are leaders in DegreeWorks implementation, etc. Dr. Taber indicated that Darlene Hightower will need the names of those attending and that she will be happy to get names to Darlene from the group. Also, Dr. Taber stated that she will send an email to the group with the information for the three-day event.

Adjourned: 10:25 a.m.

The minutes were recorded by Dorlana Crowell.