

INSTRUCTION COUNCIL

MINUTES

March 26, 2015

204 Whitehurst

Present: Celeste Campbell, Bruce Crauder, Karen Flaherty, Keith Garbutt, Susan Johnson, James Knecht, Bavette Miller, Chris Ormsbee, Shiretta Ownbey, Rita Peaster, Chris Ross, Raman Singh, Jean Van Delinder, Leslie Evans, and Pamela Fry.

1. Banner update – Rita Peaster

Rita noted that the Registrar's Office and other key groups are in the process of a multiple institutional setup in regards to the Banner implementation. Currently a basic shell of the catalog data, as well as some faulty and general person data, is being created and prepared for migration into Banner. The mapping and programing is also being initialized. Undergraduate Admissions is beginning a series of testing next week. Mock one testing will be a partial test and a more complete Mock two test will occur in May. The Center for Health Sciences and OSU will be set up separately in Banner. Rita said that Banner has twenty screens to store course attributes, therefore there will be a need to translation of course information from SIS into Banner. Changes need to be made to the course descriptions to prepare for eventual implementation of Degree Works and CourseLeaf, including moving prerequisites to the bottom of the course description and ensuring that a complete course prefix and number are used every time a course is referenced in the description. In late Summer and early Fall there will be a need to visit with departments to disseminate a proposed plan for reviewing and validating the updated course information in Banner. Members asked how this will affect the CourseLeaf implementation and it was noted that the merger of CourseLeaf will now have to follow the Banner implementation due to the nature of the programs.

2. Curricular Requests

College of Arts and Sciences

**MATHEMATICS, BS (141)
Program Modification: Option Addition**

Option Addition: Applied Mathematics

The option, proposed by the OSU Department of Mathematics, will prepare students to bridge the gap between mathematical knowledge and the ability to apply that knowledge in various disciplines.

3/6/15 - Members tabled pending discussions between the College of Agricultural Sciences and Natural Resources and the College of Arts and Sciences.

3/10/15 – A revised program modification was received with the addition of Agricultural Economics courses.

3/26/15 – Members approved.

Spears School of Business

**HUMAN RESOURCE MANAGEMENT MINOR
Change to Existing Minor**

3/6/15 - Members tabled the Human Resource Management Minor changes pending further discussions with the Spears School of Business and OSU-Tulsa.

3/26/15 – Members approved.

College of Human Sciences

NUTRITIONAL SCIENCES MINOR Change to Existing Minor

Members approved.

3. **Official Standard Class Meeting Times: Proposed Modifications for Tulsa Classes – Celeste Taber**

Dr. Taber referred to the “Official Class Time Schedule for Course Offerings” handout used for class scheduling. The class times are approved and scheduled to provide optimal scheduling for students and optimal utilization of classroom space. The common exam times are kept consistent. Tulsa already has a “Graduate and Tulsa Classes” standard meeting time from 4:30 – 7:10 pm. Tulsa proposes adding a MW 3:00 – 4:15 pm and TR 3:00 – 4:15 pm standard meeting time for Tulsa classes only and an additional 5:30 – 8:10 pm graduate and Tulsa classes only standard meeting time. Dr. Johnson noted that the proposed standard meeting times would allow more flexibility for the Tulsa classes and the new weekly evening meeting time would accommodate students that work and are unable to attend the regular class periods.

Members approved.

4. **University College Update – Pamela Fry**

Dr. Fry noted that transfer, concurrent enrollment and veterans P-12 councils will be housed in the University College. Members were encouraged to express an interest to serve on the screening committees. Missy has revised some marketing materials to announce the changes about University College Advising and LASSO services. Dr. Fry will soon schedule the University College Council. Dr. Fry noted that there is a wonderful opportunity to assist student veterans through this initiative. The Education Advisory Board (EAB) wants to work with OSU in order to merge the EAB system with the STAR system. An individual will need to be identified to be the EAB point person to oversee the predictive analytics. Members are to let Dr. Fry know if they have someone in mind.

5. **Advisor Survey Update – Pamela Fry and James Knecht**

It was noted that 18,000 surveys of advisors were sent to students on March 23rd and 900 student responses have been received so far. James noted that students have until April 3rd to respond. Dr. Fry wanted to thank James Knecht and Steve Brown for their efforts in this endeavor.

6. **Other**

Dr. Fry noted that in regards to the OSU/NOC remedial course offerings, there is a proposal to change title and description of “UNIV 0113 – Developmental Science Process Skills” reading remediation to include scientific reasoning to replace the science remediation. Members didn’t appear to have any objections to the proposal but didn’t agree that there should be two of OSU’s courses matching up with only the one NOC course. It was noted from DSAS members to keep the UNIV 0143 on the books for the reading only remediation. This would not become effective until Spring 2016

Dr. Fry noted that Dr. Ormsbee recently sent out an announcement for a MOOC course competition. Dr. Ormsbee noted that the terminology “MOOC” will be going away and the process will now be called “Open Course”. Dr. Ormsbee noted that they plan to offer two new “Open Course” offerings, one the Fall 2015 and one in Spring 2016. This is a university-wide effort and each college or school has been asked to submit one proposal. The “Open Course” proposals are due via email on April 17th. Proposal selection and notification will occur around May 1st as the course production will begin in May. Dr. Ormsbee has invited Rob Reynolds, the Academic Officer of NextThought, to visit campus on April 3rd from 1:15 -2:30 p.m. in room 126 Institute for Teaching and Learning Excellence (ITLE) to talk about what makes an open course offering successful. Dr. Ormsbee noted that they have space for seven individuals from each college. Dr. Ormsbee noted that a video producer, designer, graphic artist, and animator will be provided for the course development by ITLE. Dr. Fry noted that in relation to the “Open Course” process, there has been an expressed interest in offering interdisciplinary courses on personal and

financial literacy. Members asked who would own the contents of these courses and it was noted that OSU would have ownership. Members responded that online offerings in relation to ownership of the courses are changing and Dr. Ormsbee noted that that she would talk with the Provost about this issue.

Dr. Fry plans to share the Fall 2016 implementation timeline for the 30-10 general education changes on a future agenda.

Adjourn: 10:19 a.m.