

**INSTRUCTION COUNCIL**

**MINUTES**

**March 6, 2015**

**204 Whitehurst**

**Present:** Raj Basu, Celeste Campbell, Bruce Crauder, Steve Damron, Karen Flaherty, Keith Garbutt, Susan Johnson, James Knecht, Bavette Miller, Chris Ormsbee, Shiretta Ownbey, Raman Singh, Richard Shepard, and Pamela Fry.

**Members unanimously voted to recognize and honor Dr. David Thomson's many years of service and commitment to Instruction Council and the College of Engineering, Architecture and Technology.**

**1. Curricular Requests**

**College of Arts and Sciences**

**BIOLOGICAL SCIENCE, BS (030)**

**PHYSIOLOGY, BS (164)**

**ZOOLOGY, BS (210)**

**Program Modification: Program Requirement Changes**

Program Requirement Change: Decrease in total credit hours.

Biological Science: from 124 to 120

Physiology: from 127 to 120

Zoology: from 127 to 120

Oklahoma State University, Department of Integrative Biology, proposes to decrease the total credit hours towards graduation.

Members approved.

**MATHEMATICS, BS (141)**

**Program Modification: Option Addition**

Option Addition: Applied Mathematics

Oklahoma State University, Department of Mathematics, requests the option addition as there is a national concern directed toward mathematics preparation. The option will assist students in bridging the gap between students' mathematical knowledge and the ability to apply that knowledge in other disciplines.

Members tabled pending discussions between the College of Agricultural Sciences and Natural Resources and the College of Arts and Sciences.

**Spears School of Business**

**HUMAN RESOURCE MANAGEMENT MINOR**

**INTERNATIONAL BUSINESS MINOR**

**Changes to Existing Minor**

Members tabled the Human Resource Minor changes pending further discussions with the College of Business and Tulsa.

Members approved the International Business Minor.

**2. Student Survey of Instruction (SSIs) – James Knecht**

James noted that there has been paper Student Survey of Instruction (SSI) for many years and the focus is to go to an online survey that will eventually consolidate all of the student surveys of instruction across

campus. University Assessment and Testing is piloting a program called Class Climate by Scantron. This program has the capability to allow areas to generate their own reports. The surveys can be delivered in a variety of ways, results can be received within a few days, and surveys can be accessed through D2L as well as email. For the pilot, the surveys are available for two weeks. Dr. Ownbey noted that Human Sciences took part in the first half of the pilot and the overall results were positive. Members asked if a text option for notification would be available, and it was noted that this could potentially be an option. Dr. Fry asked members if this should be introduced to Faculty Council. Dr. Fry noted that the questions used in the survey would remain the same as the current paper SSIs until such time that new content can be decided on and approved by Faculty Council. Endorsement today would be to approve a recommendation for Dr. Fry and James to meet with Dr. Carol Jones of Faculty Council about the program. Members approved the endorsement.

**3. Hybrid/Blended Courses – Celeste Taber**

Dr. Taber noted that there has not been a systematic process for the hybrid/blended courses. Dr. Taber provided some definitions of hybrid/blended course offerings. Members suggested changing some of the wording for the definitions. It was agreed that the definitions should not be based by the percentage of online only class participation. Dr. Taber noted that only one school in the Big 12 defined these types of classes on a percentage bases. Dr. Ormsbee noted that her group plans to discuss expectations for quality instruction for these types of courses.

**4. Course Exception Evaluation Guideline – Celeste Taber**

Dr. Taber noted a recent modification to the document that guides the requests for course exceptions. For supplemental/outreach courses, approvers should first determine whether the course meets policy criteria for such course offerings. Dr. Fry indicated the related policies would be reviewed at a later time.

**Adjourn:** 10:20 a.m.