

**INSTRUCTION COUNCIL
MINUTES
December 17, 2015
204 Whitehurst**

Present: Cynda Clary, Bruce Crauder, Karen Flaherty, Keith Garbutt, Sarah Gordon, Susan Johnson, Diane Jones, James Knecht, Lance Millis, Shiretta Ownbey, John Romans, Chris Ross, Celeste Taber, Jean Van Delinder and Pamela Fry.

1. Pending Curricular Requests

College of Agricultural Sciences and Natural Resources

Course Actions

- AG 1011 - Members tabled pending an agreement on the title of the course. 12/9/15 – Communications were received to change the title of the course to “CASNR First Year Seminar”.
- AG 3733/AMST 3733/HIST 3803 – Members noted that the descriptions need to match as the courses are considered equivalent and changes were made to the course actions.

Members approved.

**AGRONOMY, MINOR
Change to Existing Minor**

Members approved.

College of Arts and Sciences

Course Actions

- GEOG 3990 – Members asked if the title should be changed to “Geography Teaching Practicum” and the change was made to the course action.
- PSYC 1111 – The title of the course was modified to “Succeeding in Psychology”.
- GEOG 3213 – Members asked if Strategic Communications had any objections to the offering and it was noted that the course was reviewed by the College Curricular Committee and Strategic Communications had no concerns.

Members approved.

College of Education

Course Actions

- CIED 4813 and 4823 – Members tabled pending communications between A&S and the Foreign Language. 12/9/15 – Communications were received with no objections to the offerings.
- CIED 5810 – Members also asked that the Art Department be contacted to assure that there are no objections. 12/9/15 - Communications were received with no objections to the offering.
- NURS 3000, 3013, 3025, and 3033 - Members tabled the nursing courses as the courses do not have prerequisites and it was advised to add prerequisite for these courses. 12/9/15 – Prerequisites were added to the nursing courses.

Members Approved.

College of Engineering, Architecture and Technology

Course Actions

- Tabled all new PETE courses, as well as the course modification ENGR 4303 to PETE 4303, pending discussions with Geology.
12/11/15 – Geology had no objections to the new PETE course offerings or to the course modification, ENGR to PETE 4303.

Members approved.

College of Human Sciences

Course Actions

- DHM 1101, 4051, 4071, 4091, and 4141 – members requested a modification of the titles.
12/13/15 – revised titles received. (see below)
- HDFS 5233 - Tabled pending communications between the Psychology Department and Human Development and Family Science. (see below)

Course Prefix & Number	Initial Proposed Titles	Revised Titles Proposed	Notes from Faculty	Course Description Changes
DHM 1101	Introduction to Wicked Problems	Wicked Problems of Industrial Practice	Faculty emphasized that “Wicked Problems” is an academic term that is very important to sustainability education and using the term and helping students become familiar with the term is important.	An overview of the complex and seemingly unsolvable and ever-evolving environmental and social issues (wicked problems) of today’s industrial practice. A brief introduction to sustainable design theory is also provided. (CH 1: LEC) Level: UG
DHM 4051	Biomimicry	Biomimetic Industry Practices		
DHM 4071	Communicating Sustainable Goodness	Communicating Sustainable Practices		
DHM 4091	Waste=Food	Sustainable Material Flows		
DHM 4141	Life Cycle	Life Cycle		

	Analysis	Analysis in Design and Merchandising		
HDFS 5233	Infant Mental Health		At request of A&S, emailed Psychology Dept. Head. We have not received any feedback. 12/14/15 – Dept. Head emailed departmental curricular committee.	

Members approved.

Spears School of Business

Course Actions

- EEE 3503 – Members asked if the title “Making Things” could be changed.
12/11/15 – Department is changing the title to “Designing, Prototyping, and Testing Creative Products”.
- BAN 5521 – Members asked for communications from Geography assuring that there are no objections to the offering.
12/10/15 – Communications received from Geography that there were no objections to this course offering.
- MSIS 5683 – Members asked for communications from Computer Science assuring that there are no objections to the offering.
12/10/15 - Communications received from Computer Science that there were no objections to this course offering with suggested changes. Changes were made to the course action form and supplemental form.

Members approved.

2. Special Fees – Pamela Fry

Dr. Fry stated that this is an opportunity for input regarding special fees and there will be another opportunity for input directly with your dean. Dr. Sarah Gordon gave an overview of the requested UAT fee increase. Sarah noted that there is no record of the testing fee ever being raised. They are requesting that the fees be increased. Dr. Celeste Campbell asked if courses listed in the course column could be moved to the comments column to be less confusing. Dr. Chris Ross indicated that he will consult with student leadership regarding CVHS fees and will revise form before it is submitted to OSRHE.

Members endorsed.

3. Expansion of the University Syllabus Attachment Draft for IC Review – Pamela Fry

Dr. Fry explained that the idea of creating a University Syllabus Attachment came from a Big Ideas Group consisting of the Provost, Alumni Association President, OSU Foundation President, and executive level members from different entities that meet on a regular basis. Dr. Lee Bird contacted Dr. Fry, Dr. Jennifer Borland, and Dr. Stephen Clarke and asked for their input on how to get faculty to be more knowledgeable on services to direct students to. Kathryn Gage from Student Services has put together a syllabus attachment with a list of services and contacts numbers. This is an initial effort at having an organized list. Dr. Fry asked the group to send their suggestions for revisions to her by the holiday break. Faculty Council will need to approve the final version. This will be an addendum to the syllabus attachment. They are looking at getting this in place by April for the summer and fall syllabus attachment. Dr. Fry will work with Candace Thrasher on the revisions to get it in place. It was requested that Diane Jones send a Word version of the attachment.

4. University Scholars Program – Keith Garbutt

Dr. Keith Garbutt gave an update on his University Scholars Program proposal. Since the last meeting Dr. Garbutt had talked with Steve Damron regarding the proposal. Dr. Garbutt opened the floor for discussion of the concept and asked if the colleges are interested. He asked if the colleges would be interested in trying one model or both models. Offering an enhanced program could result in more students choosing OSU. Dr. Ownbey noted that it would be beneficial to have some element to tie the students to the college – a dean's lunch with students or some other similar type activity was suggested. It was noted that the colleges would need to know how this could be financed during times of budget cuts. Dr. Garbutt stated that we should do a pilot version as soon as we can. He noted that if a college is interested in starting a pilot program that discussions could begin between him, the college, the dean, and the provost to get the program promoted in the spring to recruit students in the fall. Dr. Garbutt needs to know from the group whether the colleges are interested and whether we want to try one model or both models. Dr. Fry suggested scaling back the complexity of the special programming to maybe a speaker series with internal speakers and Dr. Garbutt reporting back to the group in January.

5. College Online SSIs – James Knecht

James Knecht noted that today was the day that faculty will be receiving their online SSI reports. The coordinators will also be receiving their reports. An overall college summary will be given to the colleges. The responses rates have been between 38 – 41 percent. There will be some revisions made for next semester following this initial run.

6. Course Deactivation/Reactivation Request Reactivation: HIST 3523 – History of South Asia 1200-1947

7. Other Advising Survey Handouts

A list of advisors and a list of undergraduate advisement survey questions were provided. James asked for an updated list of advisors that the colleges want included. He also asked when would be

a good time, March or April, to conduct the survey. He requested that the names of the advisors be sent by the end of January.

Dr. Celeste Campbell thanked IC for their efforts in getting instructors to get their grades in on time. This time there was an all-time high of over 113,000 grades submitted.

Adjourned: 10:23 a.m.

The minutes were recorded by Dorlana Crowell.