

# INSTRUCTION COUNCIL

## MINUTES

October 15, 2015

204 Whitehurst

**Present: Raj Basu, Cynda Clary, Karen Flaherty, Keith Garbutt, Sarah Gordon, Susan Johnson, James Knecht, Shiretta Ownbey, Rita Peaster, John Romans, Chris Ross, Raman Singh, Celeste Taber, Isabel Medina Keiser, Ken Clinkenbeard, Lee Bird, John Mark Day, Leon McClinton, and Bruce Crauder (chair).**

**1. John Mark Day and Leon McClinton – Lee Bird**

Dr. Bird wanted to introduce Dr. John Mark Day, Director of Leadership and Campus Life, and Dr. Leon McClinton, Director of University Housing. Dr. Bird also handed out the "Guide for Faculty and Staff" titled "Dealing with Students in Distress" and noted that if anyone has any questions or needs additional information to contact Student Affairs.

**2. Options for Faculty Grading Authority in Banner – Rita Peaster**

Rita noted that this has been discussed in prior meetings. This has to do with options for faculty grading authority. The choices were: (1) only the primary instructor has grading authority, (2) grant grading authority to all instructors of record, and (3) grant grading authority to all instructors of record except for those identified with a non-grading authority faculty attribute. With option three, an instructor with a non-grading authority attribute would be unable to enter grades for any class in which he/she is an instructor. This information would roll from semester to semester. It was thought that the maintenance of option three, if selected, would be at the department and college level to maintain and change the grading authority. Rita noted that this would have to be explored. Rita thought that the second option might be the easiest but the decision is up to members. Members endorsed option three.

**3. Banner Update – Rita Peaster**

Rita noted that their office is currently creating the Fall class schedule by scratch for Fall 2016. The first round of mock testing will be run the first of December and the second round of mock testing will occur in February. Also the first round of converting of academic history has been completed and the second round, of four, will occur soon. Some training sessions have been scheduled for November for department heads and department head assistants and the goal for the training will be to prepare individuals for the classroom scheduling drafting process.

**4. Course Action Approval:**

**UNIV 0153 – Critical Content Reading & Scientific Reasoning**

Members approved.

**5. ADA Accommodations – Isabel Medina Keiser**

Isabel Medina Keiser, Coordinator of Student Disability Services, noted that this is intended to inform members of the services offered by the Office of Disability Services. Isabel noted that 54 million Americans have disabilities and there is a 20% chance that anyone could become disabled. The Office of Disability Services' job is to assure that students with disabilities receive the help they need while attending OSU. It was said that there are more student with ADHD and mental problems. If a student mentions that they have a disability, please refer the student to their office. Isabel said that their office also works with NOC students. Members asked if their office dealt with just students with long term illnesses or can they assist students with a short term illnesses as well and Isabel noted that students with long term issues are counseled by her office but not short term issues. In regards to the handout, members asked why there were more students needing this service in the Fall and asked do these students leave? Isabel noted that this could possibly be due to psychological issues resulting from transitioning from high school to college which the students are not reporting and are not asking for accommodations. It may also be that students may not need the accommodations as much once acclimated to the university setting. Dr. Ross noted that presently the Center for Veterinary Sciences has some

students with some very significant disabilities and wondered why those students and not using the accommodations available to them and it was noted that the students are probably dealing with their disabilities and may not need the services. Isabel noted that a complete evaluation can be provided to a student at the Counseling and Counseling Psychology Clinic for \$300. If members are dealing with students with disabilities, please contact their office. Isabel noted that if a student has disabilities their office will send the appropriate paperwork with the student describing the disability and what type of accommodations should be provided or allowed. Members asked that the student cell phone numbers be added to the testing process and information. Dr. Gordon noted that students are to schedule their tests 24 hours in advance. It was noted that the Office of Disability Services also works with the Graduate College. Isabel noted that their office can provide presentations to areas if requested and her office has pamphlets available as well. Isabel noted that there are other conversations which she would like to share to the group at a later date.

## 6. Curricular Requests

### College of Agricultural Sciences and Natural Resources

#### **AGRIBUSINESS, BS AGRI SCI & NAT RES (263)**

##### **Program Modification: Option Deletion**

Option deletions: (1) Finance, (2) Management, and (3) Marketing

The College of Agriculture Sciences and Natural Resources request the option deletions as the options were created to facilitate students receiving minors in those area. OSU has changed minor requirements so that a student can no longer declare a minor in the area of an option; therefore, students now enroll in the Agribusiness major without an option or enroll in the minor.

Members approved.

#### **ANIMAL SCIENCE, BS AGRI SCI & NAT RES (018)**

##### **Program Modification: Option Deletion**

Option deletion: International

The College of Agriculture Sciences and Natural Resources request the option deletion due to lack of enrollment in the option for the past three years.

Members approved.

### College of Education

#### **APPLIED EXERCISE SCIENCE, BS**

##### **New Program**

The College of Education proposes Bachelor of Science in Applied Exercise Sciences as it recognizes the multiple opportunities for the exercise sciences professionals and experts in the field are expected to be in high demand.

Raj would encourage offering more classes in Tulsa as this could potentially be a great opportunity to students in Tulsa.

Members approved.

#### **PHYSICAL EDUCATION, BS (239)**

##### **Program Modification: Program Requirement Change**

Course requirement change

The College of Education requests the program modification to assist in achieving accreditation expectations and to provide students with more practical teaching experiences.

Members approved.

**CAREER AND TECHNICAL EDUCATION, BS (196)**  
**Program Modification: Option Deletion and Other Degree Program Modification**

Option deletions: (1) Business and Information Technology, (2) Health Occupations Education, (3) Marketing Education Certification, (4) Technology Education, and (5) Technical and Industrial Education  
The College of Education requests the option deletions and other degree program modification as the options are being deleted in order to consolidate information on to one degree sheet.

Members approved.

**7. Course Deactivation/Reactivation Requests  
(Informational Item Only)**

**Deactivation Requests:**

**VMED 7611 – Applied Pharmacology**

**VMED 7621 – Problem Solving in Internal Medicine**

**VMED 7622 – Problem Solving in Internal Medicine**

**VMED 7672 – Swine Production and Diseases**

**VMED 7751 – Poultry Medicine and Diseases**

**VMED 7752 – Applied Bovine Nutrition**

**VMED 7851 – Advanced Small Animal Neurology**

**VMED 7702 – Whales and Dolphins**

**VBSC 5554 – Bacterial Pathogenesis**

**VBSC 5702 – Whales and Dolphins**

**8. Other**

**30 – 10 Update**

The 30-10 degree sheets have been received in Academic Affairs.

**Adjourn: 10:10 a.m.**