

**INSTRUCTION COUNCIL
MINUTES
February 19, 2015
204 Whitehurst**

Present: Celeste Taber, Cynda Clary, Bruce Crauder, Bob Davis, Karen Flaherty, Keith Garbutt, Susan Johnson, James Knecht, Bavette Miller, Chris Ormsbee, Shiretta Ownbey, Chris Ross, Raman Singh, Jean Van Delinder, and Pamela Fry.

1. Online Education at OSU – Chris Ormsbee

Dr. Ormsbee noted that in the next months she will be working with stakeholders across the campus to develop a central mission, guidance, and resources for online education at OSU. The first order of business was to improve the OCAMPUS website and a web design has been created and the outreach areas have reviewed the website twice. The web design it is being coded and put in draft form. The draft of the web design will be shared with members. This website will not take the place of the outreach office's websites but will serve as a directional website providing information about online education opportunities at OSU and other helpful information regarding online resources for students. Dr. Ormsbee asked members to share any suggestions. Dr. Ormsbee noted that some of the topics being discussed included how to be an online student at OSU, providing student assistance with marketing, and offering online tutoring resources. The intent is to give online students more resources similar to resources available to students on campus. Dr. Ormsbee noted her office is working on another initiative in regards to the MOOC program. It was noted that the MOOC program platform will run about \$20,000 to \$25,000 per year per course and it is noted that the MOOC staff were good to work with. The MOOC course offered this spring has good campus enrollment that could offset some of the development expense. The plan is to develop two more MOOCs in the 2015-2016 school year. Dr. Ormsbee wants to create a selection committee to identify the two courses using an RFP process. The subject matter for this credit course must have a broad appeal and the course can be an existing course. Dr. Ormsbee would like to create a selection committee to discuss future offerings and Dr. Van Delinder, Dr. Clary, and Dr. Ormsbee agreed to participate. Dr. Ormsbee noted that other representation would include individuals from Faculty Council and the outreach areas. A request for proposals will be developed with specified guidelines. Dr. Fry noted that there needs to be discussions regarding online offerings and the approval process. Members asked about online evaluation process and Dr. Ormsbee noted that an online evaluation is being developed to include a "quality matters" approach to the process.

2. Proposal for a Common University-Wide Number for Honors Add-On Courses – Keith Garbutt

Dr. Garbutt noted that his area intends to offer Honors one hour add-on courses. The one hour course add-ons will be attached to regular three credit hour courses and allow the instructor flexibility. The plan is to restrict the Honors contracts to the 3rd and 4th years where they are productive and meaningful and initiate the one hour add-on course offerings to replace contracts for the first two years thereby improving the quality of the Honors experience for students in their early career in Honors. It is proposed that a common course number 1890 be established for the Honors add-ons and would be used for Honors offerings for all disciplines involved. The benefits of this process would include decreasing duplication of effort, a clearer identification of Honors courses for students, and it may simplify the reporting of the Honors courses as DegreeWorks is implemented. Members asked to review a template for the Honors add-on courses and this will be shared in a future meeting. Dr. Garbutt welcomes any suggestions.

3. Advisor Survey – James Knecht

James noted that he is bringing the topic of the Advisor Survey back to members. In previous discussions it was suggested to upload advisor photos and include a listing of students' college/major information to help insure the accuracy of the student evaluating the correct advisor. James noted that the campus identification photos can be available for this cause. James asked if this option should be available for all colleges participating or leave it as an option per unit as there were concerns from members of DSAS. James noted that the list of the student's assigned advisors could be added to survey. It was asked if the students could choose their major first, then select the advisors. James doesn't feel that there is enough time to build additional functions in the survey at this time but could work on additional functions at a later date when there is more time. DSAS felt the best time to send out evaluation of advisors is December. Members agreed to have the survey open for the two weeks after spring break in March. It was decided colleges/units could choose whether or not they wanted to use the photos at this time, and they would each indicate their preference to James by the deadline to submit the names of advisors who would participate in the survey.

4. University College Update – Pamela Fry

Dr. Fry noted that several offices for the University College will be located in the basement of the Student Union.

5. General Discussion about Current and Future Initiatives at OSU – Pamela Fry

Dr. Fry handed out the freshman retention by college and the overall retention was 81.7%, an increase of approximately 3%. Dr. Fry shared the freshmen enrollment trends and a breakdown on enrollments from feeder schools. Dr. Fry said that supplemental instruction is a national trend and has been effective in dealing with students who need remediation and asked members to consider offering more supplemental offerings.

Adjourn: 10:30 a.m.