

**INSTRUCTION COUNCIL  
MINUTES  
December 18, 2014  
204 Whitehurst**

**Present: Celeste Campbell, Cynda Clary, Bruce Crauder, Bob Davis, Cheryl Devuyst, Karen Flaherty, Keith Garbutt, Bavette Miller, Shiretta Ownbey, Chris Ross, Jean Van Delinder, and Pamela Fry.**

**1. Curricular Requests**

**College of Agricultural Sciences and Natural Resources**

**AGRICULTURAL EDUCATION, BS AGRI SCI & NAT RES (007)  
Program Modification: Option Deletion**

Option Deletion: Horticulture Double Major

The College of Agricultural Sciences and Natural Resources at Oklahoma State University requests the option deletion due to low enrollments. New options have been created for student interested in teaching school based agriculture education.

Members approved.

**College of Human Sciences**

**NUTRITIONAL SCIENCES, PHD  
New Program**

The College of Human Sciences at Oklahoma State University requests a new PhD in Nutritional Sciences. The doctoral degree for Nutritional Sciences has been offered as an option under the PhD in Human Sciences since 1978. This request to transition from an option to a stand-alone doctoral program in Nutritional Sciences is based on the significant growth and transformation of the Nutritional Sciences doctoral program and the need to advance the program's national and international reputation. The strategic focus of the doctoral program will be training future national and international leaders in the field of nutrition for careers in academia, industry and government.

Members Approved.

**2. Proposal to Discontinue Production of Class Schedule PDF – Celeste Campbell**

The Registrar's Office used to print the class schedule book, than an online posting of the class schedule was made available as a PDF on the Registrar's Website. The class schedule contained the class schedules as well as the exam schedules, building abbreviations, etc. Today the best source of course information is SIS, and the other information that was in the class schedule book has been incorporated into the Registrar website. Members noted that it is important for students to be able to locate this information online as students have difficulties finding information about their exams, etc. Dr. Fry commented that it might be beneficial for faculty and students to be able to view a webpage dedicated to this type of information. Dr. Campbell will create a draft of this information for members review.

Members agreed with the proposal to discontinue the Class Schedule PDF but asked that the non-course information be posted in a user friendly site.

**3. Evaluating Inclusion of Cumulative GPA on the OSU Transcript – Celeste Campbell**

Dr. Campbell noted that as OSU transitions to Banner there are not enough areas available to store all of the different levels of a student's GPA for transcript purposes. Dr. Campbell asked members if the cumulative GPA was used frequently by other areas. Dr. Campbell noted that the Honors College used the cumulative GPA but Dr. Garbutt stated that other honors units at other universities do not use the cumulative GPA and their office has decided to discontinue using the cumulative GPA. The cumulative graduate/retention GPA will suffice. The College of Arts and Sciences also expressed some concern as the professional schools their own calculations of cumulative GPAs in the admission process, which may or may not be the same as OSU's cumulative GPA. Dr. Campbell researched other institution's processes in regards to the cumulative GPA and a common practice is to display on the transcript a single cumulative GPA equivalent to our cumulative grad/ret GPA. The cumulative GPA information could be displayed in the degree audit or in reports that can be generated from Banner.

**4. Setting the Agenda for Spring 2015 – Pamela Fry**

Dr. Fry noted that there will be new positions will be created for the OSU Student Success Collaborative units and Dr. Fry will send out the position descriptions once they have been finalized.

**5. University College Update – Pamela Fry**

The proposal was approved in the A&M Board meeting and Dr. Fry is working on space for this unit. A University College Council will be created and will work on details for the University College with the Associate Deans.

**6. Course Deactivation/Reactivation  
(Informational Item)**

**Reactivation**

HIST 3473 – British Empire and Commonwealth of Nations

**7. Other  
(Informational Item)**

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The Finish Orange event went well and Dr. Fry thanked Dr. Devuyst for her work on the project. The Articulation agreements ares with OSU's largest feeder school involving approximately 500-600 students per year.

It was noted that there will be Banner training for advisors on January 21 and 22 which will focus on DegreeWorks , Student Educational Planner, and Banner Student Registration Preview.

Dr. Fry noted that strategies have been put into place to improve retention and graduation rates at OSU. Tulsa Community College is working with OSU-Stillwater and Tulsa on articulation processes. The scores for math course have improved and are reflected in the D, F, W rates. There is also a strong effort for supplemental instruction, and the undergraduate research program is strong and in high demand.

**Adjourn:** 10:10 a.m.