

INSTRUCTION COUNCIL

MINUTES

July 17, 2014

204 Whitehurst

Present: Raj Basu, Celeste Campbell, Cynda Clary, Bob Davis, Cheryl Devuyt, Carol Johnson, Susan Johnson, Bavette Miller, Shiretta Ownbey, Chris Ross, Raman Singh, Jean Van Delinder, Tom Wikle, Christy Crenshaw, Mabelle Linsenmeyer, and Pamela Fry.

1. Updates

Dr. Fry noted that the next IC meeting August 1st and would like this meeting to be a retreat to discuss a student success model. Dr. Fry intends to prepare an updated package of the student success model. Monies have been secured to initiate this effort. Discussions will address transfer, veteran, concurrent, and academic partnership advising. It was noted that there has been monies secured for addressing advisor salary. Dr. Fry would like to extend the August 1st meeting from 8:30 – 10:30 to address undergraduate advising and freshman retention. Dr. Fry as if members could identify freshman that are not returning and inquire as to why. If your areas don't have the resources, let Dr. Fry know. Dr. Fry asked members if the colleges could have processes consistent throughout the university. Dr. Fry would like to have some of the results from the survey by August 1st. It was noted that 250 students did not return between the fall and spring. Members asked what the housing capacities were and it was thought that it was becoming tight. It was noted that Residential Life is making adjustments and there should be enough capacity to meet demand. Diane is to look for the retention survey from the Bureau back in 2005 - 06. Dr. Fry will call Chad Blew in Financial Aid and give him a heads-up on this initiative and ask if he could identify a point person. Dr. Devuyt noted that the Bursar's Office will work with the students regarding their financial debt. Christy Crenshaw noted that it might be best to check with Kyle Wray to determine which office, Financial Aid or the Bursar's Office, would be the best contact to address the student's financial issues. Dr. Susan Johnson asked if the script could be available to Tulsa. It was noted that the University is expecting 4000 and 4100 new freshman this fall.

2. Institutional SAT and Residual ACT – Christy Crenshaw

Dr. Sarah Gordon, Director of University Assessment and Testing, prepared the document distributed. Everything recommended is fully endorsed by Undergraduate Admissions and Financial Aid? It is recommended that OSU University Assessment and Testing (UAT) no longer offer the Institutional (on-campus) SAT, as it is clear from the College Board guidelines that this test cannot be used for admissions purposes and is actually meant to be used as a placement test. It is also recommended that OSU UAT require students taking the Residual ACT exam to have applied for admission to OSU-Stillwater, OSU-Tulsa or NOC-Stillwater before they are allowed to take the Residual ACT. With regard to both the SAT and ACT; UAT, Undergraduate Admissions, and Scholarship and Financial Aid, will continue to encourage students to take the national exams whenever possible, as the national exam scores are required for consideration for all scholarships and financial aid awards at OSU. Members noted that some federal grant use the ACT or portions of it for qualification purposes. Members approved.

3. D2L ePortfolio – Mabelle Linsenmeyer

Mabelle wanted to ask members if they had any objections scheduling a downtime for an upgrade to D2L for ePortfolio. Dr. Fry noted that Information Technology (IT) needs to be involved with the decision making and it will need to be coordinated by their office. Mabelle asked members if there would be a preferred time to accomplish this effort. It was noted that in the past there has been representation from IT talk about any downtime and what to expect. Dr. Fry will contact Darlene Hightower to inquire. Perhaps Tina Meier could be a standard invite to IC each February to talk about D2L upgrades for the coming year.

4. Graduate Minors – Jean Van Delinder

Dr. Van Delinder noted there have been proposed revisions to the policy 2-0128, Requirements for Undergraduate and Graduate Minors. This proposal has been discussed in previous IC meetings and in the last meeting, members wanted the Graduate College to check with the Statistics Department and the College of Agricultural Sciences and Natural Resources to inquire if there were concerns. Dr. Van Delinder noted that the Statistics Department did not have any objections to the revisions nor did the College of Agriculture Sciences and Natural Resources.

Members approved.

5. Proposal to Declare the Bachelor of University Studies Degree Prior to Completing the Written Plan – Celeste Campbell

This topic came from the Directors of Student Academic Services (DSAS) yesterday. It was noted that all degrees except for the Bachelors of University Studies (BUS) use the Undergraduate Program Declaration form to declare a major and the BUS plan is used as the declaration request. It is proposed to begin using the Undergraduate Program Declaration form for the BUS degree as well. Dr. Fry would like to see this degree considered as a viable multidisciplinary degree. Dr. Campbell noted that the program declaration form will be used for the BUS degree for one year, after which time it will be decided if this process will continue in the future. Dr. Fry will pull together a BUS group to meet once a year to discuss such issues and asked members for suggested participants. Members noted to include Todd Snethen as he is knowledgeable of the process. It was also suggested to include representatives from the Registrar's Office and Tulsa. It was suggested to include Ron Knight from Tulsa. The BUS form will now be titled the Bachelors of University "plan of study form" not "declaration form".

Members Approved.

6. OSU Reverse Transfer Pilot Summary – Celeste Campbell

Dr. Campbell noted that 12 of the 14 community colleges in the state participated in the Reverse Transfer Pilot and 175 associates degree were awarded. Dr. Fry noted that most of the degrees awarded were from Northern Oklahoma College (NOC). Dr. Campbell noted that this is a labor intensive initiative for the community colleges. The Registrar's Office sent out an eprint notice of eligible students to DSAS last year and will send the list again this year. It was asked if Tulsa Community College (TCC) participated and Dr. Campbell noted that the information was sent to TCC but they did not reach the point of receiving student data. They will be invited to participate again this year. Dr. Campbell is applauded for her efforts with this initiative.

7. Veterans Program – Cheryl Devuyst

Dr. Devuyst is working with Steve Brown of University Assessment and Testing to get a survey out asking veterans to express what would be beneficial to them to assure that programing and funding are concentrated on projects that will be helpful and useful to them. She is exploring a program called "Got your Six" that was implemented by the Texas A&M University system to highlight "military friendly" offices and services on campus.

8. Course Deactivation/Reactivation Request

(Information Item)

Reactivation:

IEM 5003 – Statistic and Research Method

Adjourn: 10:31 a.m.