

**INSTRUCTION COUNCIL
MINUTES
April 28, 2014
204 Whitehurst**

Present: Celeste Campbell, Cynda Clary, Bruce Crauder, Bob Davis, Cheryl Devuyt, Bavette Miller, Shiretta Ownbey, Chris Ross, Mark Weiser, Sarah Gordon, Sarah Plunk, Rae Ann Kruse, Ken Clinkenbeard, and Brenda Masters.

1. Expedited Policy Change Process During SIS Implementation - Celeste Campbell

Dr. Campbell noted that this topic is an introduction to begin discussions about the new Student Information System (SIS) implementation. The new system will provide new opportunities in evaluating new processes of enrollment and other academic processes. Dr. Campbell asked members to give her feedback of what type of group will be needed to process changes to policies through this process. Members noted that the six core colleges should be extensively involved and noted that Instruction Council might need to meet more than once a month during the transition. Members noted that perhaps some of the conversations could occur electronically, though email. Dr. Masters suggested keeping an excel file to keep track of the history of the conversations and decision making. This summary would be helpful when presenting updates and changes to Faculty Council and other necessary groups and approval bodies.

2. Repeated Course Override Exception Process – Celeste Campbell

This is an informational item. This doesn't happen very often but in the event it does there is a form for requesting an exception. The form goes into the student's graduation clearance file. This form will be put on the Registrar's SharePoint site.

3. Academic Integrity Policy – Rae Ann Kruse

(Actual policy revisions are: 2.02, 2.05a, 2.05c, 2.09, 3.03, 4.01, 6.01)

Dr. Kruse noted that in the last meeting members asked to further review the policy and bring it back to Instruction Council for further discussions. Dr. Kruse received changes from Dr. Van Delinder and Rita Peaster. Dr. Ross noted that there were conversations with Dr. Van Delinder regarding the level III sanctions and asked Dr. Kruse if Dr. Van Delinder had shared those comments and Dr. Kruse noted that she had not. Dr. Ross noted that in the Center for Veterinary Health Sciences, if a student receives an "F" the student is dismissed or suspended for one year. Dr. Ross would like to suggest that sanction III not include the "Veterinary Medicine program". Members asked if faculty member could enter a grade of "F!" and it was noted that faculty could submit the grade of "F!". It was noted that if faculty are allowed to enter a grade of "F!", this was not acceptable and a process needs to be put into place so that faculty follow policy and are not allowed to enter this grade. It was also discussed that faculty should follow University policy regarding academic integrity rather than create their own course guidelines in the syllabi. Members suggested changes to the policy sections as follows: 1.03b, 1.0, 1.04j, 2.02, 2.05, 3.07, 3.08a and 3.08b, 6.03a, 7.11b and 7.11c, 7.13d, 7.14, and 7.15. Bring back to next meeting.

4. Modifications to University Academic Regulation 3.4: General Education Requirements – Celeste Campbell

Dr. Campbell noted that as a result of discussions from the last meeting the General Education Task Force recommendation wording was removed from "University Academic Regulation 3.4: General Education Requirements" and asked members if they agree to move the document forward in the approval process. It was noted that the 30 + 10 General Education Task Force recommendation should be included and reconsidered. Dr. Masters asked if members wanted to discuss the recommendations separately, the 30 + 10 and the reduction of the general education requirements to become more in line with the Oklahoma State Regents for Higher Education (OSRHE) requirements. June agenda.

5. Other

It was decided to discuss the Academic Integrity policy in the regularly scheduled meeting on Friday and members asked for copies of the policy with track changes and a clean version.

Adjourn: 4:35 p.m.