

INSTRUCTION COUNCIL

MINUTES

May 10, 2013

143 ITLE

9:00 – 10:30 a.m.

Present: Raj Basu, Celeste Campbell, Bob Davis, Cheryl Devuyt, Bavette Miller, Shiretta Ownbey, Jean Van Delinder, Tom Wikle, Barbara Bremer, Damona Doye, Lynn Brown, and Pamela Fry.

1. Curricular Requests

College of Arts & Sciences

AMERICAN STUDIES, BA (416) Program Modification: Program Requirement Change

Program Requirement Change: Reduce GPA from 2.5 to 2.0.

The College of Arts and Sciences at Oklahoma State University requests the program change to align the GPA requirements with the college.

Members approved.

ENGLISH, BA (085) Program Modification: Option Deletion

Option Deletion: American Sign Language Studies

The College of Arts and Sciences at Oklahoma State University requests the option deletion due to funding constraints.

Members approved.

College of Education

MASTERS OF ATHLETIC TRAINING (M.A.T.) New Program

The College of Education at Oklahoma State University (OSU) requests the new program to provide a comprehensive, multifaceted preparation coupled with a clinical foundation to prepare future health care professionals for a career in athletic training. The program emphasizes evidence-based practice and the application of best practices that can transform healthcare.

Members approved.

Dr. Fry asked Dr. Davis to describe on how the College is handling the recent suspension of the BS in Athletic Training, and implementation of this program. Dr. Davis noted that they are no longer admitting students into the bachelors program. This new program will be implemented in 2015 to allow the program to be implemented without requiring additional faculty. There was a comment that slick sheets on the bachelor's degree were still being distributed by Undergraduate Admissions. Diane has since contacted Undergraduate Admissions, and they have pulled that program sheet.

ELEMENTARY EDUCATION, BS (074) Program Modification: Program Requirement Change

Program Requirement Change: Increase GPA from 2.50 to 2.75.

The College of Education at Oklahoma State University requests the program modification to align with other elementary education programs in the state and to strengthen the overall quality of elementary education teacher candidates.

College decided to table pending further information.

AEROSPACE ADMINISTRATION AND OPERATIONS – SAFETY AND SECURITY UNDERGRADUATE MINOR

Added GPA requirement of 2.5 and modified course requirements.

Members approved.

COACHING SCIENCE UNDERGRADUATE MINOR

New Minor

Members approved. Dr. Basu suggested considering a certificate program.

Spears School of Business

MARKETING ANALYTICS, GRADUATE CERTIFICATE New Program

The Spears School of Business at Oklahoma State University proposes the new graduate certificate as a result of rapid advances in computing power and the availability of massive databases; there is a strong demand for professionals trained in the area of data mining. The new program targets OSU MBA students who typically join organizations at entry to mid-level management positions where the focus is not on programming or deep technical knowledge but on using analytics software to help in operational and strategic decision making.

Members approved

BUSINESS ADMINISTRATION, MASTERS (035) Program Modification: Option Addition

Option Addition: Marketing Analytics

The Spears School of Business at Oklahoma State University proposes the new option as a result of rapid advances in computing power. With the availability of massive databases; there is a strong demand for professionals trained in the area of data mining. Management and analysts recognizes the power of analytic applications and solutions that help them make better marketing decisions.

Members approved.

2. Proposed Changes to Graduate College Academic Policies – Jean Van Delinder

Dr. Van Delinder noted that the Graduate College will be moving back to Whitehurst on Monday.

Have before you are 10 revised Graduate College Academic Policies. Also the Graduate College has best practices guidelines and a leave of absence policy under review but those are not being addressed today.

- There was no wording in relation to the UR (unsatisfactory) grades so this has been added.
- Dissertation hours as a post candidate requirement of 10 hour back to 6 month rule and will look at grandfathering in the interim.
- A requirement enrollment of a minimum of two credit hours in the Summer has been added to the “Enrollment Requirements Post-Doctoral Candidacy” policy.
- A statement has been added to the “Minimum Grade Requirements” policy stating that “No course with a grade of “D” or “F” can be used on the Plan of Study to satisfy the degree course requirements. At the graduate level, a grade of “D” or “F” is a failing grade that can result in dismissal by the dean of the Graduate College, regardless of academic standing.”
- A change has been made on the “Plan of Study” policies to add that the student must complete their original “Plan of Study” with the assistance of their advisor and committee by the end of the second semester for master’s students and end of third semester for doctoral students.

Dr. Ross suggested changing “maximum” to “minimum” on page four, paragraph five under “Maximum Semester and Summer Enrollment Requirements”. Dr. Campbell suggested adding the wording “minimum”.

Dr. Campbell suggested that in regards to the “Minimum Grade Requirements” that the Academic Regulations 6.2 (Grade Interpretation) should include this change and noted that she will draft language and send it to Dr. Van Delinder. Dr. Wikle noted that Graduate Teaching Assistants due to the new tuition waiver rules will enroll in classes not on their plan of study as courses are not available on the student’s plan of study just to meet the minimum requirement that the student must be enrolled in 2 credit hours during the summer. Dr. Van Delinder noted that there are Federal rules for having those requirements and went on to say that the Graduate College is sensitive to this issue and has tried to investigate other options but none are possible.

Members approved.

3. English Proficiency – Jean Van Delinder

Update on the English Proficiency working group. There was an International Teaching Assistant (ITA) task force and the ITA program is going to be Administered by the Graduate College instead of University Assessment and Testing. The English Proficiency Working Group is a subgroup of Instruction Council. The English Proficiency process is lacking consistency and the policies weren’t readily available. Once they were located, it was noted that they were outdated. Dr. Van Delinder gathered numbers on international teaching assistants and noted that Arts and Sciences has 450 teaching assistance and out of those only 34 are international teaching assistants and most are Computer Science majors. The working group found the most difficulty with tracking faculty that are international. It was noted that once OSU went to online Employment Actions, the process of tracking those faculty weakened. Dr. Van Delinder noted that hopefully by Fall there will be a set systematic process.

4. Modification of Arts & Sciences Undergraduate Minors Requirements – Tom Wikle

From: “Half of minor and half of upper-division courses required for the minor must be complete in residence at OSU”
To: “6 hours of the minor must be completed in residency at OSU”

Dr. Wikle noted that the Arts and Sciences Curriculum Committee had discussions about their minor’s requirements in regards to the amount of transfer students transferring to OSU with numerous hours that can’t minor in a degree due to having too many hours at other institutions. Dr. Wikle noted that perhaps the OSU Minor Policy needs to be reviewed and possibly revised and other members agreed. Dr. Campbell noted that OU A&S Minors reflect the 6 hour requirement as well. It was noted that other colleges might need to look at their requirements. The classes are very specific so it is not conceived that that the minimum residency requirement would be an issue. Graduate College will need to look at the minor’s policy too and any changes need to be reviewed by Graduate Council.

Put on DSAS agenda and next IC agenda.

Any recommendation needs to be reviewed by DSAS, IC, Faculty Council, and Deans Council.

5. Course Deactivation/Reactivation

Deactivation:

CS 2301 – FORTRAN Programing

CS 2331 – SAS Programing

CS 3373 – Advanced Object-Oriented Programming for Windows Environment

CS 4113 – Techniques of Computer Science for Science and Engineering

CS 4154* – Computer Science Migration

CS 4443* – Compiler Writing I

CS 5333* - Compiler Writing II

Reactivation:

GEOL 5093* – Quaternary Methods and Geochronology

6. Other

Interviews for the Director of Scholar Development are being held and the first candidate, Steve Hallgren, is here this week and the other two, Brad Gambill and Josh Ward, will visit campus next week. Pam encourages members to attend these interview events or send a representative as your input is valuable and all will be working with this individual. One of the emphases with the individuals interviewing for this position is how we can take and build on the success of Dr. Graalman, and the only way to do this effectively is to work with the colleges in identifying high talent students. Also there will be interviews for the Associate Director for the Institute for Teaching and Learning Excellence (ITLE). Interviews for those candidate will be held May 14, 17, 20, and 21. Candidates will meet with this group among other groups and forums have been scheduled. Those dates/times will be sent to members.

Assistant Provost for Innovative Education position, the committee met and identified the top three candidates and are checking their availability and references which will be followed by Skype interviews.

The Dean search for Agricultural Sciences and Natural Resources continues.

Dr. Fry noted that she is sad to say that Amanda Droste is leaving; Amanda will be here through June.

Deans were informed about their budgets from Joe Weaver so Dr. Fry will let them update everyone.

Dr. Fry needs to finalize the Interim Associate Provost position, should be working on this next week. If members have any input, please let Dr. Fry know.

Dr. Campbell noted that there were only 47 out of 96,791 missing grades this semester.

Complete College America – Dr. Fry noted that Dr. Davis is keeping the Complete College America discussions active.

Dr. Campbell is getting very knowledgeable about the Reverse Transfer process. The two year Colleges are being incentivized by the Federal Government to have degree completers for the associate degrees. They are very interested in tracking OSU students who could reverse transfer work back to the two year institutions to acquire associate degree completion. OSU does benefit in that it helps the student earn an additional credential and it fosters a partnership with the two year institutions. Dr. Campbell has been getting calls and some pressure from other Registrars and some Vice President from other institutions who are requesting OSU participation. Dr. Fry noted that OSU should have a systematic plan in place by late Summer, early Fall 2013.

Adjourn: 10:30 a.m.