

**INSTRUCTION COUNCIL
MINUTES
February 10, 2012
204 WH**

Present: Raj Basu, Benjamin Bruce, Celeste Campbell, Steve Edwards, Bavette Miller, Chris Ormsbee, Shiretta Ownbey, Jeremy Penn, David Porter, Chris Ross, David Thompson, Jean Van Delinder, Mark Weiser, Tom Wikle, and Pamela Fry.

1. **Curricular Requests**

Center for Health Sciences

**HEALTH CARE ADMINISTRATION, MS
New Program
and
Electronically Delivered New Program**

The OSU Center for Health Sciences seeks to have approved the M.S. in Healthcare Administration. The Healthcare Administration program is designed to provide advanced education for working professionals in the field of healthcare. This Master of Science program offers both a thesis and creative component track while having options in Leadership and Entrepreneurship as well as the more traditional track of Administration. Students will have the ability to complete the program online through distance learning offered in all required courses and nearly all elective and option courses. The ability to complete this program via distance learning allows students from across Oklahoma and around the world to benefit from this program. Recruitment will focus on healthcare professionals seeking advanced education to further career opportunities. Employees of rural hospitals and clinics are particularly well suited for this program.

Members approved.

**College of Arts and Sciences
Course Action Requests**

CHEM 1314, 1414, 1515, and 3013.

12/16/12 members tabled requesting further discussion.

2/10/12 – members tabled CHEM 1515 requesting further discussion.

2/17/12 - Members approved via email vote.

MATH 1483, 1493, 1513, and 1715 – change in prerequisites.

Members approved.

ENSC 2113 and 2143 – change in prerequisites.

2/17/12 - Members approved via email vote.

**BUSINESS GEOGRAPHICS, MS (463)
Program Deletion**

The College of Arts and Sciences at Oklahoma State University requests the program deletion as the program has never gained much attention from students and enrollments remain low. The few students who enrolled in the program never completed the program and have moved away from OSU. No students are currently enrolled in the program.

Members approved.

Spears School of Business

**BUSINESS SUSTAINABILITY, GRADUATE CERTIFICATE
New Program
and
Electronically Delivered New Program**

The Spears School of Business at Oklahoma State University proposes a Business Sustainability Graduate Certificate aimed at working professionals who typically join organizations at entry mid-level management positions where the focus is on narrow functional activities instead of the wider impact of the organization. The Spears School of Business sees this graduate certificate as a way to make business knowledge accessible beyond the traditional MBA programs.

Members approved.

**ENTREPRENEURSHIP, GRADUATE CERTIFICATE
New Program
and
Electronically Delivered New Program**

The Spears School of Business at Oklahoma State University proposes a graduate certificate in Entrepreneurship as it is designed to provide graduate students and working professionals with advanced, educationally based competencies in entrepreneurship. There is a growing need in the state for entrepreneurship education. This program will better prepare graduate students and working professionals to be more proactive, calculated risk takers who are innovative in their own individual fields of study and business.

Members approved.

**NON-PROFIT MANAGEMENT, GRADUATE CERTIFICATE
New Program
and
Electronically Delivered New Program**

The Spears School of Business at Oklahoma State University proposes a graduate certificate in Non-profit Management as there are a growing number of executives in non-profits that are recognizing the need to incorporate contemporary management skills into their organizations. This certificate is designed to highlight management practices used in traditional businesses that can also be applied in the non-profit context. The Spears School of Business sees this certificate as a way to make knowledge accessible beyond the traditional masters' degree programs.

Members approved. It was noted that the Graduate Council suggested adding a Human Science (HS) course such as a Human Development and Family Science non-profit course to the degree.

2/27/12 Human Sciences sent a suggestion to Dr. Weiser.

College of Human Sciences

HUMAN DEVELOPMENT AND FAMILY SCIENCE, BS IN HUMAN SCIENCE Program Modification: Option Deletion

Option Deletion: Gerontology

The College of Human Sciences at Oklahoma State University requests the option deletion as the department of Human Development and Family Science has revised their Child and Family Services (CHFS) option so that students are eligible to become Certified Family Life Educators upon graduation. The department wanted to include Gerontology students in this benefit so the revisions to the CHFS option program allow the gerontology students to be folded in to the option.

Members approved.

2. **ALEKS Math Placement Exam – Jeremy Penn**

The placement scores will be available by the end of February. Dr. Penn noted that there hasn't been much change to the ALEKS proposal since the last time Instruction Council reviewed. Dr. Penn noted that ALEKS training with advisors begins on Tuesday. Dr. Penn also encouraged members to increase communications about the initiative. It was noted that key Mathematics faculty from OSU and NOC need to have access and need to have an understanding of the program. Individuals working with the ALEKS program are trying to work out how to track the student once the remediation restriction is removed. Dr. Penn noted that he welcomes any ideas. Members asked when the new prerequisites of "C or better" will become effective and it was noted Fall 2012 with the other curricular requests. It was noted that if a student does not make the required "C" grade then the Mathematics Department will send a letter to student to let them know. Members asked for a copy of the letter to share with their advisors. Dr. Campbell noted that the Registrar's Office performs enrollment exception actions that are accompanied by Registration Permission Memos with the assumption that the university official who has signed the memo has taken responsibility for evaluating the exception request. In the case of ALEX-related enrollment exceptions, the same conditions apply. Council supported the ALEKS proposal in concept and general approach, recognizing that there may be some changes to the process as it is implemented.

3. **Credit by Exam (Academic Regulations 4.6) – Pamela Fry**

Dr. Fry noted that members had some concern that students could apply at OSU and transfer in advance standing grades from a sister institution without the approval of the department or college. Information on OSU's advanced standing information was provided to members.

Adjourn: 10:20 a.m.