

**INSTRUCTION COUNCIL
MINUTES**

December 2, 2011

204 WH

8:30 – 10:30 a.m.

Present: Raj Basu, Celeste Campbell, Bruce Crauder, Cheryl Devuyst, Steve Damron, Steve Edwards, Bavette Miller, Bruce Benjamin, Chris Ormsbee, Shiretta Ownbey, Jeremy Penn, David Porter, Chris Ross, David Thompson, Jean Van Delinder, Mark Weiser, Jeretta Nord, Benjamin Bruce, and Pamela Fry.

1. eTranscript Demo – Celeste Campbell

A year ago discussions took place regarding the implementation of the electronic transcripts or eTranscripts. The Registrar's Office sends out approximately 80,000 transcripts a year and they estimate that 10% will now use the eTranscript. To date there have been 243 eTranscript requests. Individuals can acquire eTranscripts application can be accessed any time SIS is open even during the weekends and on holidays. The eTranscripts can be delivered to the recipients within 45 minutes to 2 hours and are sent on a secured pdf site. The Registrar's Office is unable to provide eTranscripts for transcripts prior to 1999. The cost of the eTranscripts is \$10.

2. Oklahoma State University's Academic Services Fees 2012-13 - Pamela Fry

Members approved. Members commented that the Consumable Materials fee needs to be discussed.

3. Curricular Requests

**College of Agricultural Sciences and Natural Resources
Course Requests**

Members approved.

**GRASSLAND MANAGEMENT, GRADUATE CERTIFICATE
New Program**

The College of Agricultural Sciences and Natural Resources at Oklahoma State University proposes this program to provide current and future grassland professionals (including managers, advisers, and conservationists) and others with distance education opportunities that lead to a graduate certificate in grassland management. The graduate certificate is part of the Ag*IDEA consortium.

Members approved.

**AGRIBUSINESS, GRADUATE MINOR
New Minor**

An agribusiness minor would offer master students in other agricultural disciplines and master of agriculture students a chance to become more marketable to industry given these students are not majoring in a specific discipline. For MBA students, the minor in agribusiness would offer a substitute for the MBA with an agribusiness emphasis.

Members approved.

AGRICULTURAL ECONOMICS, GRADUATE MINOR
New Minor

The graduate minor in Agricultural Economics is proposed as there has been a request for this minor.

Members approved.

College of Arts and Sciences
Course Requests

Members approved all courses with the exception of the tabled Chemistry courses: CHEM 3013, 1314, 1414, and 1515. These courses will be included in the next meeting.

It was noted that the Mathematics Department is making changes. They are hiring five new faculty to specifically work with students and other academic units.

THEATRE, BFA (439)
Program Deletion

The Theatre Department at Oklahoma State University requests the deletion of the Theatre, BFA degree as there are insufficient resources of faculty, facilities, and budgets to offer this degree. Enrollment and graduation numbers are falling below Regents' requirements and the program would not likely be endorsed by the National Association of Schools of Theatre given the workload, lack of faculty and resources.

Members approved.

STATISTICS, MINOR
Change in Minor

The Statistics Department recently met to discuss the two options for the undergraduate minor: Statistics and Analytics. It is the decision of the Statistics faculty to cancel/delete the Analytic option in the minor.

Members approved.

College of Education
Course Requests

Members approved.

College of Engineering, Architecture, and Technology
Course Requests

Members approved.

College of Human Sciences
Course Requests

Members approved with the exception of NSCI 5013. Tabled NSCI 5013 and will include in the next meeting.

**Spears School of Business
Course Requests**

Members approved. Business is withdrawing LSB 4063.

**INTERNATIONAL PROFICIENCY, UNDERGRADUATE CERTIFICATE
New Program Request**

The Spears School of Business at Oklahoma State University proposes this certificate to document a specific proficiency that complements a student's degree and major requirements. Based on feedback from recruiters and the Accounting Advisory Board, we expect students with this certificate to be more heavily sought after than their counterparts with the same BS degree and major.

Members had some concern about the proposed name of the program and asked that the request be tabled until the next meeting to allow time for discussions to determine a more appropriate name.

**MANAGEMENT, BS (449)
Program Modification: Option Addition**

Option Addition: Business Sustainability

The Management Department at Oklahoma State University requests this option given there is a growing need for individuals with training in sustainable enterprise, and the job opportunities for well-trained undergraduates will continue to grow.

Members approved.

**Center for Veterinary Health Sciences
Course Requests**

Members approved.

**Center for Health Sciences
Course Requests**

Members approved.

Adjourn: 10:00 a.m.