

INSTRUCTION COUNCIL

May 20, 2011

204 WH

MINUTES

8:30 – 10:00 a.m.

Present: Raj Basu, Celeste Campbell, Bruce Crauder, Steve Edwards, Ed Miller, Shiretta Ownbey, Jeremy Penn, Chris Ross, Jean Van Delinder, Mark Weiser, Keith Teague, Bruce Benjamin and Pamela Fry.

1. Curricular Requests

College of Education

AVIATION AND SPACE, MS

New Program

The College of Education at Oklahoma State University requests this new degree to provide the Masters of Science in Aviation and Space program to be administered within the College of Education. The current masters of science in Aviation and Space is currently housed in the Graduate College under the degree name of Interdisciplinary Sciences and the move to the new renamed degree to the College of Education is highly desirable as there is a need for the graduates to have a diploma that identifies the degree as Aviation and Space.

Tabled, the Provost is reviewing.

LEISURE STUDIES, BS (180)

Program Modification: Change of Program Name

Change of Program Name to: Recreation Management and Therapeutic Recreation

The College of Education at Oklahoma State University requests the program name change to reflect the prefix changes to the undergraduate courses from Leisure Studies (LEIS) to Recreation Management and Therapeutic Recreation (RMTR). This change was ultimately requested to reflect current practices within the professional areas.

Members approved.

Course Action Request Exceptions:

College of Education

AVED 2122, 2132, 2142, and 3341: course changes requested to reflect recent changes to the FAA regulations and to include those changes in the 2011-12 University Catalog.

Members approved.

Spears School of Business

EEE 3023: to correct the original course modification from Fall 2009.

Members approved.

College of Education and the Spears School of Business

CREATIVE STUDIES, MINOR

The College of Education and the Spears School of Business proposes the Creative Studies Minor for students who desire to nurture an environment of creative thinking. Through this minor, students develop essential life skills that they can apply to their personal and professional lives.

Members tabled. Dr. Crauder asked if the term "21 Century" could be dropped from the proposal and there was some concern regarding which college would be considered the college home for the minor. Dr. Campbell also had some concerns regarding the minor approval process. Members suggest that Dr. Weiser, Dr. Edwards, and Dr. Page meet to discuss these concerns and Dr. Campbell will investigate and provide feedback concerning the issue of the college "home" and how this plays into other aspects of the degree and degree recording.

2. Update – Pamela Fry

Dr. Fry noted that increasing freshman retention is one of the top priorities for Oklahoma State University. Members noted that the method of measuring freshman retention needs to be examined so that it is equitable throughout the institution. Dr. Brenda Masters will be spearheading this endeavor, and Dr. Fry plans to ask for input from the Directors of Student Academic Services (DSAS).

Dr. Fry commented that a group of university representatives has been meeting regarding an "Academic Alert" initiative which has been morphed from the Arts and Sciences' early alert pilot program. Hopefully this will be a helpful resource to assist colleges in retaining students.

3. University Academic Services Center Update – Pamela Fry

Dr. Martha McMillian is retiring from the University the end of June which prompted a national search for the position of Director of the University Academic Services Center. Dr. Cheryl Devuyst will be the chair of the search committee and will meet with Denise Weaver and Dr. Fry next week to discuss the position opening. Dr. Fry welcomes any comments or input from members regarding the search. Dr. Fry will act as the interim Director until the position is filled.

4. Expanding the Use of "R" Grade to Approved Undergraduate Courses - Celeste Campbell

The R grade is being requested to replace the I/default grade due to the unique nature of flight labs. Students routinely do not finish flight labs during the semester of enrollment due to weather and other uncontrollable variables. However, students are encouraged to enroll in the *next* sequential flight lab for potential liability reasons. The rate at which students learn is quite varied, and some students require multiple semesters to complete certain flight labs. Further, flight training is expensive (\$140 per hour or so) and students must maintain a separate flight account at the Flight Center to pay for it. Sometimes, the financial aid disbursement cycle or personal financial constraints delay training. Finally, since many lessons are solo (and potentially night, cross-country, etc.), requiring completion of certain lessons before a student is ready is discouraged for safety reasons. If during the semesters that a student is completing a lab he/she is also enrolling in the next lab, (labs are sequential due to the required sequence of airman certification), some labs may remain temporarily incomplete, some showing little or no progress, and thus the need for an R grade with minimal completion requirements as noted above. It should be noted that all student progress is monitored (regardless of lab actually enrolled), and students are held to certain progress requirements or unsatisfactory progress notification and/or eventual course termination results. Dr. Campbell noted that discussion continue in regards to the expansion of the use of the "R" grade to allow inclusion of non-research graduate programs, specifically Aviation. Students will be allowed to receive an "A, B, C, D, F, or R" grade and students can receive credit the "R" grade. The Scholarship and Financial Aid office considers the "R" grade differently than the "I" grade and the "R" grade counts in the credit hour calculations for qualifying for financial aid. Dr. Campbell will visit with the Oklahoma State Regents for Higher Education (OSRHE) before implementation to make sure they don't have issues.

Members approved pending OSRHE approval.

5. **7.3 Residence Waiver for Certain Premedical Students - Celeste Campbell**

Dr. Campbell recommends the following modification (highlighted) to the version of Academic Regulation 7.3 that was approved by DSAS on March 9, 2011.

Students who complete at least 94-90 semester credit hours in a recognized premedical science program and then transfer to a professional program leading to the doctoral degree at an accredited professional school including medicine, osteopathic medicine, chiropractic medicine, veterinary medicine, dentistry, optometry, pharmacy, physical therapy, or podiatry will be awarded the appropriate baccalaureate degree upon the successful completion of 30 semester credit hours in basic medical science courses applicable to the OSU major. This option is available only to students who have completed all other degree requirements for the major, ~~and~~ have taken at least the last 30 semester credit hours of work at OSU prior to transferring to a professional school--(See Academic Regulation 7.2 Residence Credit Requirements), and have completed at least 60 semester credit hours at a baccalaureate degree granting institution (See Academic Regulation 4.4 Transfer Credit from Community Colleges). Credits from accredited professional schools that are part of baccalaureate degree-granting institutions will satisfy the 60 hour requirement.

Dr. Campbell noted that there had been discussions in the Directors of Student Academic Services (DSAS) meeting regarding the concern whether all professional schools are referred to as baccalaureate degree granting institutions. OSRHE considers the professional schools baccalaureate degree granting institutions as long as they are affiliated with a baccalaureate degree granting institutions. DSAS approved the revisions.

Members approved.

6. **Revision of Procedures Related to BUS Degrees – Celeste Campbell**

Dr. Campbell noted that 100 students are presently actively working toward a Bachelor of University Studies (BUS) degree. The plans are crafted specifically for each individual student and it requires a great deal of work to make sure they are correct. There has been a need to clarify the process and to identify the custodian of the plans. The college will officially be the custodian of the BUS plans. DSAS had concerns regarding the length of time it takes the plan to go through the approval process and members noted that this issue needs to be investigated.

7. **SSI Results from Fall 2010 – Jeremy Penn**

Dr. Penn noted that some issues have arisen in regards to the Student Survey of Instruction (SSI) evaluations. Approximately one-half of the SSI packets had errors and there have been security/confidential issues. Dr. Penn commented that he would like to change some of the procedures in regards to the SSI's and asked members for suggestions. Dr. Penn has been looking at some commercial products. There is the online evaluation which his area has attempted in the past with very little response rating. Other institutions have given incentives for completion of the evaluation or restricted students from knowing their grades until the evaluation is completed. Members are interested in looking at some models.

Adjourn: 9:50 a.m.