

INSTRUCTION COUNCIL

February 18, 2011

MINUTES

Present: Raj Basu, Celeste Campbell, Bruce Crauder, Steve Edwards, Bavette Miller, Shiretta Ownbey, Chris Ross, David Thompson, Jean Van Delinder, Mark Weiser, Mark Nickolas, Michele Tillman, Dionne Boling, and Pamela Fry.

1. **Update – Pamela Fry**

In a recent Oklahoma State Regents for Higher Education (OSRHE) Council on Instruction meeting there was talk of a 3% budget cut. There were discussions regarding the "Gun Bill" which is being backed by the NRA. If you have any opinions regarding the bill, please share with your legislators. Legislative Update: Education K-12 is under a strong agenda focusing on college and career readiness standards. OSRHE is looking at how these initiatives will affect students their first year of college and as students seek employment once they complete their college degrees. Student debt rates will also be assessed. Some of these initiatives could affect online degrees programs, and institutions may be responsible for complying with academic policies in other states in relation to that state's online degree policies. This initiative may go into effect this July. Several task forces are being created by Provost Sternberg including: Strategic Planning, Retention, and General Education. Please contribute to these task forces individually or assign representation.

2. **Restricting Enrollment in Some Online Courses – Celeste Campbell**

Celeste noted that last fall the majority of the 600 sections were changed to 500 sections, and the 600 sections are monitored by Outreach. Now that the sections are merged together, enrollment restrictions are necessary before enrollment to ensure that seats remain available for distance only students. The Registrar's Office has already received request from the Spear School of Business. Pam and Celeste met with the Outreach Council and were asked to look at the mechanisms to monitor outreach enrollment. Registration controls are the responsibility of the departments. Colleges can identify a contact person who would be responsible for flagging certain sections of an online course for distance only enrollment. This was discussed in the Directors of Student Academic Services (DSAS) meeting and the concern was how this would affect on-campus students and student athletes. Members asked how this would be communicated and how it would be communicated in SIS in a message. Please share this with your departments and provide feedback.
Members approved.

3. **Degree Sheet Due Date and Print Date - Celeste Campbell**

It was determined that it would be best to delay printing of the Undergraduate Programs and Requirements book until April. Diane is to check to see if a number of program modification requests were going to be added to the March 10th OSRHE agenda.

4. **Notehall.com – Michele Tillman**

Michele noted that she had received a call from a student who had received an email which from the appearance of the email looked to be from OSU asking the student to post class notes to a website. Michele commented that this is not an Academic Integrity violation as there are no existing policies on this issue. Michele handed out a policy created by Kansas University which recognizes the increasing demand for commercialized note-taking ventures. Michele stated that OSU has no policies on this issue and faculty are encouraged to include their views in regard to sharing their class notes in their syllabi. Michele added that OSU could make sharing/posting class notes an Academic Integrity violation but OSU would have to revise the Academic Integrity policy. It was suggested for members to contact their instructors and make them aware of this issue and to encourage faculty to take precautions if necessary and if faculty oppose the idea of sharing or posting class note; they need to develop procedures to avoid any misunderstandings. Members asked if this issue should be taken to Faculty Council and see if they would want to create a standard statement for syllabi.

5. **Other**

Celeste noted that 99.8% of grades were received on time. Thanks to all.

Adjourn: 10:05 a.m.