

INSTRUCTION COUNCIL  
August 27, 2010  
204 WH  
MINUTES

Present: Celeste Campbell, Bruce Crauder, Bob Davis, Bavette Miller, Ed Miller, Shiretta Ownbey, Jeremy Penn, Chris Ross, David Thompson, Jean Van Delinder, Mark Weiser, Larry Hoberock, and Gail Gates.

1. Curricular Requests  
Action: Approval

College of Arts and Sciences

**ART HISTORY, MA  
New Program**

The Department of Art in the College of Arts and Sciences at Oklahoma State University proposes to establish a Master of Arts degree in Art History that focuses on the global circulation of ideas, objects and people related to the visual arts and through this action to strengthen an area of research and curriculum not available in Oklahoma higher education. The focus of the program will be unique to Oklahoma and nationally competitive.

Members approved.

College of Engineering, Architecture, and Technology

**MECHANICAL AND AEROSPACE ENGINEERING, MS (145)  
MECHANICAL AND AEROSPACE ENGINEERING, PhD (146)  
Program Modification: Option Addition**

Option Addition: Unmanned Aerial Systems

The College of Engineering, Architecture, and Technology at Oklahoma State University requests the option addition to provide a recognized emphasis in Mechanical and Aerospace Engineering for graduate level work in the area of Unmanned Aerial Systems. This is in support of the Oklahoma Economic Development Generating Excellence (EDGE) award for making Oklahoma a center for Unmanned Aerial Systems (UAS) research and training. Presently, no other university in the United States has such a degree option.

Members approved.

2. **Minors Policies and Procedures – Gail Gates**

Dr. Gates noted the Minors Policies and Procedures were approved by the Graduate College with a small change to 8.01. Members had some concerns about section 2.03 of the policy, specifically "However, an undergraduate minor must be earned in an academic field other than the student's declared degree option." How many students will this affect and Celeste noted that this fall only two students who fall into this category. Members approved the policy and procedure.

3. **Clarification for Minors that are Shared by Two Colleges: Environmental Economics, Politics, and Policy; Economics; Biochemistry – Celeste Campbell**  
Economics and Biochemistry minors have the same name and SIS code in two colleges but the requirements for the minors within the two colleges appear to be different. Because the SIS codes for these minors are the same, the academic record does not clarify which minor is declared or which has been earned. Unlike majors, minors are not tied to colleges in SIS. Confusion arises regarding which college should certify minor completion and which requirements should be used, particularly for students whose major is not in the college offering the minor. Members will review the minor requirements in each college to determine whether they are indeed different. If they are not the same, the colleges will propose a distinct name and code for the minors.
4. **Review of Communication Plan for Condensed Fall 2010 Grade Processing Schedule – Celeste Campbell**  
In previous meetings there have been discussions about the proposal to condense Fall 2010 grade processing schedule. The first step of the communication plan has been issued by the Provost letter to faculty. Celeste has received one complaint that the change should have been approved by faculty. In early November the Registrar's Office will send instructors of record, Instruction Council, Deans, and Department Heads a notice/reminder of the grade submission schedule change. Members were asked to announce the changes to their areas.
5. **Performance on Versant and ITA – Jeremy Penn**  
Members feel that the cut off score for the Versant is too high. Could we accommodate more students in the ITA exams? Carol Moder and Gene Halleck will be invited to a future meeting to discuss these issues.
6. **Spring 2010 SSI Results - Jeremy Penn**  
Jeremy presented summaries of results from Spring 2010 Student Surveys of Instruction (SSI). Jeremy asked members what type of information is needed by the colleges and how would they like it distributed. Members responded that they would like the results by overall college and by course/prefix. Members noted that the results should be posted so only authorize faculty and administrators have access.
7. **OSU-Tulsa Degree Offerings – Gail Gates**  
Provost Sternberg, Carol Moder, Peter Sherwood, Raj Basu, and Gail talked about the proposal to offer an English major in Tulsa and agreed to the reduce the number of options available in Tulsa. The next proposal under consideration will be History. Communications are still continuing over the PreMedical program. In the past the U.S. Office of Civil Rights has not allowed the OSU system to offer certain degrees because they can only be offered in Tulsa by Langston.

**Adjourn:** 10:20 a. m.