

INSTRUCTION COUNCIL
November 13, 2009
204 Whitehurst
MINUTES

Present: Raj Basu, Celeste Campbell, Bob Davis, Ed Miller, Shiretta Ownbey, Mark Payton, Jeremy Penn, Chris Ross, Mark Weiser, Amy Martindale, Tina Meier, Gary Shutt, and Gail Gates.

1. Posting course content on iTunesU and YouTube – Tina Meier and Gary Shutt

Gary Shutt commented that OSU Communications office is seeking faculty input as it develops content for OSU's iTunesU and YouTube sites, which have been created to showcase achievements, academics, research, and activities from across the university. These public sites allow OSU to reach various audiences beyond the campus, such as prospective students. OSU wants to enhance its offering with faculty videos, audios or PDFs that would be appropriate for the public. ITLE is available to help with the shooting and production of videos in its studios or other locations. Involvement is strictly voluntary, but all faculty members are encouraged to submit content to help promote their great work and research. OSU was the last institution to receive a free server from iTunesU so OSU does not have to buy a server for this function at this time. The next steps would be to send a message to faculty through the Institute for Teaching and Learning Excellence (ITLE) about the sites. Gary noted that he would need to know names of individuals who would be coordinating recruitment of faculty for the colleges. Tina noted that Information Technology (IT) will have to figure out how to authenticate/populate the program if faculty want to use the program as part of the online classroom. Tina commented that IT has the Real Audio server which has similar capabilities (and the University Technology Student Fee Committee has declined requests to fund a Flash Server in the past due to budget constraints). Members asked if OSU needed all three programs and would it make more sense to just use YouTube until iTunes/Apple releases sole proprietorship? If all three programs are used the university would have to decide on how they want to financially support them. Members asked why OSU Communications was interested in making course content public and Gary responded because OSU is a land grant institution and they want to promote exceptional faculty as promotional material. Gary asked members for ideas on the best approach to ask faculty for course content. Should OSU Communications make the request through Instruction Council and members agreed that would be the best approach. Gary will send the request through Academic Affairs.

2. Program Requests

College of Agricultural Sciences and Natural Resources

PEST MANAGEMENT MINOR

The purpose of the Pest Management Minor is to provide an important credential for OSU graduates in a wide variety of majors that span all of the colleges of OSU that focuses on all of the basic categories of organisms that most often interfere with human activities. Basic knowledge and management philosophies of insects, plant pathology and weed form the foundation of the minor.

Members approved.

ENTOMOLOGY, BS in Agricultural Sciences and Natural Resources (088)
Program Modification: Program Requirement Change

Program Requirement Change: Course requirement changes and decreasing total hours from 130 to 120. The College of Agricultural Sciences and Natural Resources requests the program requirement change to allow students majoring in this option to fulfill requirements in the most efficient matter possible and allowing more flexibility to tailor their curriculum to their specific interest. By consolidating credit hours, without sacrificing content, students also incur fewer burdens in time and money completing their education.

Members approved.

College of Education

**AEROSPACE ADMINISTRATION AND OPERATIONS – AEROSPACE SAFETY AND SECURITY
MINOR**

The Aviation Education Program is proposing this minor which incorporates several of their undergraduate courses in emergency management.

Members approved.

College of Engineering, Architecture and Technology

PETROLEUM ENGINEERING MINOR

This minor has been designed for students from all of the technology disciplines at OSU who wish to prepare for positions in the petroleum industry or in companies that are closely related to the petroleum industry.

Tabled pending feedback from Dr. Thompson.

3. OSU/TCC Joint Task Force Update – Raj Basu

OSU Tulsa has met with Tulsa Community College (TCC) periodically for the past ten years to make sure both institutions are on the same page in regards to course content, etc. The next meeting is scheduled for December 18, 2009 from 9-12 a.m. Individuals from OSU who might be interested in attending are welcome. Raj will send Dr. Gates the agenda for the meeting.

4. International Education and Outreach Review – Mark Weiser

Dr. Weiser is chairing a task force charged with reviewing the Division of International Education and Outreach. The task force plans to submit a report by the end of this semester. Colleges outreach functions vary widely throughout the university. The task force is looking at possibly requesting an exemption to purchasing rules for study abroad vendors and creating a new office to assist faculty with study abroad. Presently students enrolled in distance education courses do not pay technology or other fees (except the records maintenance fee). Colleges are not paying for indirect costs for offering distance education courses. The task force might recommend that students enroll in SIS and be billed through the Bursar some students can save 30% - 50% of the costs by enrolling in distance learning courses.

Advising by Faculty – Gail Gates

The President has indicated that students should be advised by faculty rather than professional advisers because need more interaction with faculty. Members feel that most professional advisers are knowledgeable, accurate, and considerate in student advising and should remain the main resource for student advising and the faculty should be more interactive in other ways such as mentoring. Dr. Ownbey said that Human Environmental Sciences (HES) is piloting an evaluation of advising process and will report the results at some point.

5. Other

Jeremy Penn noted that the "Pick-A-Prof" organization has requested information from the Student Survey of Instruction in the past. Because the summary forms no longer include Social Security numbers it might be considered releasable under the Oklahoma Open Records Act and OSU would be obligated to relinquish the information. The data file does include the CWID of the faculty member, course section and number but no names in a text file. Members would like to discuss this issue with Doug Price of Legal Counsel at a future meeting.

In regards to the new grade change form, half are being sent on the new form. If you need Dr. Campbell to resend the form, please let her know.

Adjourn: 10:40 a.m.