

INSTRUCTION COUNCIL
March 13, 2009
204 Whitehurst
MINUTES

Present: Mark Payton, Barbara Bremer, Chris Ross, Bob Davis, Ed Miller, David Thompson, Shiretta Ownbey, Bruce Crauder, Celeste Campbell, and Gail Gates.

1. Curricular Request

Spears School of Business

MANAGEMENT, BS IN BUSINESS ADMINISTRATION (449)
Program Modification: Option Deletion

Option Deletion: Entrepreneurship and Business Development

The Spears School of Business at Oklahoma State University requests the option deletion as they have proposed an Entrepreneurship BSBA degree that will replace the Entrepreneurship and Business Development option offered by the Department of Management.

Members approved pending approval of the new program (Entrepreneurship, BS) by the Oklahoma State Regents for Higher Education (OSRHE).

2. **On-Line Textbook Listings – Celeste Campbell**

According to the Higher Education Act, universities are required to provide students with information about textbooks when they register for classes. The Registrar's Office has been discussing this requirement with the bookstore. The Student Union Bookstore receive about 5% of the book requests before registration opens. The university needs to increase efforts to provide the Bookstore with book requests for courses sooner. Dr. Campbell said that the OSU-Tulsa campus bookstore would like to provide textbook information for Tulsa sections; when students enroll in OSU-Tulsa sections the Tulsa bookstore would like students to receive a link to the bookstore. However, the OSU-Stillwater's bookstore is not ready to provide online textbook information at this time so members did not believe it was appropriate to add the link for Tulsa yet. Members asked what type of system the University of Oklahoma used and Dr. Campbell noted that she will find out. Dr. Campbell commented that eventually OSU-Stillwater's bookstore will provide textbook information online.

3. **Proposed Absence Policy – Gail Gates**

Dr. Gates noted that the proposed Absence Policy was approved by Faculty Council on Tuesday. Basically the proposed policy is the same as before with the exception of a change the wording "first three lectures" in the first paragraph to "unrestricted add period" and encouraging faculty to allow excused absences from university-sponsored activities. Faculty can continue to enforce a written absence policy. Dr. Gates will draft wording to be added to the general university syllabus. Members discussed requiring that all instructors to provide a syllabus. Members suggested that each college survey departments to determine if all courses with regular meeting times provide syllabi.

Members adopted the proposed absence policy.

4. **Proposed Waiver of International Dimension for 7 Day Study Abroad Trips – Gail Gates**

A proposal was presented to Faculty Council to allow any student taking a 7 day study abroad trip to automatically receive the "I" (international) general education designation. The proposed waiver was not approved by Faculty Council. Dr. Van Delinder is forming a task force to investigate the General Education Advisory Council (GEAC).

Dr. Strathe has commented that she wants to have a centralized office for study abroad. Faculty proposals for study abroad courses could include information required for general education approval of the international dimension designation.

5. **Other**

Information – OSU eCampus Proposal

Members asked why the eCampus proposal wasn't review by Instruction Council before Dean's Council. Members voiced that they do not support this proposal as it stands, but do support the need for more coordination of online courses. Blayne Mayfield plans to visit with colleges and outreach about the proposal. Dr. Gates suggested that members visit with their Deans about their concerns.

Dr. Gates noted that she talked to Provost Strathe regarding the recent discussions about the Student Survey of Instruction (SSI) and Provost Strathe agreed that the evaluations should be reviewed by department heads.

Adjourn: 10:20 a.m.