

INSTRUCTION COUNCIL

March 14, 2008

204 Whitehurst

MINUTES

Present: Celeste Campbell, Albert Colom, Robert Dooley, Steve Miller, Mark Payton, Shiretta Ownbey, Mark Weiser, Lee Bird, Tiffany Nixon, Kevin Moore, Tom Wikle, and Gail Gates.

1. College Meetings During ALPHA – Lee Bird

Dr. Bird noted that ALPHA has been redesigned based on feedback from multiple focus groups with students. College/departmental activities will take place between 1-3 p.m. on Friday, August 15, 2008. Dr. Bird commented that this is an opportunity to showcase your college with enthusiastic faculty and staff and she encourages asking student leaders to participate in the program. ALPHA will be held Thursday, August 14th through Saturday, August 16th. Saturday night will feature a presentation by Bertrice Berry. College Deans indicated that they will be delegating the ALPHA arrangements to the Associate Deans.

2. Entrepreneurship Programs – Robert Dooley

Dr. Robert Dooley commented that there has been an interest in broadening the entrepreneurship efforts at Oklahoma State University with the possibility of creating a minor or certificate in entrepreneurship. He also mentioned that there may be a significant gift towards this endeavor and that President Hargis has indicated an interest in this effort. Spears School of Business wants to facilitate the process in combination with other colleges. Dr. Dooley is planning to pull together core individuals to discuss options. Members asked if the program would be able to partially fund faculty and Dr. Dooley said yes.

3. Curricular Requests

College of Agricultural Sciences and Natural Resources

PLANT AND SOIL SCIENCES, BS (014)

Program Modification: Option Addition

Option Addition: Agribusiness

The College of Agricultural Sciences and Natural Resources at Oklahoma State University requests the option addition of Agribusiness as the reorganization of faculty in Agriculture have changed the professional disciplines within the unit.

Approved.

College of Human Environmental Sciences

HUMAN ENVIRONMENTAL SCIENCES, MS (427)

Program Modification: Option Deletion

Option Deletion: Nutrition

The College of Human Environmental Sciences at Oklahoma State University requests the option deletion as the option will be added to the Nutritional Sciences, MS degree.

Approved.

NUTRITIONAL SCIENCES, MS (098)
Program Modifications: Option Additions and Option Deletion

Option Addition: (1) Dietetics and (2) Nutrition

Option Deletion: Nutritional Sciences

The College of Human Environmental Sciences at Oklahoma State University requests the option additions to provide students enrolling in the online program facilitated through the Great Plains Interactive Distance Education Alliance and to aid other master students in Nutritional Sciences in differentiating between the online and on-campus program. The option deletion is requested as it is redundant with the name of the degree.

Approved.

4. Proposed Honors College Policies and Procedures – Gail Gates

The changes include adding some upper division honors courses and adding the stipulation that if an F! is posted on a student's transcript, the student will not be allowed to receive an honors award or degree until the F! is removed. Also, in the case of students who earn AP or CLEP credit the Director of the Honors College may waive up to six required honors courses if the student received a high score on the AP or CLEP test.

Approved.

5. Incomplete Grade Policy

A meeting will be scheduled soon with Doug Reed and Dr. Campbell to discuss implementation of the incomplete grade policy. Some concerns surfaced regarding special courses (such as internships) that last beyond the regular semester. The "I" grade will appear on the official transcript and the "IB, IC, ID, IF" grade will appear on the unofficial transcript. Members asked if the grade will be automatically converted to the "default" grade after one year. It was noted if a course is required for graduation the grade will need to be changed before a student can graduate. However, if the course is not needed for graduation and the student does not complete the course, the grade would be changed to the "default" grade after one year and it would not be considered lowering the grade after graduation. Members asked that the wording "if required for graduation" be added to the policy. The new policy will be implemented in fall 2008 and there will be further discussions in the next Instruction Council meeting.

6. Other

Dr. Bird noted that the university has a very experienced threat assessment group that deals with potentially threatening situations on campus. Dr. Bird commented that their office is working on developing a Behavioral Assessment Team to share information on individuals who are having problems but are not yet a threat. When a problem surfaces, the colleges are asked to contact Dr. Gates and she will inform the team. The protocols and implementation plans are still being worked out but the plan is to begin training in April. Dr. Bird needs members to communicate this effort to their colleges. Dr. Bird also commented that there is a film called "Shots Fired" that can be checked out from Dr. Bosserman's office. Her office is sponsoring a Risk Management Panel that will present a violence seminar featuring John Nicoletti, a national expert on workplace violence. The fee for the seminar will be \$55 and she encourages attendance. Plans for the semester also include presentations by Darci Thompson and Bertrice Berry. Emergency guides are being developed and should be distributed in a month. Student Affairs and Student Counseling Services will also be giving presentations to faculty. Please share your requests, concerns, and comments with Student Affairs. The President's Office is looking at high and low technology solutions to promote safety on campus.

Adjourn: 10:30 a.m.