

INSTRUCTION COUNCIL
December 14, 2007
101 Whitehurst Conference Room
MINUTES

1. Curricular Requests

Academic Affairs

Course Requests (Summary Attached)
Approved

College of Agricultural Sciences and Natural Resources

Course Requests (Summary Attached)
Approved

College of Arts and Sciences

PHYSICS, MS (162)
Program Modification: Option Deletion

Option Deletion: Physics
The College of Arts and Sciences at Oklahoma State University requests the option deletion as it is redundant with the name of the degree.
Approved

PHYSICS, PhD (163)
Program Modification: Option Deletion

Option Deletion: Physics
The College of Arts and Sciences at Oklahoma State University requests the option deletion as it is redundant with the name of the degree.
Approved

ARTS MANAGEMENT, MA (415)
Program Modification: Program Deletion

The College of Arts and Sciences at Oklahoma State University requests the program deletion as there are no funds available to support the program.
Approved

ENGLISH, PhD (087)
Program Modification: Option Deletion

Option Deletion: Film
The College of Arts and Sciences at Oklahoma State University requests the option deletion to consolidate all curricula into a single degree offering.
Approved

CHEMISTRY, PhD (046)
Program Modification: Option Deletion

Option Deletion: Chemistry

The College of Arts and Sciences at Oklahoma State University requests the option deletion as it is redundant with the name of the degree

Approved

Course Requests (Summary Attached)

Approved

College of Education

Course Requests (Summary Attached)

College is pulling REMS 5963

Approved

College of Engineering, Architecture and Technology

Course Requests (Summary Attached)

Approved

College Human Environmental Sciences

HUMAN DEVELOPMENT AND FAMILY SCIENCE, MS (095)

Program Modification: Program Requirement Change

Program Requirement Change: Course Requirement Change

The College of Human Environmental Sciences at Oklahoma State University requests the program requirement change to make the Human Development and Family Science (HDFS) Gerontology option consistent with all other HDFS MS options.

Approved

Course Requests (Summary Attached)

Approved

Spears School of Business

Course Requests (Summary Attached)

College is changing the wording of some prerequisites for graduate accounting courses.

Approved

Center for Veterinary Health Sciences

Course Requests (Summary Attached)

Graduate College

INTERNATIONAL STUDIES, MS (410) Program Modification: Option Deletions

Option Deletion: (1) Research and (2) Internship

The Graduate College at Oklahoma State University requests the option deletions to consolidate all curricula into a single degree offering.

Approved

Course Requests (Summary Attached)

Approved

Center for Health Sciences

Course Requests (Summary Attached)

Approved

2. Industrial Engineering and Management, MS – Electronic Delivery

Last week OSU received notice that the Higher Learning Commission (HLC) requires an updated list of degree sites.

A degree site is a location where OSU faculty are physically present to deliver and students receive instruction for at least 50% of the degree requirements. It does not include courses/programs delivered by distance education.

The U.S. Department of Education recently ruled that students who enroll in courses at these degree sites will no longer be eligible for federal financial aid unless the sites appear on the list of degree sites approved by HLC.

Industrial Engineering and Management wants to offer a masters degree that is available electronically and members were given a copy of the request to review. Members agreed that they did not need to review these requests before they were sent to Oklahoma State Regents for Higher Education.

3. Online Diploma Application – Celeste Campbell

Celeste noted that the On-Line Diploma Application will be ready to implement on January 7, 2008. The new application has several new features. Only seniors and graduate students who have been coded by the Graduate College can apply. Once the student completes the online application they will receive a confirmation email. Those students who have opted to have the Buckley Flag will be reminded that their name will not appear in the commencement book unless the flag is removed. This semester the Registrar's Office is processing both paper and online applications. The student's legal name (full name as it appears in SIS) will appear on the diploma. In the past the students had the option to choose the name that would appear on the diploma. The online application will be located on the Registrar's Homepage.

4. Enrollment Management Office Open for Business – Saturday, January 5, 2008 – Albert Colom

Enrollment Management offices will be open Saturday, January 5, 2008, from 10-3 to accommodate students enrolling. Undergraduate Admissions will be contacting continuing students who have not enrolled for Spring.

5. Premed Event with Colleges – Albert Colom

Different units have been discussing the possibility of Enrollment Management hosting a premed event for prospective students in the Spring. Members asked if the event would be limited to the Stillwater campus and Albert noted that the event would be open to the OSU System and the intent is to educate prospective students of the opportunities within the OSU System in relation to other professional schools. Members asked if this was an attempt to centralize premed advising and Albert replied no. Dr. Gates noted that the Center for Health Sciences is very interested in being a part of this endeavor. Albert will keep members inform of the developments.

6. Admission Process – Albert Colom

Albert noted that new admission process is still in the approval stage and if and when approved the process will be marketed as early as March 2008 and implemented Fall 2008.

7. International Grades – Albert Colom

In the past international grades were entered into the system as pass/fail and Enrollment Management proposes changing that process to enter actual grades to reflect academic history. The proposal will now go to Faculty Council.

8. Enrollment Management Council Meeting – Albert Colom

Albert noted that Enrollment Management has put together an Enrollment Management Council that meets twice a semester and they plan to create an Enrollment Management Newsletter.

9. College Deans Tours of Texas – Albert Colom

The College Deans Tours of Texas has been cancelled for this year but Enrollment Management plan to have the event Spring 2008. Please let Albert know of a good time.

10. Other

Mark Payton asked that Instruction Council members inform individuals of the changes to graduate credit. It was requested that the "R" grade option be added to the course action form, however; only research courses are available for "R" grades. Requests for courses to be graded "R" are handled by memo through the Graduate College and Provost to the Registrar.

Commencement will be held as scheduled.

Adjourn: 10:40 a.m.