

INSTRUCTION COUNCIL
April 27, 2007
101 Whitehurst Conference Room
MINUTES

Present: Bruce Crauder, Bob Davis, Ed Miller, Jim Meinkoth, Mark Payton, Shiretta Ownbey, Mark Weiser, Bill Ivy, Brenda Johnson, and Gail Gates.

1. Revisions to Policies:

General Education Policy and Procedures

Dr. Gates noted that the General Education Advisory Council had added sections in the policy and procedures on individual substitution of general education courses, assessment, and a limit on approval of zero ending courses and asked members for their feedback. It was suggested that “no later than” be added in the parenthesis in section 2.03 and a statement about informing the department be added to 3.03. In section 6.03, capitalize Contemporary International Culture. Members approved the policy with the modifications.

Academic Integrity Policy and Procedures – Degree Revocation

Faculty Council approved the recommendation to change section 2.11 to allow anyone to report a violation if discovered after a student graduates. The policy does not currently have procedures for degree revocation therefore Dr. Gates asked members if separate guidelines for degree revocation would be appropriate. Dr. Gates noted that a committee composed of representatives from the Graduate College, the office of Legal Counsel, and the Registrar's Office will develop draft guidelines for degree revocation. Bruce Crauder asked if this action should be handled through the scientific misconduct process. The committee will consider adapting the scientific misconduct process for the degree revocation process.

2. Dual Degree Programs – Leigh Goodson

Dr. Goodson noted that the Center for Health Sciences has added an optional Masters of Business Administration to their DO and MS Biomedical programs. They are also looking at offering the MBA in conjunction with the Forensic Science degree.

3. Degree Requests

College of Arts and Sciences

New Program: Fire & Emergency Management Administration, Ph.D.

The College of Arts and Sciences requests the new doctoral program in Fire and Emergency Management Administration as doctoral programs are needed to produce faculty who will train highly educated professionals in fire and emergency services. The proposed degree will be the first doctoral program in fire management and the second in emergency management in the nation, a clear present need that does not duplicate any existing programs in Oklahoma.

Approved

College of Human Environmental Sciences

Program Modification: Nutritional Sciences BS (097)

Program Requirement Change: Increase in Credit Hours for Dietetics & Exercise Option
The Nutritional Sciences Department at Oklahoma State University requests an increase in total credit hours from 142 to 151 to allow students to complete the course work requirements to become both a Registered Dietitian and a Certified Exercise Specialist.

Approved, Education still has concerns that may be addressed in Deans Council. Dr. Gates asked Education to schedule a meeting between the colleges and department heads to resolve any concerns.

4. Other

Dr. Ivy noted that the Registrar's Office is planning to interview a candidate for the Registrar's position on May 6th and will be scheduling meeting dates/times for the interviews.

Dr. Payton said that the Graduate Council approved the research grades of "SR" satisfactory research and "UR" unsatisfactory research effective Fall 2008. Mark also handed out a sample spreadsheet of the costs and benefits for a graduate student. The spreadsheet is an example of what might be sent in an offer letter to a graduate student when considering coming to OSU.

Adjourn: 10:30 a.m.