

INSTRUCTION COUNCIL

January 5, 2007

204 Whitehurst

MINUTES

Present: Cyril Clarke, Bob Davis, Ed Miller, Mark Payton, Rita Peaster, Shiretta Ownbey, David Thompson, Susan Weir, Mark Weiser, Chris Nichols, Bob Graalman, and Gail Gates.

1. Cambridge Course Proposals – Bob Graalman

The Cambridge program began in 2000 with courses developed for students with diverse backgrounds. The courses offered last two to three weeks and students from all colleges are represented. Dr. Graalman has applications for students in the Scholar Development Office, 260 SU. Because of the success of the program Dr. Graalman has been approached by faculty members asking for a chance to participate in the program so he has prepared a memo to distribute to faculty. Dr. Graalman will be accepting course proposals for 2008.

2. Approval Forms and Procedures – Chris Nichols and Rita Peaster

In past meetings there have been some discussions on whether all approval forms in relation to class scheduling were necessary and is there a better way to seek approval. It was noted that there were an unusual number of requests to schedule review sessions during dead week. It was suggested that departments email Chris Nichols the requests and copy department heads and associate deans, approval would be granted if they request a room for an exam review. Other requests would continue to be routed.

3. Degree Requests

College of Arts and Sciences

Program Modification: Sociology, M.S. (185)

Option Deletions: (1) Social Psychology, (2) Corrections, (3) Complex Organizations, (4) Community, and (5) Criminology.

The College of Arts and Sciences requests the option deletions because these are specialty areas and not options. The information was improperly submitted in the prior report and deletions of the options will not have any impact on the academic program or any current or formerly enrolled students.

Approved

Program Modification: Sociology, Ph.D. (186)

Option Deletions: (1) Social Psychology, (2) Deviance/Criminology, (3) Complex Organizations, and (4) Community.

The College of Arts and Sciences requests the option deletions because these are specialty areas and not options. The information was improperly submitted in the prior report and deletions of the options will not have any impact on the academic program or any current or formerly enrolled students.

Approved

College of Education
New Program: Educational Technology, M.S.

The College of Education requests the new program for students interested in furthering their knowledge, skills, and opportunities in the area of educational technology and library media, the M.S. will enhance their marketability and, the case of the School Library Media option, provide credentials necessary for recommendation for this particular area of teacher certification.

Members moved to table this request and asked that it be sent out to members to review again. Requests will be reviewed again in the February meeting.

Program Modification - Aviation Sciences BS (247)

Program Name Change and Option Additions

Program Name Change: Aviation Sciences BS to Aerospace Administration and Operations BS

Option Additions: (1) Aerospace Logistics and (2) Aerospace Security

The College of Education is requesting a program name change as requested by the OSU Aviation and Space Advisory Committee composed of leaders from aviation and space companies across the U.S. and from the Oklahoma aerospace companies to better reflect nationwide terminology in the aerospace industry. The option additions are requested to better meet the needs of the Oklahoma Aerospace Industry.

Approved with the stipulation that the courses in question (AVED 4183, 4193, 4713) be removed from the degree sheet.

College of Arts and Sciences and Spears School of Business

New Program: Business Geographics, M.S.

The College of Arts and Sciences requests the new program to produce skilled university graduates who will work in government and private industry to meet the growing demand for computer-skilled Geographic Information Systems (GIS) professionals and support economic development in Oklahoma and the US.

Members moved to table this request and asked that it be sent out to members to review again. Requests will be reviewed again in the February meeting.

College of Human Environmental Sciences

Program Modification: Human Development and Family Sciences, M.S. (095)

Option Addition: Gerontology

The College of Human Environmental Sciences requests the option addition of Gerontology to create a comprehensive admission and administrative system for both Gerontology programs, the online Great Plains IDEA and on-campus Stillwater programs and to enhance OSU's ability to

recruit traditional and nontraditional students into Gerontology given the needs facing aging adults at the state and national levels.

Approved

Graduate College

Program Modification: Natural and Applied Sciences, M.S. (155)

Option Deletion: Gerontology

The Graduate College is requesting the option deletion of Gerontology because the option is moving to the Human Development and Family Sciences, M.S. degree in the College of Human Environmental Sciences.

Approved

4. Special Fees (spreadsheet and summary)

Members approved all special fee requests.

Dr. Gates noted that the Provost would like all colleges to have a collegiate excellence fee, or facilities fee but didn't know if it was possible. Members asked where the facilities fees were going because they had not seen any indication that the college was receiving those funds. Dr. Gates will ask Mary Bryans.

5. Summer School Survey

The survey asked students what they felt needed to be done to improve summer school. Students suggested offering more undergraduate and graduate courses during the summer. Students who didn't attend summer school wanted more on-line courses. Dr. Gates asked members how the colleges are doing in regards to on-line course offerings and asked that members share the summer school information with their outreach directors. Students who attended summer school asked that the summer school schedule be available earlier. Dr. Ivy said that they could post a tentative summer school schedule now and another schedule after it's finalized. Most of the students that didn't attend summer school noted they had to work. Send handout to members.

6. Other

Members noted that they were concerned about the migration to D2L. Faculty are not getting clear communication from the Institute for Teaching and Learning Excellence. Colleges are to let Dr. Gates know if their faculty had concerns.

Rita Peaster handed out the Fall 2007 class schedule proposed timeline revision.

Members noted that the adviser's name is not on the grade reports and Enrollment Management will check into it.

Adjourn: 10:15 a.m.