

INSTRUCTION COUNCIL
November 17, 2006
101 Whitehurst Conference Room

MINUTES

Present: Bruce Crauder, Cyril Clarke, Bob Davis, Ed Miller, Jeretta Nord, Jerry Montag, Mark Payton, Rita Peaster, Shiretta Ownbey, David Thompson, David Monismith, and Gail Gates.

1. **"R" Grade – Mark Payton and David Monismith (VP of GPSGA)**
David Monismith stated that the proposal for the "R" grade change was reviewed by Graduate and Professional Student Government Association (GPSGA) and they decided that it was better to give a grade of satisfactory or unsatisfactory that will not affect the student's GPA instead of allowing faculty the option of assigning an "R" or "A" – "F" grade. Members wanted to take the proposal back to their colleges to their research faculty and graduate coordinators before endorsing. Mark will send the proposal to graduate coordinators by email. Members also asked for formal Graduate Council endorsement.
2. **Fall Calendar – Mark Payton**
Mark would like to propose eliminating Labor Day holiday and fall break and use those three days to provide a full week class break at Thanksgiving. Members endorsed this proposal and Enrollment Management will seek administrative approval.
3. **Evening Exams – Bill Ivy**
Faculty have requested evening exam times for courses that are not multi-section. Members agreed to schedule exams during common evening exam time after approval by the Associate Dean.
4. **New Programs and Program Modifications (Please bring program modifications distributed at the last meeting.)**
Instruction Council approved the attached new program and program modification requests.
5. **Other**
It was noted the Jerry Montag is leaving December 1, 2006 and Dr. Ivy will assume the position of Interim Registrar. The position is being advertised and review begins January 24, 2007.

Enrollment Management is considering hiring a consultant to look at the technology and other needs of the Registrar's Office and Bill asked if members wanted to be included in the review process. Members noted that it would be good to include Instruction Council, Directors of Student Academic Services, Deans, Faculty Council, etc.

The proposal for the "I" grade will go back to the December 1, 2006 Graduate Council. The proposal reflects all of the changes. Faculty Council tabled the "I" grade proposal in their last meeting and Mark will take the proposal back to Faculty Council in December 2006.

Adjourn: 11:25 a.m.