

MINUTES  
INSTRUCTION COUNCIL  
Friday, October 17, 2003  
9:30 a.m. – 10:30 a.m.  
101 Whitehurst Conference Room

Present: E. Miller, T. Wikle, Z. Quible, J. Romans, D. Thompson, S. Ownbey, A. Carlozzi, S. Nivens, B. Ivy, G. Gates

1. Transfer Admission Requirement

Instruction Council agreed with the need for an increase in the transfer admission requirement. If the transfer admission requirement is changed IC suggests that it be revisited in 3 years. Administration would like to present this recommendation to the Regents in December. Instruction Council will address this in the next Instruction Council meeting. Gates will send an electronic copy of the policy and data to council members for distribution in their units.

2. Guidelines for Courses Exchanged Between the Stillwater and Tulsa Locations of Oklahoma State University

Raja Basu, VP for Academic Affairs in Tulsa submitted a suggested change in letter "F" of the guideline. The change was made for clarification purposes. Instruction Council recommended approval of the guidelines.

3. Other Business

Reminder - OSU-Big 12 Faculty Fellowship Program applications are due November 21, 2003.

Instruction Council members should have received an invitation to attend interviews for the Assistant Vice President of Enrollment Management and Marketing candidates on October 20 and 22. Itineraries, vitae, and evaluation forms are in the handouts for today's meeting.

IC will be receiving a copy of the memo sent to their Deans from Dr. Strathe regarding the review of undergraduate degree programs that exceed 120 credit hours. The memo requests faculty to review all baccalaureate degree programs offered by the colleges. Deadline February 15, 2004. (Diane mailed memo to IC on 10/20/03)

This year the Research Symposium will be comprised of both undergraduate and graduate students. Dr. Carlozzi asked Instruction Council to let faculty know about the change and to encourage their students to make poster or oral presentations.

Arts and Sciences is proposing changing the schedule for elementary calculus to 2 large lectures and 1 small discussion section each week.

Dr. Ivy handed out information on enrollment asking IC to consider where they might want to grow. IC requested the same information on the graduate level.