

GENERAL EDUCATION ADVISORY COUNCIL
MINUTES
April 27, 2018
204 Whitehurst

Present: Joe Schatzer, James Cain, Kristen Baum, Griffin Pivateau, Bridget Miller, Bill Ryan, Amy Martindale, Ryan Chung, and Pamela Fry (chair).

1. New General Education Designation Requests:

ARCH 4173 – History and Theory of Skyscraper Design, requests the “H” designation, effective Fall 2018. Members denied the “H” designation as it was unclear, from the information provided, that the course met the criteria for the “H” designation. Members also noted that the course it didn’t appear to meet the writing requirement of a minimum 10 page paper with the opportunity for students to received feedback on writing assignments.

GEOG 4600 – Geography of Russia and the Baltics, requests the “S” designation, one-time only, effective Summer 2018. The course presently carries the “I” designation.

9/11/17 - Members tabled pending an explanation on the course syllabus of how “social science” will be delivered on preparation papers. There needs to be a designation on the class syllabus that there is an instructional focus on the “S” not just experiential.

4/27/18 – Members denied the “S” designation as the course didn’t appear to have sufficient evidence of articulating the criteria and goals of the “S” designation.

HESA 2513 – Foundations of Ethical Leadership, requests the “S” designation, effective Fall 2018.

Members denied the “S” designation as the course doesn’t appear to support the criteria and goals of the “S” designation, specifically in regards to the assignments to outline student learning outcomes. Please contact Dr. Bridge Miller for more information.

HESA 3113 – Civic Leadership, requests the “S” designation, effective Fall 2018.

Members tabled the “S” designation pending clarification of a minimum 10 page paper with the opportunity for students to receive feedback on writing assignments. Members have agreed to vote electronically pending submission of a revised syllabus by May 11th. Please contact Dr. Bridge Miller with questions.

HESA 3910 – International Perspectives in Ethics and Leadership, requests the “I” designation, one-time only, effective Summer 2018.

Members approved the “I” designation, one-time only, effective Summer 2018.

HESA 4513 – Ethical Leadership for the Common Good, requests the “S” designation, effective Fall 2018.

Members denied the “S” designation as the course didn’t appear to meet the writing requirement of a minimum of 10 pages with the opportunity for students to receive feedback on writing assignments. Members also noted that it wasn’t clearly articulated how the course achieves the criteria and goals of the “S” designation through the course description, schedule, and assignments. The statement “additional readings” should be referenced, with a full citation, so that members can assess if the course meets the requirements for the “S” designation. Please contact Dr. Bridge Miller with questions.

HONR 3000 – Context of Discovery: Science, Literature, Culture, requests the “H” designation, one-time only, effective Fall 2018.

Members denied the “H” designation as the syllabus didn’t appear to articulate the requirements of the “H” designation. Members suggested resubmission of the application with a revised syllabus detailing the specifics of the student learning outcomes and writing assignments similar to the online application.

RMRT 3010 – Recreation and Sport for Community Development, requests the “I” designation, one-time only, effective Fall 2018.

Members approved the “I” designation pending receipt of a revised syllabus, by May 11th, clarifying that the course meets the 10 page minimum writing requirement. The current syllabus refers to “writing required” as a 10 page paper but the “research paper” requirements refer to 5-7 pages of writing. The final paper should reflect a total page requirement of a minimum of 10 pages of writing, similar to the online form.

2. Review of the “D and I” General Education Designations:

ANSI 3903 – Agricultural Animals of the World, requests continuation of the “I” designation, effective Summer 2017.

3/6/17 - Members tabled continuation of the “I” designation as it is not apparent from the syllabus that the course meets the criteria for the “I” designation. The syllabus does not provide a schedule or descriptors of the course content. It was noted that the online form contained information regarding the content but it wasn’t apparent in the syllabus. It doesn’t appear that students have the opportunity to receive feedback on writing assignments.

4/11/18 – Received revised syllabus.

4/27/18 – Members approved continuation of the “I” designation, effective Spring 2018.

3. Other

Consideration of an Addition of One More Reviewer to the Periodic Reviews

Every Spring approved permanent general education designations are identified for the required periodic review. In the past, two members of the General Education Advisory Council (GEAC) were assigned to each course under review. Given that only two members are assigned to each review course can present some challenges especially if one of the members cannot attend a meeting and is unable to provide input. It is proposed that three GEAC members be assigned to each review course in the event one of the members is unable to participate.

Members were amendable to adding one more member per course to the periodic reviews.

General Education Advisory Council “Retreat”

Tentative Topics:

1. Policy and Procedure
2. Criteria and Goals
3. General Education Forms/Technology
4. Capstone - Best Practices
5. Assessment – Ryan
6. Workshop for People Filling Out the Forms (one hour)
7. Automatic “I” designation for international and military students. Create a student attribute that is recognized by DegreeWorks.

A Doodle Poll will be sent to schedule the meeting for the retreat.

Dr. Schatzer suggested that a Doodle Poll be sent out for scheduling our regular meetings for the next academic year.

Dr. Miller noted that one-time only general education requests were previously granted to some zero-ending nursing courses with the expectation that those courses would be created as permanent numbered-ending courses and approved through the annual curricular process. The course actions were not created and the deadline in the college has passed for consideration of new courses. Dr. Miller asked if the Council would consider reviewing the courses for a one-time only approval again allowing time for the department to seek permanent approval for the following year. Members agreed to approve provided that the one-time only requests are of the exact content as the one-time only courses approved previously.