

**GENERAL EDUCATION ADVISORY COUNCIL
MEETING MINUTES SUMMARY
Thursday, November 6, 2003
3:30 p.m.
101 Whitehurst Conference Room**

Present: R. Rohrs, B. Masters, J. Fowler, R. Nolan, N. Jones, C. Moder, B. Ivy, G. Gates

Meeting was called to order at 3:30 p.m.

Members began with the review/approval of requests for the addition of general education designations and requests for general education designations for new courses.

1. Review General Education Proposals

AGRICULTURAL SCIENCES AND NATURAL SCIENCES

AGEC 4343 – International Agricultural Markets, Trade and Development – Request “I” designation. **Approved “I” designation effective Spring 2004.**

AG 3080 – Culture and Agriculture of Italy – Request “H,I” designations – Approved “H,I” designations (10-8-03) effective Summer 2004, pending completion of the on-line form and clarification of writing assignment. On-line form received. **Approved “H,I” effective Summer 2004.**

AG 3080 – Agricultural and Natural Resources Study Abroad in Thailand- one time request – Request “I” designation.

Tabled pending completion of on-line form (10-8-03). On-line form has been completed. **Approved “I” effective Spring 2004.**

ARTS AND SCIENCES

AMST 4633 – The Frontier and American visual Culture – Request “H” designation – CAF – New Course – Cross listed with ART 4633. Tabled for verification, course form and syllabus do not match with respect to writing assignments (i.e. syllabus does not describe a required writing assignment). **Received new syllabus – Approved “H” effective Spring 2004.**

ART 4633 – The Frontier and American Visual Culture – Request “H” designation – CAF – New. Cross listed with AMST 4633. Tabled for verification, course form and syllabus do not match with respect to writing assignments (i.e. syllabus does not describe a required writing assignment). **Received new syllabus – Approved “H” effective Spring 2004.**

HUMAN ENVIRONMENTAL SCIENCES

HES 3080 – International Experience – Request “I” designation – One-time request. Approved “I” designation (10-8-03) Summer 2004, pending completion of on-line form. On-line form received. **Approved “I” effective Summer 2004.**

2. Finalize Revisions to the General Education Criteria and Goals

A suggestion was made to change each criteria stating: "Students will demonstrate their understanding through written work that provides ~~students~~ *them* the opportunity to enhance their writing skills".

Analytical and Quantitative Thought (A), discussions continued regarding the writing expectations. Suggestions of changing goal b to "Students will form inferences using logical systems and mathematical information and communicate them in *words/writing*" and delete goal e.

Social and Behavioral Sciences (S), goal, c – remove the parenthetical statement (Same additional statement as on "H" designation?)

Contemporary International Cultures (I), criteria a – "Courses designated "I" emphasize contemporary – of the current time in the context of the discipline – cultures outside the United States.

Council agreed to the following qualifications for writing requirements for "H", "S", and "I":

Lower Division Courses must include:

- Outside of class writing assignments appropriate to the discipline that are graded with feedback on writing
- Minimum of 5 written pages

Upper Division Courses must include:

- Outside of class writing assignments that give students the opportunity to incorporate feedback in subsequent writing assignments (by revising and resubmitting one assignment or submitting more than one assignment.)
- Minimum of 10 written pages

Council discussed writing requirements for "A", "N", and "L"

- Faculty would be asked to describe writing assignments that are appropriate to the discipline
- Minimum of 5 page writing assignment?

Council suggested seeking input from faculty in the "A", "N", and "L" disciplines regarding appropriate guidelines for writing assignments.

Revisions of the criteria and goals will be sent to department heads for comment before the next meeting. Diane will contact GEAC members to schedule next semester's meetings.

Diversity designations need to be discussed in the upcoming meetings. Diane will look at previously submitted forms under Activity 5, Goal 4, and report the number of courses that indicated students must "demonstrate an understanding of people of other cultures, ethnic backgrounds, religions, or with values different from their own to successfully complete activities or assignments for the course".

3. Review On-Line Course Form

The on-line course form will be revised after the revised criteria and goals are approved.

The overall general education learner goals will be removed from the form (faculty will no longer pick primary and secondary goals).

Under the "I" designation the instructor will be asked to indicate the percent of class time devoted to contemporary cultures.

Under class activities, GEAC members suggested indicating which class activities were required for each area designation.

4. Other Business

General Education Council recommended suspending the 5 year review until after the General Education Criteria and Goals and on-line forms are revised.

Adjourn: 5:00 p.m.