McCann called the meeting to order with the following members present: Borland, Brown, Champlin, Clarke, Lloyd, McCann, Miller, Nabar, Oberhelman, Peek, Richards, Sheehan, Siddons, Subhash, VanOverbeke, Vogel, Wanger and Yates.

Also present: Bastani, S., Bird, L., Conchola, E., Elliot, K., Gililland, J., Johnson, D., Lavine, B., Loeffert, J., Major, A., Matoy, A., Misener, T., Smith, B., Ormsbee, C., Petrova, A., Potter, H., Sandefur, G., Shutt, G., Talley, M., Tucker, S. and Wray, K.

Absent: Collins, Delen, Depperschmidt, Doust, Ekman, Johnson, Jones, Lewis, Royer, Perea-Fox, Sterling and Tenorio.

**HIGHLIGHTS**

Special Reports

Remarks and Comments – Kyle Wray for President Hargis…………………...……....….

Report of Status of Faculty Council Recommendations and other Vice Presidents……….

Reports of Liaison Representatives ………………………………………………………..

Wellness Center…………………………………………………………………….

Graduate Faculty Council…………………………………………………………..

SGA ………………………………………………………………………………..

SAC ………………………………………………………………………………...

AAUP …………………...………………………………………………………….

Reports of Standing Committees …………………………………………………………..

Academic Standards and Policies ………………………………………………….

Athletics ……………………………………………………………………………

Budget ……………………………………………………………………………...

Campus Facilities, Safety and Security ……………………………………………

Diversity……………………………………………………………………………

Faculty ……………………………………………………………………………..

Long-Range Planning and Information Technology ………………………………

Research ……………………………………………………………………………

Retirement and Fringe Benefits ……………………………………………………

Rules and Procedures ………………………………………………………………

Student Affairs and Learning Resources …………………………………………..

McCann called the meeting to order. McCann stated that the members should have received a copy of the minutes from the May meeting. She asked for additions or corrections to those minutes. Seeing none, asked for a motion to approve them. VanOverbeke moved, Richards second. Motion passed. McCann stated that a copy of the agenda has been proved and made the following change: after Approval of the Agenda, McCann added Dr. Lee Bird will introduce the new Todd Misener, Chief Wellness Officer, to the Council. VanOverbeke moved to approve the modified agenda. Siddons second. Motion passed.

**Dr. Lee Bird – Introduction of new Chief Wellness Officer:**

Bird introduced Dr. Todd Misener. Misener has been on campus for about a week and he is OSU’s new Chief Wellness Officer. Bird stated that Misener has been on a walking tour of the facilities on campus on this very hot day. Mary Talley will be giving the Wellness report but Bird wanted to let everyone to be able to put a face with the name. Bird stated that Misener worked in the wellness department in Western Kentucky, is a researcher and all around good guy. Bird is delighted to have him on campus. Misener thanked the council for this opportunity and stated that he is thrilled to be here in Stillwater and work with all of academia across campus as well as interacting with staff and students.

**Special Reports:**

**A. Dr. Gary Sandefur: OSU-Tulsa**

Sandefur stated that OSU-Tulsa was set up in a way that makes it very difficult to be successful. It can only have junior, senior and graduate level courses. They are not allowed to offer classes at the freshman and sophomore level. OSU-Tulsa cannot have majors that are offered by Langston University and they decided to offer many of the more popular majors. OSU-Tulsa has been struggling for some time with its enrollment. Politically it is not possible just to close it. There is a role it can play but we are currently sorting this out. The administration has decided to make some administrative changes that he wanted to share with the council. Associate Provost Pam Fry will continue her position here in Stillwater but effective September 1st she will be the Interim Provost and Vice President for Academic Affairs at OSU-Tulsa. This will be somewhere between a 25% to 50% job. We are still working on her division of labor between both campuses. Fry is very excited about this new opportunity. She will continue in her role here in Stillwater. Academic Affairs is also reorganizing things within Academic Affairs so she will have the support she needs to help her manage things in Stillwater. Raj Basu who is currently the Vice President for Academic Affairs will move from a full time position to a part time administrative position as Vice President for Student Affairs. He will be handling student issues at OSU-Tulsa. In her new role as Interim Provost at OSU-Tulsa, Fry will report to Dr. Sandefur instead of the President of OSU-Tulsa. But there will be a dotted line to President Barnett. Basu will report to Dr. Fry with a dotted line to President Barnett as well. Sandefur stated that part of the reason for doing this is to promote more cooperation and working together between the deans and departments heads here in Stillwater and OSU-Tulsa. Part of what has happened over time is the connections and ties to the Stillwater campus have gone away and by having Dr. Fry in Tulsa it will help connect the two campuses better. Sandefur also stated that there will be a new head of the Engineering programs at OSU-Tulsa. Raman Singh who was Associate Dean here in Stillwater is relocating to Tulsa and he will build up the Mechanical Engineering program in Tulsa. The administration feels that there is a real market for this in Tulsa because we ran out of room for Mechanical Engineering here in Stillwater. We cannot take all the people into the program who are interested and many of these people are from Tulsa. They are hoping to expand enrollment in this program in Tulsa. Sandefur stated we are trying to revitalize the Helmerich Research Center and Dr. Singh will be working on this as well. Sandefur stated that we are also in discussions with OSUIT. They would like to expand their culinary arts program into the Tulsa market. Sandefur stated that like Mechanical Engineering, it’s a program with a waiting list. They cannot accept all the people into the program here in Stillwater. OSUIT feels they can double the size of the program by having opportunities at OSU-Tulsa. They already have a good working relationship with the Career Tech Center in Tulsa which is a feeder school for OSUIT. We are also trying to expand our Accounting offerings in Tulsa. Accounting is one of the majors that OSU cannot offer at OSU-Tulsa due to Langston having an accounting major but we can offer an online accounting major where students would take some courses in Tulsa as well as online. Sandefur stated that there are already people who piece together a degree in accounting this way. Sandefur stated that we hope these changes will make OSU-Tulsa a healthy, vibrant place. He appreciates Dr. Fry’s willingness to take on this additional task. Sandefur stated that next Tuesday, Howard Barnett (President of OSU-Tulsa) and he will be meeting with the Tulsa faculty. Champlin asked if there were no courses or majors offered by Langston? Sandefur replied majors. He stated we can offer courses but cannot offer the major that is housed in Tulsa.

**B. Chris Ormsbee: ITLE**

Ormsbee presented the following classroom technology and bright space PowerPoint presentation to the council members:



Ormsbee stated that ITLE is responsible for 163 general use classrooms across campus in 20 buildings. The first slide shows the buildings and type of room. Ormsbee stated that ITLE replaced equipment in 60 classrooms, moving them from standard definition to high definition. The funding for the equipment comes from the university student tech fee committee. It’s not funded out of state funds. If there are problems within a classroom, there is a number to contact ITLE for help. Everything is up and running for the fall semester. Ormsbee stated they are setting up better communication systems within the classrooms. Ormsbee stated that there are four full time staff members (one is assigned full time to the classroom building because it’s the largest classroom space) who can respond immediately when an issue/problem arises.

Ormsbee stated that the D2L company has changed the name to Brightspace by D2L. The biggest changes are back end or technology changes because we have moved to their cloud-based software program. We are no longer hosting all of the storage on campus. This means there are two new home page locations: my.okstate.edu or learn.okstate.edu. Ormsbee said that an email was sent to faculty in July with a short video showing you how to go to your sign on page. This looks just like the old one. With the changes to the cloud, when you open Brightspace now you will no longer see every course you have ever taught at OSU. The only ones you will see are your fall classes because the old D2L site is now an archive. The courses are still there so if you want to migrate something from an old class to a class this semester there is information you can use to do this. You will need to go to two different sites, open them both up and then you can export the file. ITLE has a short video showing how to do this. Ormsbee stated the other big change is that there no longer are section numbers (001, 002, 003, etc.). They are now course reference numbers. These are part of Banner. On your Brightspace home page you will need to know your course reference number then you can find your course. If you are teaching two sections of the same course, this may be a challenge. Ormsbee stated that ITLE provides the faculty support for Brightspace. ITLE has created two minute videos for faculty. There are also pdf documents for those who do not want to watch the videos. This are listed on the last slide of the presentation. Ormsbee stated that in general there have not been any huge changes to Brightspace other than how to get to it and figure out your courses. VanOverbeke asked because of the call numbers (CRNs instead of section numbers) they now do not show in the course title. VanOverbeke has 7 sections of same class and when she selects them it has the CRN but once she is in the home page for the course, it does not. Ormsbee stated that she will talk to IT and see if they can work on this. She’s not sure if this is a program issue or just a data pull.

**Remarks and Comments – Kyle Wray for President Hargis:**

Wray announced that freshman move in day is this Thursday. OSU will have another great freshman class this year. Wray said that Convocation is set for 2:00 Friday at Gallagher/Iba. Wray invited all faculty members to participate in this event. Wray stated that the big news for Stillwater is the new non-stop daily jet service by American Airlines to Dallas/Fort Worth. This will begin on August 23rd. This will be just like flying from Oklahoma City, you will not need to re-check your bags. Wray said that on average, he has heard that the cost is roughly $40 more than OKC. Wray believes a lot of students from the Dallas/Fort Worth area will utilize this service.

Wray updated the council on the following construction projects:

Human Sciences new wing was dedicated this morning. This is an 82,000 square foot expansion. Which includes a 300 seat multi-purpose room and more.

Spears School of Business opens early 2018.

Hall of Fame road construction at Western expected to be completed by August 19th. It needs to be completed to help with game day traffic issues.

Atherton Hotel is open and better than ever. Wray said the state room is great.

New parking garage by the new McKnights Performing Arts Center should open soon. The McKnights Performing Arts Center should open in 2019.

OSU faculty members Robert Fulton, Veterinary Pathobiology, Ramesh Sharda, Spears School of Business and Barbara Stoecker, Human Sciences have been selected for induction into the Oklahoma Higher Education Hall of Fame. Congratulations.

Wray stated that several former OSU athletes and OSU connections have been participating in the summer Olympic and Paralympic in Rio: Golfer Rickie Fowler, several track and field athletes and distinguished graduate Cassie Mitchell and wrestling coach John Smith.

Wray gave the following enrollment update:

It’s been a challenging year so far due to budget cuts which in turn caused an increase in tuition. Wray stated that as of yesterday, OSU had 13,000 applications, which is a record. OSU is approaching 9,700 students that have been admitted. 3,400 students did not make it through the admissions cycle. As of Monday there are 4,100 freshmen. This number will continue to adjust over the next four or five days even into next week. This will be the second or third highest freshmen class at OSU. Wray gave a “hats off” to financial aid in dealing with the new Banner implementation.

**Report of Status of Council Recommendations:**

**President Hargis, Provost Sandefur, and/or Vice Presidents**

Sandefur stated that the following recommendations are under consideration:

15-11-01-RFB: Dependent Child Tuition Waiver for Dependents of OSU Faculty and Staff.

16-05-01-Research: Support and Promotion of Undergraduate Research at OSU.

Sandefur stated the following recommendation was pending:

16-05-01-LRPIT: Appropriate Use Policy

Sandefur stated the following recommendations were approved:

16-05-01-ASP: Revisions to P&P 2-0122-Annual Faculty Appraisal & Development Program

and revisions to P&P 2-0901: RPT for Ranked Faculty

16-05-02-ASP: University Academic Regulation Changes due to Banner Implementation

16-05-01-Faculty: Revision to P&P 2-0122 Annual Faculty Appraisal & Development Program

and Form

16-06-02-Faculty: Addition of New Faculty Titles

16-05-03-Faculty: Proposed P&P for Performance Appraisal of Academic Administrators

**Report of Liaison Representatives:**

A. Wellness Center – Mary Talley



B. Graduate Faculty Council – Brenda Smith

Graduate Council met on Friday, May 13, 2016.

* Council reviewed and approved two recommendations from the Academic Program Committee: 1) the addition of two new options to the Ph.D. in Education (Science and Mathematics), and 2) the online delivery of two existing degrees, MS and PhD in Fire & Emergency Management.
* An internal Graduate College audit revealed two students with GPAs well below the expected standards for admission of graduate students. Currently, the Graduate College does not set a minimum GPA requirement. Council will develop “guidelines” for admission be used by the Graduate Dean beginning Spring 2017.

C. SGA – Dillon Johnson

Lights on Stillwater will be next Wednesday (8/17) evening from 7-9 at Boone Pickens Stadium. Over 150 different vendors and organizations will be setting up booths. The number of vendors has increased to over 200 since this morning and is still going up. SGA is still taking applications so please get those to Dillon or Susan Simmons.

Applications for many SGA committees and programs will be coming out within the first several weeks of school if any students come to faculty looking for ways to get involved. Those will be found online at <http://sga.okstate.edu/applications>.

If faculty members have any issues with students in your departments that you feel SGA needs to be involved with, please contact Dillon and he will meet with you personally.

D. Staff Advisory Council – Jenny Gililland

The Staff Celebration Day on May 19th was a great success. Over 1150 OSU Staff members attended.

SAC hosted several OSU Administrators during the June 8th Staff Advisory Training Luncheon. New Staff Council Members were recognized and placed into office. Outgoing members and the past year’s officers were awarded a certificate of appreciation for their service.

2016-2017 Officers were elected at the June 8th SAC meeting. The new officers are as follows:

Sue Goad, Chair

Jovette Dew, Vice Chair

Toby Tucker, Secretary

Tara Robertson-Moore, Treasurer

Changes to the Constitution were reviewed and approved by the Council in July’s meetings. These changes include removing the designation of Exempt and Non-Exempt employees when it comes to election and makeup of the Council. This Constitution change will be voted on in September by the OSU Staff.

Other changes were made in the bylaws which helped to reallocated committee work between existing and newly created committees.

E. AAUP – Barry Lavine

"The OSU Chapter of the AAUP is planning to hold a faculty forum about Clinical Faculty with Provost Sandefur as the speaker in September 2016.

This forum will be similar to the one held in September 2015 about the OSU Faculty Handbook. Although the issue of clinical faculty has come to the attention of many OSU faculty, there are misunderstandings surrounding those individuals who teach under this job classification. Provost Sandefur’s presentation on this topic should help to clarify the role of clinical faculty at OSU." Vogel asked if there will be discussion on the changes in clinical faculty title that went through the Faculty Committee last year. Lavine stated that he had a conversation with someone regarding this matter but the problem is the term clinical faculty is misleading. The P&P currently used was developed for the Vet School which is perfect for them. However, it’s a misnomer to some degree with regard to what might be done in Arts and Sciences or Engineering. Lavine believes what the Faculty Committee was discussing was some name changes to the term. Vogel was curious if these other changes would be part of the discussion. Lavine stated this is up to the Provost but he expects that it would be part of it. Provost Sandefur stated that they will talk about the changes.

**REPORTS OF STANDING COMMITTEES:**

**Academic Standards and Policies: David Oberhelman – No Report**

**Athletics: Tom Royer – No Report**

**Budget: Glenn Brown – No Report**

**Campus Facilities, Safety, and Security: Erik Ekman – No Report**

**Diversity: Louise Siddons – No Report**

**Faculty: Pamela Lloyd - No Report**

**Long-Range Planning and Information Technology: Jason Vogel - No Report**

**Research: Andrew Doust – No Report**

**Retirement & Fringe Benefits: Chris Richards - No Report**

**Rules and Procedures: Deb VanOverbeke – No Report**

**Student Affairs and Learning Resources: Gina Peek - No Report**

**Old Business – None**

**New Business –**

VanOverbeke commented that as faculty are getting into their fall courses that are in Banner for the first time, if you have any issues or questions please send them to the Faculty Council officers who will in turn get these to Dr. Taber and hopefully have them answered in a timely turnaround and back to you as quickly as possible. Siddons asked if there was a way to make these answers public? VanOverbeke said there are some “frequently asked questions” on the Registrars website but she doesn’t know if they are all there. If you find something that is not located on that website let the officers know and hopefully they can add them.

Dr. Bird announced that Student Affairs is working with SGA on two programs.

1. OSU Engage. This is a system that will identify volunteers who would like to find a short (maybe an hour) community service commitment that they can complete. This will launch in the fall. Faculty and staff are welcome to join this pool. Faculty/staff will receive an email stating that this opportunity for service exists and if they are interested they can get more information about it. Bird stated that OSU has many wonderful students who do a lot of service but it’s getting hardy to make the longer commitments. Bird feels this is an opportunity to match needs in our community with the talents, energy and vitality of OSU students. This is a pilot program that will run through the fall and then evaluate in the spring.
2. Leadership/mentoring program. They are still working on recruiting 30 faculty members across campus that are willing to meet with students. Meal for the students is provided by the Student Affairs office. This is a once a month commitment. This is an opportunity to help students learn more about campus leadership opportunities, how to become involved and simply answer questions about OSU. Please let Dr. Bird or Stephen Clarke know if you are interested. Faculty from all disciplines are welcome. Bird stated this was not a huge commitment. She believes the entire program will be about 10 hours for the fall. This again is a pilot program to get more students involved in leadership and get grounded here at OSU.

The meeting adjourned at 3:44 p.m. The next regular meeting of the Faculty Council is Tuesday, September 13, 2016 at 3:00 p.m. in **412 Student Union, Council Room.**

Respectfully submitted,

Deb VanOverbeke, Secretary