

McCann called the meeting to order with the following members present: Belmonte, Champlin, Collins, Depperschmidt, Doust, Ekman, Emerson, Grubgeld, Hurst, Kak, Khojasteh, Lewis, Lloyd, Moss, Oberhelman, Pivateau, Peek, Ramsey, Rebek, DeSilva for Richards, Sheehan, Walker, Ware, Wanger and Mattern for Zhang.

Also present: Bayles, M., Bird, L., Clark, G., Gaug, H., Henneberry, S., Kensinger, Z., Levine, B., Malaska, M., Matoy, A., Sandefur, G., Scott, A., Smith, B., Taber, C., Tucker, S., Weaver, J, and Wray, K.

Absent: Borland, Johnson, McFarlane and Tenorio.

### HIGHLIGHTS

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Special Report – Dr. Lee Bird/Dr. John Mark Day.....	
Remarks and Comments –Gary Clark for President Hargis.....	
Report of Status of Faculty Council Recommendations and other Vice Presidents.....	
Reports of Liaison Representatives .....	
SAC .....	
Women’s Faculty Council.....	
AAUP .....	
Wellness Center.....	
Graduate Faculty.....	
Emeriti.....	
SGA.....	
Reports of Standing Committees .....	
Academic Standards and Policies .....	
Athletics .....	
Budget .....	
Campus Facilities, Safety and Security .....	
Diversity.....	
Faculty .....	
Long-Range Planning and Information Technology .....	
Research .....	
Retirement and Fringe Benefits .....	
Rules and Procedures .....	
Student Affairs and Learning Resources .....	

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McCann called the meeting to order and asked everyone present to sign the roll call as it is circulating the room and if you are a proxy for someone please sign your name as well as the council member for whom you are representing. McCann asked if there was any discussion regarding the May 9<sup>th</sup> minutes that were sent out to everyone. Seeing none, asked for a motion to approve. Jones moved, Wanger second. Motion passed. McCann asked for approval of the August meeting agenda. Walker moved, Belmonte second. Motion passed.

**Special Report – Dr. Lee Bird/Dr. John Mark Day – iam.okstate**

Dr. Day introduced himself and presented the following PowerPoint presentation to the council.



IAmOkState.pptx

Day stated that his office is working very hard to help new students in particular get engaged and find their place on campus. The new marketing campaign, iam.okstate.edu, will go live tomorrow, August 16<sup>th</sup>.

Dr. Bird stated that the iamokstate is an exciting initiative and one of the many ways OSU is trying to help with student retention and satisfaction. Bird distributed the following information regarding the BCT (Behavioral Consultation Team) which is a threat assessment team that has been on campus since 1985. Bird stated that the BCT team tries to identify students in crisis much sooner and work with them for a successful outcome. 90 students were referred to her office last year. Of these, 50 made the BCT list. The other 40 were dealt with in other ways such as counseling. They identify, investigate and figure out the best plan to help these students.

The poster features a white outline of a tree on the left side against a textured orange background. The text is arranged in a clear, readable layout.

# Dealing with students in distress

## A guide for faculty and staff

Faculty and staff members are often the first to recognize that a student may not be doing well academically and/or emotionally. Students engaged with campus resources have a better chance of succeeding at Oklahoma State University. Reaching out to students helps them personally and academically.

**If you are concerned about a student and unsure of what to do, call:**  
Office of the Vice President for Student Affairs at 405-744-5328 or Director of University Counseling at 405-744-5458.

## Student distress signals can include

- Depression
- Poor concentration
- Loss of interest
- Agitation/increased irritability
- Anxiety
- Alcohol and/or drug abuse
- Suicidal thoughts, statements or threats
- Aggressive or abusive behavior
- Excessive procrastination
- Marked change in personal hygiene, behavior or academic performance
- Dependency (for example, a student who hangs around or makes excessive appointments with you)

## General approaches to distressed students:

- Speak with the student in private, outside of class.
- Show concern, interest and willingness to help.
- Briefly tell the student of your observations/perceptions, expressing your concerns directly and honestly.
- Listen carefully to understand what the student is going through without judging or criticizing.
- Discuss counseling with the student and have them make an appointment from your office.
- If the situation seems urgent, call for a crisis appointment at 405-744-5472 and/or walk the student to University Counseling at 320 Student Union. If there is imminent danger, call 911 or 405-744-6523.

- Involve yourself only to the extent that you feel comfortable. Utilize the University Counseling Services or the Behavioral Consultation Team for assistance.
- If the student resists help and you still have concerns, call University Counseling for consultation.

Vice-President for Student Affairs (405-744-5328) and Director of University Counseling (405-744-5438) are also available for consultation.

## Academic concerns

### Academic alert system:

The academic alert system provides instructors a tool to report concerns about absences or academic performance. The alert generates an email message to the student and his/her adviser.

To submit an academic alert, log into OSU's STAR System ([star.okstate.edu](http://star.okstate.edu)), and click the "Progress Reports" link. Detailed instructions on how to submit an academic alert are provided at [star.okstate.edu](http://star.okstate.edu).

For more information, call 405-744-5627, or email [academicalert@okstate.edu](mailto:academicalert@okstate.edu).

## Student Resources

### Alcohol and Substance Abuse Center (ASAC)

ASAC is committed to providing quality, confidential services for OSU students affected by problems related to substance abuse. We promote and provide innovative, campus-based services that improve the well-being and quality of life for students. The goal

of ASAC is to help OSU students maximize their potential by supporting their intellectual, personal and social growth.

For more information, call 405-744-2818, or visit [ucos.okstate.edu/index.php/alcohol-and-substance-abuse-center](http://ucos.okstate.edu/index.php/alcohol-and-substance-abuse-center).

### Campus Life

Students can struggle to connect with other students and activities on campus. Student involvement in campus activities increases retention and student satisfaction. Campus Life features a variety of clubs and organizations, leadership and service opportunities.

For information go to [campuslink.okstate.edu](http://campuslink.okstate.edu) or call 405-744-5488.

### Career Services

HireOSUgrads.com is the hub for career-related services and can help students with financial concerns in searching for part-time jobs.

For more information, call 405-744-5592, or visit [hireosugrads.com](http://hireosugrads.com).

### Housing & Residential Life

Students may experience roommate conflicts or concerns with personal safety. Our mission is to provide safe, affordable, accessible and well-maintained residential communities, which encourage individuals to value learning, inclusion, citizenship, and community engagement.

For more information, call 405-744-5592, or visit [reslife.okstate.edu](http://reslife.okstate.edu).



### IAmOkState

The Division of Student Affairs and affiliated departments, including the Office of Multicultural Affairs and New Student Orientation, have identified key areas of co-curricular student engagement that are particularly important to first-year student success. This website will serve as a central location for programs and services aimed at connecting with, involving, and engaging students.

For more information, visit [iam.okstate.edu](http://iam.okstate.edu).

### LASSO

The LASSO Center provides tutoring, supplemental instruction and success coaching for students.

For more information, call 405-744-3309, or visit [lasso.okstate.edu](http://lasso.okstate.edu)

### Student Disability Services (SDS)

SDS is committed to providing a community that ensures full participation for students. SDS provides assistance to students with physical and learning disabilities that will facilitate their independence and academic progress. Academic support services can include, but is not limited to: Specialized testing, Classroom accommodations, Accessible textbooks, and Access to Assistive Technology (AT).

For more information, call 405-744-7116, or visit [sds.okstate.edu](http://sds.okstate.edu).

### Student Help App

Students can download the "Ostate" app via the Apple or Android app stores. This app has various features including a campus map and a student help section with a directory of campus resources.

### Sexual/Relationship Violence/Title IX

Students, staff and faculty who have experienced sexual assault, dating violence, sexual harassment and/or stalking can receive support and information by contacting the victims' advocate at 405-564-2129; University Counseling Services at 405-744-5472; Student Conduct Education and Administration at 405-744-5470; Vice President for Student Affairs at 405-744-5328; after 5 p.m. at 405-624-3020 or OSU police at 405-744-6523. Report any incidents to OSU police by calling 405-744-6523 whether you have the victim's name or not.

Both Title IX and university policy prohibit discrimination in services or benefits offered by the university based upon gender. Sexual harassment is a form of gender discrimination and therefore prohibited under Title IX. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature. Faculty and staff may report incidents to Title IX coordinator, 408 Whitehurst, 405-744-9153. Students may report incidents to Student Conduct Education and Administration, 328 Student Union, 405-744-5470.

### Bias-Motivated Offenses

Bias motivated offenses are alleged violations of the code of conduct or law in which individuals are targeted because of their race, gender, disability, sexual orientation, or ethnicity/national origin. Such incidents should be reported immediately to OSU police, 405-744-6523. Assistance is available to facilitate reporting and provide support.

For more information, call the Vice President for Student Affairs at 405-744-5328 and the Vice President for Institutional Diversity at 405-744-9154.

### Student Conduct Education and Administration (SCEA)

The SCEA meets with students to assess and resolve possible misconduct as outlined in the OSU code of conduct.

For more information, call 405-744-5470 or visit [studentconduct.okstate.edu](http://studentconduct.okstate.edu).

### First Year Success

Engagement Specialists and Financial Planning Counselors provide additional support to build or enhance a freshman student's foundation to tackle social or financial barriers that could impede success.

For more information, call 405-744-3240, or email [fys@okstate.edu](mailto:fys@okstate.edu).





The OSU Foundation had a good year last year. They exceeded their goal of \$125 million by raising \$145 million.

**Campus Highlights:**

The College of Education has received a five-year \$25 million grant from NAFSA. Clark stated that the College of Education has a new name – College of Education, Health and Aviation (COEHA). Sandefur stated that the new “official” name is EHA.

The Apparel Design Program was ranked sixth nationally.

Fashion Merchandising was ranked eighth nationally.

Henry Adams, OSU scientist, lead an international team of 62 researchers in publishing a recent paper in Nature Ecology and Evolution on the effects of drought. This research project was partially funded by an NSF grant.

OSU has the highest number of Native Americans that are earning bachelor degrees in Engineering and Engineering Technologies.

OSU’s first football game is this week. Even though a Thursday night game is not ideal, it does give our football program a chance to have a national audience. The Big XII assigns these games, so OSU does not have a choice. Everyone will get a Thursday night game every year or two.

Convocation is Friday afternoon. Clark invited all faculty members to attend.

Clark stated that the OK Supreme Court confirmed that the cigarette tax/fee was unconstitutional. They are also considering the 1 ½ % excise tax on purchases of new vehicles.

**Report of Status of Council Recommendations:  
President Hargis, Provost Sandefur, and/or Vice Presidents**

**Provost Sandefur:**

Sandefur stated the following recommendations remain pending:

17-03-01-FAC: Revisions to P&P 2-0905 “Nomination & Appointment Process for Regents Professors”.

17-03-02-FAC-ASP: Guidelines for Search & Screen Committee Best Practices.

17-05-01-Budget: Increasing Foreign Student Undergraduate Enrollment

17-05-01-SALR: Increasing support for Study Abroad participation.

**Report of Liaison Representatives:**

**A. Staff Advisory Council – Kristin Henderson**

Committees have started to meet and discussing upcoming projects for 2017-2018:

- Awards and Recognition Committee

- Met to discuss process for Distinguished Service Award and will make the nomination packet available within the next 2 months
- Communication committee
  - Working on getting College Admin liaisons in place to help communicate with all staff more effectively
  - Finalizing the new website that will launch next month
- Fundraising Committee
  - In process of collecting fundraising items for the Homecoming Basket Raffle that benefits Staff Scholarships
  - In process of organizing a flower fundraiser
    - Will sell cards for \$20; card will allow you to get a free bundle of flowers every month for 1 year from The Little Shop of Flowers
- Events Committee
  - Will team up with American Red Cross to hold Blood Drive November 3<sup>rd</sup> at OSU SU Starlite Terrace from 10am-4pm
  - Harvest II will be October 27<sup>th</sup>

## **B. Women's Faculty Council – Shida Henneberry**

To start the 2017-18 academic year, we would like to introduce our new WFC

Executive Committee:

Sarah Milligan, Chair

Steph Link, Vice Chair

Kim Loeffert, Secretary/Treasure

Shida Henneberry, Faculty Council Liaison.

All of us with support from the OSU committee are excited to continue our efforts to build upon the success of last year's initiatives. During the 2016-2017 academic year, the WFC organized two fall group discussions: Jean Van Delinder effort towards securing and NSF Advance grant for the campus and VPR, Dr. Kenneth Sewell discussed research on campus. In addition, we collaborated with ITLE to host two focused panel discussions in the spring: Women and Leadership and Advocacy for Women. We hosted a book discussion group dealing with issues of women in leadership that gave members of our OSU community a platform to share experiences and build towards a better campus culture. Finally, we wrapped up the year with another successful scholarship reception where we awarded a total of \$13,250 dollars in annual research awards and \$1,000 for the Ann Ryder and Clara Smith Leadership Endowed Scholarship for Undergraduates! Thank you to the 14 colleges and divisions on campus who provided support for the WFC Research Award and the 14 volunteer reviewers who helped evaluate the almost 80 entries. We began last year and continue this year with a WFC representative on the campus working group to address issues highlighted in the 2015 COACHE

survey.

This year, The WFC will form a bylaws review committee to evaluate and update our function within the greater campus community. We encourage anyone interested in assisting with this review process to get ahold of WFC Secretary/Treasurer, Kim Loeffert ([kim.loeffert@okstate.edu](mailto:kim.loeffert@okstate.edu)). We would like to have a combination of newly engaged and long-standing WFC members to participate for the greatest relevancy.

We are currently finishing out the event schedule for the year. Based on feedback we received last year, we will have a series of lunchtime speakers focusing on topics dealing with issues of family/life balance, career advancement, and leadership. If you are interested in collaborating, please reach out to us with thoughts or suggestions.

The WFC Research Awards, as well as the Undergraduate Women's Leadership Scholarship will take place again this year. We will send out a call for reviewers and student proposals in November for a Spring deadline.

For more information about the WFC, please see our website at <http://womensfacultycouncil.okstate.edu/>

### **C. AAUP – Barry Lavine**

The OSU Chapter of PLU had its election to select a new set of officers.

Allen Scott will be the Chair of the Local Chapter for 2017-2018 and Barry Lavine will serve as Chair-Elect.

The next meeting of the State AAUP Chapters is Saturday, September 2 at 11:30AM at UCO in Edmond.



## D. Wellness Center – Mary Talley

Dr. Bird stated that Kim Beard will be taking over for Mary Talley at the wellness center as the new Assistant Director of Employee Wellness.

# Employee Programs: August 2017

## Innovator Training

Wednesday, Oct. 4, 2017  
8:30 -11:30 am  
Seretean Wellness Center  
Application Deadline: Sept. 27, 2017

Help encourage healthy lifestyles in your department or college by becoming an America's Healthiest Campus Innovator. To apply or for more information visit: <http://okla.st/2gXG8iD>



## Choose You

Mondays, 12:10-12:50 pm  
Sept. 11-Nov. 27  
Registration Deadline: Sept. 27

Participate in this FREE, interactive 12-week program designed for persons who are at risk for developing diabetes or have been told they are pre-diabetic. To register or for more information call: 405-744-9355.



## Hearing Screenings

Sept. 8  
1:00-3:00 pm  
FREE

The Department of Wellness and the Department of Communication Science and Disorders have partnered to provide FREE hearing screenings to all OSU-STW benefits-eligible employees. To schedule your appointment please contact Tabi Deal at 405-744-2354.

## Wellness Wednesday

Wednesday, Sept. 20  
Noon-12:50 pm  
Seretean Wellness Center Lecture Hall  
Registration Deadline: September 15

Join Ida Trotta Hershey, OSU Sustainability Coordinator, for tips on planning events and gatherings while being good stewards of our resources and energy. To register or for more information call: 405-744-9355.

## Employee Bootcamp

Sept. 12-Nov. 16  
5:45-6:45 am  
Colvin- 4 Gym South  
Registration Deadline: Sept. 8  
FREE

Employee Boot Camp is designed to push the limits of metabolic conditioning. Workouts consist of high intensity body weight strength and plyometric exercise with short intervals.

Register at:  
<http://okla.st/2uRCWtO>



## Catapult Health Screenings

Fall 2017  
By Appointment  
Free

The screening consists of: a diagnostic blood test, measured biometrics, a consultation with a Nurse Practitioner, and a copy of your personal results. Screenings are available to employees and their covered spouses who are enrolled in OSU BlueCross BlueShield health plans. Schedule appointment at: [WWW.TIMECONFIRM.COM/OKSTATE](http://WWW.TIMECONFIRM.COM/OKSTATE)



OSUWELL  
**DISCOVER  
WELLNESS**

Phone 405-744-WELL (9355)  
Web [wellness.okstate.edu](http://wellness.okstate.edu)  
Email [wellness@okstate.edu](mailto:wellness@okstate.edu)

**E. Graduate Faculty Council – Dr. Brenda Smith**

Monthly Graduate Faculty Council meeting was held May 19, 2017.

- *Academic Program Committee.* Council reviewed and approved the following recommendations from the Academic Program Committee: 1) a change in program name and requirements for the Master of Science in Interdisciplinary Studies (previously Master in Interdisciplinary Science); 2) online delivery of the M.S. in Educational Psychology; 3) a new option under the Ph.D. in Education for Special Education; 4) new doctoral programs in School Psychology and Forensic Science.
- *Thesis/Dissertation Titles on Transcripts.* Council endorsed the inclusion of the thesis or dissertation title on the transcript. Non-thesis titles can also be included.
- *TOEFL Working Group Update.* Council was informed that the catalog language has been updated and the working group will re-convene in the fall to further work on sub scores, additional English training, etc.
- *Graduate College Updates.* Dean Tucker informed Council that feedback on the new commencement video was positive. The plan is to update the video twice a year with new marshals as well as faculty participation. There were 650 students who participated in the commencement ceremony and a record number of doctoral candidates. The 3MT competition is moving to the fall.

**F. Emeriti Association: Anne Matoy**

**OSU Emeriti Association Upcoming Events**

OSU Emeriti Association has a great calendar of events planned for the fall.

Monday Night Dinners feature interesting speakers in addition to a regular brief business meeting. Meet and greet begins at 5:30p with dinner at 6:00p, at the Conoco Phillips Alumni Center with the exception of the December meeting, which is held at Meditations.

9/11 -- Chris Batchelder, President & CEO, Alumni Association

10/2 -- Steve Dobbs, Landscape Service Manager, OSU Campus

11/6 -- Kyle Gibbs, Captain, Stillwater Police

12/4 -- Stillwater Concert Chorale at Meditations

The Technology Group meets at 1:30p at the ITLE Building on the second Wednesday of every month (9/13, 10/11, 11/8).

September 20--Making the Most of Retirement, in connection with the Stillwater

Public Library offers interesting programs and armchair travel events. Held at 1:30p in the 3<sup>rd</sup> floor reception area of the Stillwater Public Library.

9/20 -- Christy Morrison, Stillwater: Great Place to Retire

10/18 -- Stan & Barbara Grogg, Armchair Travel Series

11/15 -- Laura Payne, Volunteering at the Botanic Garden

The Council meets once a month on the last Monday of the month (8/28, 9/25, 10/30, 11/27) at 1:30p in Room 102, ConocoPhillips Alumni Center.

#### **G. SGA – Zach Kensinger**

August 15<sup>th</sup>, 2017

Zach Kensinger - SGA Chief of Staff

- SGA President Erica Stephens and Vice President Brayden Farrell, will be hosting a welcome week session called “Meet your SGA President and Vice-President”. Their presentation will be focusing on the importance of campus involvement and how SGA can be a resource for all students on campus.
- Lights on Stillwater will be held on August 23<sup>rd</sup> at 7 p.m. at Boone Pickens Stadium.
- The Supreme Court has a Chief Justice seat open and also four other justice seats open due to those students graduating last spring. Applications will go out during the first week of school and appointments will take place during the first two weeks of school.

#### **REPORTS OF STANDING COMMITTEES:**

**Academic Standards and Policies: Scott Johnson – No Report**

**Athletics: Terry Collins – No Report**

**Budget: David Oberhelman – No Report**

**Campus Facilities, Safety, and Security: Erik Ekman – Update**

Ekman informed the council that discussions have been ongoing regarding handicap spaces around the Student Union and the lot by the Paul Miller Building. Ekman stated that if you have a permit for a parking structure you are allowed to park in that structure only. You cannot park in any surface lots. Ekman stated that if you have a structure permit as well as a handicap permit you can park in any handicap space in the structures as well as surface lots. Ekman hopes this issue has been resolved to everyone’s satisfaction.

**Diversity: Justin Moss – No Report**



**Faculty: Chris Richards – No Report**

**Long-Range Planning and Information Technology: Nathan Walker – No Report**

**Research: Andrew Doust – No Report**

**Retirement & Fringe Benefits: Bobbikay Lewis – No Report**

**Rules and Procedures: Pamela Lloyd – No Report**

**Student Affairs and Learning Resources: Gina Peek – No Report**

**Old Business – None**

**New Business – None**

The meeting adjourned at 3:34 p.m. The next regular meeting of the Faculty Council is Tuesday, September 12, 2017 at 3:00 p.m. in **412 Student Union, Council Room.**

Respectfully submitted,  
Pamela Lloyd, Secretary