McCann called the meeting to order with the following members present: Bindewald, Champlin, Crick, DeSilva, Ellis, Frazier, Hurst, Jones, Kaipa, Kakani, Khojasteh, Lovern, McFarlane, Moss, Nabar, Nelson, Neurohr, Peek, Piehl, Pivateau, Ramsey, Rebek, Sheehan, Wanger, Ware and Yates.

Also present: Eck, T., Essmiller, K., Evans, L., Loeffert, K., Miller, B., Ormsbee, C., Pester, R., and Weaver, J.

Absent: Emerson, Kak, Melancon and Talley.

**HIGHLIGHTS**

Remarks and Comments – Dr. Gary Sandefur for President Hargis………………………….

Report of Status of Faculty Council Recommendations and other Vice Presidents…….…….

Reports of Liaison Representatives …………………………………………………….……..

Women’s Faculty Council…………………………………………………………….

GPSGA ………………………………………………………………………………..

Graduate Council………………………………………………………………………

Emeriti …………………………………………………………………………………

Reports of Standing Committees ………………………………………………….…………..

Athletics ………………………………………………………………….……………

Budget …………………………………………………………………….…………...

Campus Facilities, Safety and Security ………………………………….……………

Diversity………………………………………………………………….……………

Faculty ………………………………………………………………….……………..

Long-Range Planning and Information Technology ………………….………………

Research ……………………………………………………………….………………

Retirement and Fringe Benefits ……………………………………….………………

Rules and Procedures ………………………………………………….………………

Student Affairs and Learning Resources …………………………….………………..

Academic Standards and Policies ……………………………………….…………….

McCann called the meeting to order and asked everyone present to sign the roll call as it is circulating the room and if you are a proxy for someone please sign your name as well as that of the council member whom you are representing. McCann entertained a motion to approve the minutes from the November meeting. Champlin moved, Moss second. Motion passed. McCann entertained a motion to approve the agenda for today’s meeting. Crick moved, Frazier second. Motion passed. McCann introduced Dr. Gary Sandefur for President Hargis.

**Remarks and Comments – Dr. Gary Sandefur for President Hargis:**

Dr. Sandefur stated that commencement will be Friday and Saturday. He said according to the registrar the Grad College numbers are 190-230 Friday night; Saturday – the first ceremony (CoEHA/CASNR/CAS) numbers are 520-550 and the afternoon ceremony (HS/CEAT/SSB) numbers are 530-570. These are great numbers for fall graduation. Sandefur stated that the new Vice President for Student Affairs is Dr. Daniel Hallenbeck, who is an OSU graduate. He will begin in April. Leon McClinton will be the acting interim once Dr. Bird retires in January.

Sandefur said the A&S dean search is coming along well. The finalists will be announced after Martin Luther King Day. Campus visits will begin after that, hopefully be wrapped up by the middle of February and have someone identified shortly afterwards.

**Report of Status of Council Recommendations:**

**Provost Sandefur and Vice Presidents**

Dr. Sandefur gave the following recommendation update.

The following recommendations remain pending:

18-10-01-LRPIT: OSU Intellectual Property and Copyright Policy.

18-01-01-Exec : Procedures for Consideration of Removing Names of Facilities.

18-05-02-Faculty: Proposed changes to the Preface and Body of the “Policy Statement to

Govern Appointments, Tenure, Promotions, and Related Matters of the Faculty of OSU”.

**Report of Liaison Representatives:**

1. Women’s Faculty Council – Kim Loeffert

Our December meeting was held on December 6. The WFC is seeking applications for our two annual student awards: the WFC Research Awards, which reward outstanding research and scholarship by graduate and undergraduate students; and the Ann Ryder and Clara Smith WFC Leadership Endowed Scholarship, which honors leadership at the undergraduate level. Applications will be posted on the WFC website soon, and the submission deadline is March 1, 2019.

Pledges for the WFC $40 for the 40th philanthropic campaign to support WFC initiatives will soon be able to be made either online through the link on our website or via a pledge form that can be requested by contacting WFC Vice-Chair Kim Loeffert ([kim.loeffert@okstate.edu](mailto:kim.loeffert@okstate.edu)).

The invited speaker was Dr. Camelia Knapp (Professor and Head, Boone Pickens School of Geology), who spoke about Embracing Change at Uncertain Times: A Personal Adventure. Dr. Knapp talked about important moments of unexpected change in her life, and how she faced both the opportunities and challenges that came as a result.

The January WFC meeting will take place on January 17th from 2-3pm in CLB 106A; our normal schedule of the first Thursday of every month will return in February. The January meeting will feature Dr. Carol Moder (Professor, Department of English) speaking about Language, Gender, and Academia. In addition to our usual February meeting, our Research Week speaker Dr. Rebecca Sandefur, will be giving a talk on 2/19 and leading a discussion on 2/20; more details will be made available soon.

Anyone interested in the WFC can visit our website at womensfacultycouncil.okstate.edu and sign up to be put on our email list.

1. GPSGA – Ravneet Kaur

1. GPSGA held a Benefit night for Nature's Vein @ Garage, Stillwater on 11/26. 10% of all proceeds go towards our charity, Nature's Vein.

2. Mid-Term elections were conducted at our last meeting on 11/28. 3 new officers elected to serve on exec board for spring semester.

3. The Board proposed honoring of the last term's group funds by allocating 42% of the promised amount, which leaves this year's funds to be $1000 from the budgeted $3000. The proposal was approved by the majority at General Assembly meeting and the group funds were allocated.

1. Graduate Council – Rebecca Sheehan

*Graduate Commencement*. Please consider participating in graduate commencement. Be aware that there is a new security checkpoint procedure.

*SLATE*. Slate is going live on December 19, 2018. SLATE is used for graduate applications and recruitment. Julie Cunningham is the Manager of Admission Processes.

*Graduate Faculty and Graduate Student Communities*. Both will be housed in Canvas instead of BrightSpace.

*Graduate Certificate Policies*. Council approved a graduate certificate policy where retroactive awards of newly approved certificates and degrees are prohibited.

*Academic Program Committee.* Graduate Council approved several committee recommendations for degree modifications, certificates, masters’, and doctoral programs.

*Membership Committee.* The Graduate Council approved Graduate faculty nominations and renewals.

*Mixed Credit Courses.* Graduate Council approved a proposal by Registrar Peaster that clarifies undergraduate and graduate course numbering. All courses with graduate credit will be converted to 5000 or higher course numbers.

*IRIM Graduate Dashboard*. The academic ledger has moved to Roundup and a RA will oversee the graduate education dashboard. Please provide feedback to your subject group officers before January 25, 2019.

1. Emeriti – Barbara Miller

The Emeriti Board is looking for ways to increase membership in the organization. They are considering changing the name of the organization to better represent its members. The word Emeriti is misleading, because many staff retirees do not realize the organization is for them also. And many retired faculty who are not emeriti are misled into thinking the group is not for them. The Board is redesigning the marketing folder to better attract all retirees. The first issue of the new electronic newsletter is complete and will come out in January, with articles from both new members and long term members.

**REPORTS OF STANDING COMMITTEES:**

Reports of Standing Committees:

a. **Athletics: Justin Talley – No Report**

b. **Budget: Steve Wanger – No Report**

c. **Campus Facilities, Safety, and Security: Scott Frazier – No Report**

d. **Diversity: Justin Moss – No Report**

e. **Faculty: Robert Emerson – No Report**

f. **Long-Range Planning and Information Technology: Eric Rebek – No Report**

g. **Research: Dianne McFarlane – No Report**

h. **Retirement & Fringe Benefits: Griffin Pivateau – No Report**

i. **Rules and Procedures: Pamela Lovern – No Report**

j. **Student Affairs and Learning Resources: Gina Peek – Update**

Peek stated that Provost Sandefur asked the committee to talk about textbook affordability. The committee distributed a survey in May asking faculty members 8 questions related to textbook affordability. The survey was sent out in May prior to the end of the spring semester. The committee received a total of 269 responses. The committee reviewed the data looking for anything significant. The committee found three items and these will be formatted into a recommendation to be voted on by the committee then presented to Faculty Council at the February meeting.

k. **Academic Standards and Policies: Jon Ramsey – No Report**

**Old Business –**

**New Business – Fall General Faculty meeting review**

McCann stated that at the General Faculty meeting there was a really good report on students in distress. One of the things McCann wanted to make sure all faculty members are aware of is the counseling center is available for walk-in appointments. McCann believes the hours are 10-3. McCann stated that if a faculty member has a student that is on the wait list for counseling but know this student should talk to someone sooner she wanted everyone to know that this opportunity is available. The student will not necessarily have the same counselor each time, but it would be someone to talk to that has training.

McCann enjoyed working with everyone this year. Jones presented McCann with a “chair” gavel. McCann turned the gavel over to Dr. DeSilva to adjourn the meeting.

The meeting adjourned at 3:14 p.m. The next regular meeting of the Faculty Council is Tuesday, January 15, 2019 at 3:00 p.m. in the **Council Room, 412 Student Union.**

Respectfully submitted,

Pamela Lovern, Secretary