McCann called the meeting to order with the following members present: Bindewald, Champlin, Crick, DeSilva, Ellis, Emerson, Frazier, Hurst, Jones, Kaipa, Kakani, Khojasteh, Lovern, Moss, Melancon, Nabar, Nelson, Neurohr, Peek, Piehl, Pivateau, Ramsey, Rebek, Bays for Sheehan, Talley, Wanger, Ware and Holtzhower for Yates.

Also present: Dronberger, A., Essmiller, K., Evans, L., Miller, B., Ormsbee, C., Quan, T., Underwood, D. and Wray, K.

Absent: Kak and McFarlane.

**HIGHLIGHTS**

Special Report – Sue Williams - Ombudsman……………..……………………………….….

Remarks and Comments – Gary Clark for President Hargis………………………………….

Report of Status of Faculty Council Recommendations and other Vice Presidents…….…….

Reports of Liaison Representatives …………………………………………………….……..

Emeriti ………………………………………………………………………………..

Women’s Faculty Council…………………………………………………………….

Wellness ………………………………………………………………………………

Staff Advisory Council ……………………………………………………………….

GPSGA ………………………………………………………………………………..

Graduate Council………………………………………………………………………

Reports of Standing Committees ………………………………………………….…………..

Athletics ………………………………………………………………….……………

Budget …………………………………………………………………….…………...

Campus Facilities, Safety and Security ………………………………….……………

Diversity………………………………………………………………….……………

Faculty ………………………………………………………………….……………..

Long-Range Planning and Information Technology ………………….………………

Research ……………………………………………………………….………………

Retirement and Fringe Benefits ……………………………………….………………

Rules and Procedures ………………………………………………….………………

Student Affairs and Learning Resources …………………………….………………..

Academic Standards and Policies ……………………………………….…………….

McCann called the meeting to order and asked everyone present to sign the roll call as it is circulating the room and if you are a proxy for someone please sign your name as well as that of the council member whom you are representing. McCann entertained a motion to approve the minutes from the October meeting. Jones moved, Rebek second. Motion passed. McCann entertained a motion to approve the agenda for today’s meeting. Rebek moved, DeSilva second. Motion passed. McCann introduced Gary Clark for President Hargis.

**Remarks and Comments – Gary Clark for President Hargis:**

Clark stated that the OSU Center for Health Sciences established a partnership with the Cherokee Nation to establish a medical school in Tahlequah that will address some of the needs in rural and Native American populations. The process has started and approvals are in place.

Clark updated the council members on faculty who have won national awards in their fields. Clark announced that Gary Busey will be on campus to speak to students and attend this weekend’s football game. Clark stated that more art will be seen on campus in the future.

**Special Reports:**

1. **Sue Williams - Ombudsman**

McCann introduced the new Ombudsman, Sue Williams. Williams stated that the office of the Ombudsman was established in 2013. Dr. Ron Beer served as the first Ombudsman. He retired and Dr. Ken Bartels became the new Ombudsman. The Ombuds position is relatively new at OSU. Many universities are incorporating this position in their structure. Williams discussed the charter of the Ombudsman. The charter and other important information can be found at:

<https://president.okstate.edu/ombudsperson>

Williams explained that her role is to help people strategize how they might solve their own problems/issues. Sometimes people just need someone to listen and help finding resources. The Ombudsman does not solve problems, but helps people navigate to the places that can help. Williams believes that people who can solve their own problems are a lot happier with the situation as well as their working and learning environments. Williams offers coaching and advice on resources that will help.

Williams opened the floor to questions. DeSilva asked if she was available full-time? Williams stated that the position is half-time. She has posted office hours. If she is out of the office during those hours she will post a note letting people know when she will return.

**Report of Status of Council Recommendations:**

**President Hargis, Chris Ormsbee for Provost Sandefur, and Vice Presidents**

Ormsbee gave the following recommendation update for Provost Sandefur.

The following recommendations remain pending:

18-10-01-LRPIT: OSU Intellectual Property and Copyright Policy.

18-01-01-Exec : Procedures for Consideration of Removing Names of Facilities.

18-05-02-Faculty: Proposed changes to the Preface and Body of the “Policy Statement to

Govern Appointments, Tenure, Promotions, and Related Matters of the Faculty of OSU”.

**VP Kyle Wray:**

Wray announced to the council members that OSU has had an increase in out-of-state waivers. His office has been working on this for several months. They did this to give the “value” back to out-of-state waivers. This was all based on data – the yield/percentage process of admits to enrollees at OSU over the last five years. Wray stated that for 24 and higher range ACT score band has been left alone. The yields over the past three to five years are good so they did nothing to this level. They did increase the 25-26 band. This was $9,750 in the past and it has been raised to $11,000. The 27-29 band was increased to $12,000. The last band of 30 and higher ACT score used to be $12,500 and it is now $13,000. Wray stated that students have to have a 3.0 GPA along with this ACT score to achieve this out-of-state waiver. This hopefully inspires better students to look at OSU. This was announced last week. DeSilva asked if students needed to maintain a certain GPA to keep the waiver. Wray stated that the student must be in good academic standing at OSU which is a 2.0. Wray stated that other universities have higher standards but OSU set the standard on the front end. Wray stated that one hiccup in all this is that a student has to have a 3.0 GPA. Example: if a student has a 26 ACT score but only has a 2.75 high school GPA, you won’t qualify for the out-of-state waiver. His office makes sure the student has the GPA requirement as well as the ACT score to receive the waiver. McCann stated that her daughter (who has been admitted to OSU) received a card that sang the OSU Fight Song and thought it was really cool. Wray stated that this is their most popular mailing piece. Wray stated that at one high school in Tulsa, that has a very low number of students who seek out higher education, when one of these students receives an OSU card they get to go to the office and play it over the intercom. Wray stated that when you open this piece it tells you that you have been admitted to OSU and plays the fight song. Sending the card has been ongoing for six years.

**Report of Liaison Representatives:**

1. Emeriti Association – Barbara Miller

The Emeriti Group recently held elections for the coming year, and Sharon Nivens will serve another year as President beginning in January.

The Emeriti Group Newsletter will begin publishing in electronic form in January 2019. It will be issued ten times per year.

Several Emeriti have volunteered to serve as Ambassadors, helping with ushering, etc., at the December graduation ceremonies.

The Emeriti Council will soon be distributing a survey to members, in an attempt to create a profile of the membership. We will be asking about volunteer activities both on campus and off, interests, creative activities, etc.  This will help the Board when scheduling activities in the future, and may be available to other groups who may want to advertise to our group about their activities.

1. Women’s Faculty Council – Tracy Quan

Our November meeting was held on November 1. The WFC Faculty Award Committee has created a set of three WFC Outstanding Achievement Awards, to recognize the accomplishments in research and creative works of women and those involved in women’s issues at three levels of career development. The WFC is sending the proposal to fund these awards to the President’s Fellows Fund. The WFC has also invited sociologist Dr. Rebecca Sandefur to be a sponsored speaker for OSU’s Research Week. Dr. Sandefur recently won a MacArthur ‘Genius Grant’ for her work on civil justice and inequality.

The invited speaker was Dr. Nedra Wilson (Associate Professor, Dept. of Anatomy and Cell Biology, OSU Center for Health Sciences in Tulsa), who spoke on Women Mentoring Women. Dr. Wilson spoke about the lack of an organized mentorship program at OSU, particularly for women, and talked about the desired features of a strong faculty program for mentoring and how such a program could be developed at OSU.

The WFC has regular meetings on the first Thursday of the month from 2-3pm in CLB 106A. The December 6th meeting will feature Dr. Camelia Knapp (Professor and Head, Boone Pickens School of Geology) speaking about Embracing Change at Uncertain Times. The WFC is also planning a social event in December, date and location TBA.

Anyone interested in the WFC can visit our website at womensfacultycouncil.okstate.edu and sign up to be put on our email list. The WFC is also continuing our $40 for the 40th philanthropic campaign to support WFC initiatives in celebration of WFC’s 40th anniversary. If you are interested in donating to support WFC activities, please contact WFC Vice-Chair Kim Loeffert ([kim.loeffert@okstate.edu](mailto:kim.loeffert@okstate.edu)).

1. Wellness Center – Kim Beard



1. Staff Advisory Council – Michelle Stewart

Staff Advisory Council has several activities going on at this time.

* Every fall, Staff Advisory Council partners with the Junior Service League of Stillwater to support Harvest II. Drop off for that event was November 9 and department donation winners will be announced soon.
* Council Members are currently selling Flower Bouquet Cards to benefit the Staff Development Fund. The cards are $20 and entitle the purchaser to receive one bouquet every month for one year from the Little Shop of Flowers. For more details, or to purchase a card, please contact any Staff Advisory Council member.
* We are pleased to announce that four new members will be seated at this month’s Staff Advisory Council meeting. They are Charles Harring II, Charmaine Motte, Anthony Jones, and Marty McDougall-Casteel.
* This year’s Staff Distinguished Service Awards will be announced and presented at a special celebration on December 11. This will be the first time the awards have been presented in a stand-alone ceremony and not as part of Staff Development Day activities.

1. GPSGA – Kathy Essmiller/Ravneet Kaur
2. GPSGA Benefit Night for Nature's Vein @ The Garage, Stillwater
   * 1. Monday, November 26th from 5 to 9 pm (Date Changed)
     2. 10% of all proceeds go towards our charity, Nature's Vein
        1. Website: [www.naturesvein.com](http://www.naturesvein.com/)
3. GPSGA is working on a Thanksgiving potluck
   * 1. Monday, Nov 19th from 5 pm to 7 pm
     2. Library Browsing Room
     3. Sign up via our google doc
4. GPSGA execs attended our national conference last week, NAGPS at University of Arkansas.
5. Elections for three board positions on November 28th, call for nominees sent out.

F. Graduate Council – Jon Ramsey

GPSGA Secretary, Courtney Whited, stated they have **awarded 26 research travel grants and are able to fund 70% of the research travel expenses for each of the recipients**. GPSGA members volunteered at the International Student and Family Housing Trunk or Treat, and will be hosting a benefit night at The Garage to support Nature's Vein. GPSGA President Kathy Essmiller has accepted a faculty position with Oklahoma State University Library and is resigning her position. According to the GPSGA the bylaws, the leadership of GPSGA will automatically transfer to Vice President Ravneet Kaur effective October 31.

Dr. Smith informed Council of three important upcoming events – (1) 3MT Competition, (2) Graduate Coordinators TOEFL Workshop and (3) the graduate student Lunch ‘n’ Learn session entitled *Suicide Prevention and Intervention: What can you do?* (Wednesday, November 14 at 11:30 a.m. in B-09 GAB).

Dr. Van Delinder briefly discussed Banner issues with mixed credit 3000/4000 level courses having graduate credit. There will be a follow up meeting with Registrar Rita Peaster to streamline and update the number system. There will also be a meeting with the Registrar about veterinary professional school mixed credit 5000/7000 courses.

Dr. Tucker presented some of the continued issues with the initial offers and renewals of graduate assistantships. After a discussion with Council, it was determined that a “best practices” guidance document should be developed.

The Fall General Faculty and Subject Matter Group meetings were held on October 30th, 2018. Dr. Lee Bird, VP Student Affairs, presented about the Students of Concern Committee. Dr. Tucker also mentioned needing feedback on how to leverage limited resources to enhance graduate student financial support structures.

In Subject Matter Group meetings, graduate faculty discussed a *Proposed Graduate Certificate Policies* document as well as provided input on the need for *Best Practices for Enhancing Academic Integrity in Theses and Dissertations* draft document.

**REPORTS OF STANDING COMMITTEES:**

Reports of Standing Committees:

a. **Athletics: Justin Talley – No Report**

b. **Budget: Steve Wanger – No Report**

c. **Campus Facilities, Safety, and Security: Scott Frazier – No Report**

d. **Diversity: Justin Moss – No Report**

e. **Faculty: Robert Emerson – Update**

Emerson stated that the committee is looking at verification of credentials policy. This came about because the Higher Learning Commission requires verification for accreditation purposes. This policy was developed with the guidance of Dr. Brenda Masters. The members of the committee reviewed this policy and it should be finished and ready to present to the general faculty soon.

Emerson stated the committee is also looking at the Ombudsman policy.

f. **Long-Range Planning and Information Technology: Eric Rebek – No Report**

g. **Research: Dianne McFarlane – No Report**

h. **Retirement & Fringe Benefits: Griffin Pivateau – No Report**

i. **Rules and Procedures: Pamela Lovern – No Report**

j. **Student Affairs and Learning Resources: Gina Peek – No Report**

k. **Academic Standards and Policies: Jon Ramsey – Update**

Ramsey stated that the committee is bringing forward a recommendation to modify University Academic Regulations 4.4, 4.6 and 7.2. This recommendation was included in the agenda. Ramsey reviewed the rationale for this recommendation. McCann asked for discussion. Khojasteh asked if the transfer maps for OSU-Tulsa and TCC for 1000 and 2000 level courses will work. Ramsey stated yes.

McCann moved for a vote. Motion passed.

**Old Business – OSU Intellectual Property and Copyright Policy edited**

McCann stated that changes to the IP policy that was tabled at last month’s meeting was distributed with the agenda. McCann explained that there were a few places where the new policy conflicted with another policy. This wording has been changed and they have gone with whatever the current policy had. These places were changed and a few typos were corrected. Ramsey stated that there were several people who reviewed the policy. McCann stated that Dr. Tucker, Faculty Council officers and Dr. Sewell were at the meeting to review the changes. Ramsey moved that the tabled recommendation be taken off the table for consideration today. McCann asked for a second. DeSilva second. McCann stated that it has been moved and second to take the recommendation off the table. McCann asked for a vote. Motion passed. McCann asked for further discussion. Seeing none, moved to a vote. Motion passed.

**New Business – Fall General Faculty meeting.**

McCann announced to the council members that the Fall General Faculty meeting is scheduled for Thursday, November 29th from 3-5 in the Student Union Theater. There will be a timely presentation on student mental health issues, what signs to look for and available resources. Dr. Joseph Dunnigan with Student Counseling Center will be the guest speaker. McCann would love to see all faculty members at this meeting. McCann stated that there is notoriously a poor turn out and she is hoping that this issue will get faculty members to attend. McCann encouraged all faculty members to attend and bring a friend.

The meeting adjourned at 3:38 p.m. The next regular meeting of the Faculty Council is Tuesday, December 11, 2018 at 3:00 p.m. in the **Council Room, 412 Student Union.**

Respectfully submitted,

Pamela Lovern, Secretary