McCann called the meeting to order with the following members present: Bindewald, Champlin, Crick, DeSilva, Emerson, Frazier, Hurst, Kaipa, Kakani, Khojasteh, Lovern, Moss, McFarlane, Melancon, Nabar, Nelson, Neurohr, Piehl, Pivateau, Ramsey, Rebek, Sheehan, Talley, Wanger, Ware and Yates.

Also present: Baeza, V., Bays, B., Beard, K., Dyke, K., Iakovakis, C., Meints., K., Miesner, T., Miller, B., Moghaddam, M., Ormsbee, C., Peaster, R., Quan, T., Sewell, K., Smith, B., Tucker, S., Weaver, J and Wray, K.

Absent: Ellis, Jones, Kak and Peek.

**HIGHLIGHTS**

Special Report – Chris Ormsbee…..……………………..……………………………….….

Rita Peaster …………………….………………………………………….

Report of Status of Faculty Council Recommendations and other Vice Presidents…….…….

Reports of Liaison Representatives …………………………………………………….……..

Emeriti ………………………………………………………………………………..

Women’s Faculty Council…………………………………………………………….

Wellness ………………………………………………………………………………

Graduate Council………………………………………………………………………

Staff Advisory Council ……………………………………………………………….

GPSGA ………………………………………………………………………………..

Remarks and Comments – President Hargis………………………………………................

Reports of Standing Committees ………………………………………………….…………..

Athletics ………………………………………………………………….……………

Budget …………………………………………………………………….…………...

Campus Facilities, Safety and Security ………………………………….……………

Diversity………………………………………………………………….……………

Faculty ………………………………………………………………….……………..

Long-Range Planning and Information Technology ………………….………………

Research ……………………………………………………………….………………

Retirement and Fringe Benefits ……………………………………….………………

Rules and Procedures ………………………………………………….………………

Student Affairs and Learning Resources …………………………….………………..

Academic Standards and Policies ……………………………………….…………….

McCann called the meeting to order and asked everyone present to sign the roll call as it is circulating the room and if you are a proxy for someone please sign your name as well as that of the council member whom you are representing. McCann entertained a motion to approve the minutes from the September meeting. Neurohr moved, Ramsey second. Motion passed. McCann entertained a motion to approve the agenda for today’s meeting. Rebek moved, Crick second. Motion passed. McCann introduced Chris Ormsbee for our first special report for the day.

**Special Reports:**

1. **Chris Ormsbee – Canvas**

Ormsbee presented the following PowerPoint presentation to the Council members.

 The following handout shows the workshop schedule.



Ormsbee stated that while in the training session/workshop during the pilot program this fall, faculty members will be given access to a “sandbox” which is a temporary Canvas site. In the sandbox, if faculty members start to build their class, you can migrate or save it to your hard drive. Then when you have full access to Canvas you can import it in and you will not have wasted anytime.

Ormsbee opened the floor to questions. Kaipa asked how long the previous courses will be available on Brightspace before migrating to Canvas. Ormsbee said that hopefully in December faculty members will see two sites – the old online classroom which will be renamed Brightspace by D2L so everyone knows this is the old one; the new on will say Canvas. Ormsbee is hopeful the migration will be completed by May since our contract expires in June. All courses that are currently in Brightspace in the portal will all automatically migrate for the faculty members. They will not have to do it themselves. Kaipa asked how someone can sign up for the workshops. Ormsbee stated that once the link is sent out, faculty members will just fill out the form. Faculty members do not have to pilot all their classes. They can choose to pilot one and keep the other in Brightspace. Students will be in both programs. Lovern asked when Canvas will be implemented in the Vet School. Ormsbee stated not this year. There has been discussion about next year. DeSilva asked if the pilot would be live classes in the spring. Ormsbee stated in the spring they will be live classes (whatever ones the faculty member wants to use) and then everything will go into Canvas in the summer of 2019. Quan wanted to know if everything will move over automatically. Ormsbee stated that everything that is currently in the portal right now under the online classroom portal will automatically be migrated over. All the files will be moved over to Canvas. Ormsbee stated that faculty members will open their dashboard for Canvas and see all their courses. The question was asked if the training sessions are just for faculty members or can graduate students take them as well. Ormsbee stated that they are open to anyone who teaches; faculty, instructors, GTA’s. Ormsbee stated that the migration should occur sometime around May. If a faculty member is teaching right then, the migration shouldn’t affect their class. McCann asked if the training sessions fill up will more be available. Ormsbee stated they would do as many as necessary.

1. **Rita Peaster – Registrar: Faculty Grade Entry**

Peaster stated that the new version (9.6) of Faculty Grade Entry system will be piloted this fall. Peaster shared details of this new version and her office’s desire to pilot this version with the chairs of both the Academic Standards and Policies as well as the Long Range Planning committees. Both shared valuable feedback which helped form the details for the pilot. Peaster presented the following information to the Council members.



The pilot will begin in October and extend through the end of the fall semester. She does not want to inhibit final grade submission at the end of the semester if unexpected issues are found with the new version. Both versions will be available in self-service for faculty. Her office is planning on added a link to the new 9.6 version just below where the current link is to Faculty Grade Entry in self-service. If all goes well, Peaster is hoping to fully implement the new version by the spring semester.

Peaster opened the floor to questions. Rebek asked Peaster to provide an update on interfacing between the new version of grade entry and Canvas or any possibility for this. Peaster stated that it is her understanding that there is an interface available between Canvas and Banner Grade Entry. So the grades that faculty have entered already should be imported into Banner. Peaster stated that it will take some time to explore and fully test this with IT. But it is definitely on the radar.

**Report of Status of Council Recommendations:**

**President Hargis, Provost Sandefur, and/or Vice Presidents**

McCann gave the following recommendation update for Provost Sandefur.

The following recommendation remains pending:

18-05-02-Faculty: Proposed changes to the Preface and Body of the “Policy Statement to

Govern Appointments, Tenure, Promotions, and Related Matters of the Faculty of OSU”.

**VP Kyle Wray:**

Wray announced to the Council that Monday, October 15th is Scholars’ Day. Students with a 27 or higher on the ACT will be on campus for this event. OSU – Up Close (which is the largest recruitment day in the fall) is October 29th.

**Report of Liaison Representatives:**

1. Emeriti Association – Barbara Miller

The Emeriti Board approved putting a $10,000 donation from Mrs. Katherine McCollum into the scholarship fund so we can expand the mount given each year for these awards.

At our last emeriti dinner on October 1, Melody Kellogg, the new Public Library Director, introduced herself and provided an overview on how the library is developing their services to provide for community needs.

The Emeriti Technology Group will meet October 10 at 1:30 p.m. at the ITLE building, presenting on options for those who wish to receive their TV by sources other than cable.

The “Making the Most of Retirement” group will present a program on October 17 at 1:30 at the Public Library. Topics will be related to estate planning, including Transfer on Death and Revocable Trusts.

Miller announced that the Emeriti Associations work very closely with OLLI which teaches classes in the fall, spring and summer semesters to Emeriti and other retired senior citizens. Miller said they are currently trying to fill the spring semester slots. Miller wanted to call out to anyone interested in teaching an OLLI class or has an idea for an OLLI class to please let her know. Her email is [Barbara.miller@okstate.edu](mailto:Barbara.miller@okstate.edu). The fall and spring semester classes are taught once a week for two hours and go for six weeks. The spring semester starts February 5th Miller believes. Miller also asked if anyone had an idea for a one-shot class as opposed to a 12 hour class, the Emeriti has Town Halls which are offered as part of the OLLI program. These are just a one-time class that is approximately 1 to 1 ½ hours in length. Miller stated that those who attend the OLLI classes are very interested in current research that is going on at the university. Miller encouraged everyone to sign up and stated that if a faculty member is not tenured yet, they can use this teaching opportunity as community service.

1. Women’s Faculty Council – Tracy Quan

Our October meeting was held on October 4. The WFC is continuing our $40 for the 40th philanthropic campaign to support WFC initiatives in celebration of WFC’s 40th anniversary. If you are interested in donating to support WFC activities, please contact WFC Chair Steph Link ([steph.link@okstate.edu](mailto:steph.link@okstate.edu)).

The invited speaker Dr. Sharon Bird (Professor and Head, Dept. of Sociology and former Program Director for NSF ADVANCE), who spoke on Equity in the Workplace: Transforming Academic Institutions and Navigating Academic Careers. Dr. Bird talked about improving the research climate for women, and the power of the ADVANCE grant to change the environment at the institutions that earn the award.

The WFC has regular meetings on the first Thursday of the month from 2-3pm in CLB 106A. The November 1st meeting will feature Dr. Nedra Wilson (Associate Professor of Anatomy and Cell Biology, OSU-CHS) speaking about mentoring young faculty women. Anyone interested in the WFC can visit our website at womensfacultycouncil.okstate.edu and sign up to be put on our email list.

Quan re-highlighted the fact that the WFC has two working groups. One looking at researching topics for meetings. And also a new faculty award committee is developing a new award that will be presented by the WFC. If anyone has any input or would like to serve on any of these committees please let her or Steph Link know.

1. Wellness Center – Todd Meisner/Kim Beard



Meisner stated that this month the Wellness Center is doing a promotion at the Colvin Center to get people to come visit. They are offering free football tickets for the West Virginia game. This promotion is for 4 football tickets as well as a parking pass. Entry into the drawing is by visiting the Colvin Center once a week. You can get up to 5 entries before the drawing. Along with this, Meisner stated that they have eliminated a barrier by allowing people to bring a guest with them to work out. Meisner wanted to highlight that by the end of fall break, they will have completed Mental Health First Aid Instructor training on our campus for 34 professional staff. There will be 34 trained instructors on the OSU campus to provide this training to any department. The goal behind this is to provide training to combat a lot of the mental health issues that are on campus to prevent future suicides on our campus.

1. Graduate Council – Rebecca Sheehan

A Best Practices for Enhancing Academic Integrity in Theses and Dissertation document will be distributed by the October All-Graduate Faculty meeting for review by the graduate faculty. This meeting is October 30th at 1:30 in 126 ITLE.

The following Academic Programs were approved:

-Program modification to offer the Doctorate of Applied Educational Studies in Aviation & Space all online.

-New Master of Science in Physician Assistant Studies.

Graduate Education Funding and Competitiveness. Dr. Tucker will be convening a small working group to examine OSU graduate student stipends and fees to address the diminishing stipends of graduate students relative to fee increases.

Graduate Certificate Policies. Requests from former students who have already graduated to also receive a graduate certificate that did not existed when they were working on their degrees have come up. The consensus was to only allow current students to earn graduate certificates. The Graduate College will draft a document for the Subject Matter Groups to consider at their fall meetings.

1. Staff Advisory Council – Kim Meints

The Staff Advisory Council annually recognizes staff members who go beyond the call of duty and represent OSU in a positive way. Nominations for this year’s Distinguished Service Award are now closed. In the past, winners were recognized at the Staff Development Day Luncheon in the spring. This year, we are organizing a dedicated event to recognize the winners. It will be held on December 11. We will send invitations as that date draws closer.

SAC also awards scholarships to staff members through a competitive application process. This academic year, we awarded scholarships to 18 staff members.

SAC is selling Flower Bouquet cards to fundraise for the Staff Development Fund. You can receive a bouquet every month for one year for only $20 from Little Shop of Flowers. See a SAC Member to purchase a card.

Finally, The Harvest II Food Drive will be held Friday November 9. Departments may compete to see who can donate the most each year.

More information is available on all of these topics on the SAC website,

[sac.okstate.edu](http://sac.okstate.edu/).

1. GPSGA – Kathy Essmiller

GPSGA has restructured the travel and reimbursement timelines into three windows. Students receive reimbursement for travel expenses (over $100) once per academic year. GPSGA helped host a SCORE town hall meeting for graduate students Wednesday, October 3.

**Remarks and Comments – President Hargis:**

Hargis was in a meeting in OKC where they are talking about more money, about $150 million. There will be a lot of hands out trying to get a portion of this money. Hargis put in a bid for OSU’s backlog on chair matches. OSU raised $160 million ten years ago and OSU is still owed $80 million. Compounded over ten years this would be $130+ million we are actually owed.

**REPORTS OF STANDING COMMITTEES:**

Reports of Standing Committees:

a. **Athletics: Justin Talley – No Report**

b. **Budget: Steve Wanger – No Report**

c. **Campus Facilities, Safety, and Security: Scott Frazier – Update**

Frazier stated that the committee is discussing the following:

* Campus attacks. Specifically physical assault and active shooter issues.
* Bird/Lime Scooters.
* Update on ADA access for buildings.
* Security lighting issues.
* Cyber security.
* Infrastructure safety.

d. **Diversity: Justin Moss – No Report**

e. **Faculty: Robert Emerson – No Report**

f. **Long-Range Planning and Information Technology: Eric Rebek – Update**

Rebek stated that the committee is finally bringing forth to the council a recommendation to approve the Intellectual Property and Copyright policy. Rebek has received a few comments since the recommendation was posted with the agenda. McCann stated that everyone should have received a copy of the recommendation and opened the floor for discussion. The question of embargos was brought up. The new policy may conflict with current policies. McCann stated that they have received some comments about places where the new policy maybe in conflict with existing policies on other things. This will be an issue that they need to address. DeSilva made a motion to accept the recommendation from the LRPIT committee but table it so that the committee and others can revisit and fix potential conflicts. The recommendation will be brought back to the council at a later date. McCann stated that this has not been looked at with a fine tooth comb to see where these conflicts are with other existing policies. McCann stated that the chair of the committee, Faculty Council officers along with Dr. Sewell and someone from Academic Affairs will try to make sure we are not in conflict with any other things. Once this is done, it will be brought back to the council. McCann asked for a second to DeSilva’s motion. Sheehan second. McCann asked for additional discussion. Ramsey encouraged that someone from the Graduate College be added to the group reviewing the policy for conflicts. McCann asked for a vote. Motion passed. This policy will be revisited next month.

g. **Research: Dianne McFarlane – No Report**

h. **Retirement & Fringe Benefits: Griffin Pivateau – No Report**

i. **Rules and Procedures: Pamela Lovern – No Report**

j. **Student Affairs and Learning Resources: Gina Peek – No Report**

k. **Academic Standards and Policies: Jon Ramsey – No Report**

**Old Business – None**

**New Business –** Recommendation – Procedure for Consideration of Removing Names of Facilities.

McCann stated that an ad-hoc committee was formed to review the recommendation. McCann and Carol Jones sat on the committee. Gary Clark put together a very good synopsis of what other universities have in place to address this issue. The committee spent a fair amount of time trying to tweak it to something that would work for OSU. This draft policy was attached to the agenda for Faculty Council to approve. McCann asked for discussion. McCann stated that policy before the council is for what things need to be considered before renaming a building. Since the recommendation does not come from a committee, a second is needed. DeSilva second the motion. McCann called for a vote. Motion passed.

McCann asked if there was any other new business. Khojasteh stated that a colleague from Tulsa wanted him to ask about the possibility of family memberships for the Wellness Center instead of just spouse/individual. The colleague feels this would remove some barriers and engage more faculty and staff in recreational activities at the Wellness Center to help keep OSU America’s Healthiest Campus. Meisner stated that if this is of interest to the group they would be happy to entertain this option. McCann asked to be included in an email regarding this issue and it will be referred to the appropriate committee to work on. Hargis stated that the new Colvin Center is really nice. The equipment and new design are very nice. Meisner stated that there is a new minors policy instituted. Before they were very age restrictive. While kids won’t have access to every space, they will be allowed in age appropriate areas as long as parents are with their children. DeSilva asked about the new policy for closing on game days. Meisner stated this is the case because they have trouble finding students to work on game days. Meisner also stated they have had issues with students reporting for later shifts with the smell of alcohol on them. Meisner is open to any suggestion or idea. If there is enough demand they will make changes. As an example, last Christmas the Seretean Center was open. Due to the success of last year, they are looking at opening the Colvin Center for the Christmas Holidays as well. The hours will be different but it they are hoping to offer this service again this year. Weaver stated as a point of clarification on membership for individuals and spouses, OSU currently provides around $250,000 to pay for staff and faculty memberships. Weaver asked if Khojasteh is asking that the university make available membership that a family could purchase or provide similar free passes. Khojasteh stated that a family membership that could be purchased would be good. Meisner stated that a family membership option is already in place. Khojasteh did not get very much detail from his colleague and will pass along this information.

The meeting adjourned at 3:45 p.m. The next regular meeting of the Faculty Council is Tuesday, November 13, 2018 at 3:00 p.m. in the **Council Room, 412 Student Union.**

Respectfully submitted,

Pamela Lovern, Secretary