McCann called the meeting to order with the following members present: Backus for Borland, Champlin, Hardin for Collins, Depperschmidt, Doust, Ekman, Emerson, Grubgeld, Hurst, Johnson, Jones, Kak, Khojasteh, Moss, Lewis, Lovern, McFarlane, Pivateau, Peek, Ramsey, Rebek, Walker, Wanger, Ware and Zhang.

Also present: Beard, K., Bindewald, B., Bird, L., de Villasante, E., Kwak, J., Loeffert, J., Miller, B., Misener, T., Sandefur, G., Scott., A., Talley, J., Tucker, S., VanDelinder, J., Weaver, J., Wheeler, K. and Wray, K.

Absent: Belmonte, Tenorio, Richards and Sheehan.

**HIGHLIGHTS**

Special Report – Barbara Miller ………………………….……………………………….….

Remarks and Comments – Joe Weaver for President Hargis………………………................

Report of Status of Faculty Council Recommendations and other Vice Presidents…….…….

Reports of Liaison Representatives …………………………………………………….……..

Women’s Faculty Council…………………………………………………………….

Emeriti…………………………………………………………………………………

Wellness ………………………………………………………………………………

Graduate Council………………………………………………………………………

Reports of Standing Committees ………………………………………………….…………..

Academic Standards and Policies ……………………………………….…………….

Athletics ………………………………………………………………….……………

Budget …………………………………………………………………….…………...

Campus Facilities, Safety and Security ………………………………….……………

Diversity………………………………………………………………….……………

Faculty ………………………………………………………………….……………..

Long-Range Planning and Information Technology ………………….………………

Research ……………………………………………………………….………………

Retirement and Fringe Benefits ……………………………………….………………

Rules and Procedures ………………………………………………….………………

Student Affairs and Learning Resources …………………………….………………..

McCann called the meeting to order and asked everyone present to sign the roll call as it is circulating the room and if you are a proxy for someone please sign your name as well as that of the council member whom you are representing. McCann asked if there was any discussion regarding the March 13th minutes that were sent out to everyone. Seeing none, asked for a motion to approve. Ramsey moved, Rebek second. Motion passed. McCann asked for approval of the April meeting agenda. Ramsey moved, Johnson second. Motion passed. McCann introduced Barbara Miller, Emeriti Association Faculty Council liaison.

**Special Reports:**

1. **Barbara Miller – Emeriti Association**

Miller updated the council members about the Emeriti Association and some of the opportunities available through the association. The association has noticed a decline in the number of retirees signing up to join the association. This may be due to the tremendous amount of email and paperwork that crosses your desk when you retire.

All of the information Miller is presenting to the council can be found on their website. Miller wanted everyone to visit the Emeriti Association website at:

<https://emeriti.okstate.edu/sites/default/files/MEMBERSHIP_BENEFITS/MemberBenefits_1.pdf>

<https://emeriti.okstate.edu/sites/default/files/GENERAL_ACTIVITIES/General_Activities.pdf>

Miller highlighted some of the Emeriti Association benefits for faculty and staff:

1. Continue discounts on computers at the Student Union Bookstore.
2. Audit OSU classes. Need to ask permission from the professor but there is no charge to Emeriti members. OSSA works with Emeriti members on classes they offer.
3. Free parking sticker for those who have purchased stickers in the past and have worked continuously for OSU for 20 years. You do not need to be an Emeriti member to receive this benefit but if you are a member you can park in the Student Union garage for half price.
4. Can keep your OSU email address.
5. Discounts for sporting events, theater and music department events are available as well.
6. Use the Seretean Wellness and Colvin centers for free.

Miller stated that the annual fee to join is $25/person or $35/couple. Miller stated that there are a lot of events and groups that meet regularly. Here are a few:

1. Technology group
2. Investment club
3. Monthly dinners – additional cost and speakers
4. Volunteer opportunities
5. Tours – local and day trips available. A few overnight trips are also available.

Miller asked the councilors if they know someone who is retiring to suggest the Emeriti Association to them. For very little money you get involved with a lot of OSU retirees. Many of which are still involved in research and volunteering. Miller is available to answer any questions.

**Remarks and Comments – Joe Weaver for President Hargis:**

Weaver shared with the council that on April 14th there will be free music festival.

Weaver stated that Sage Becker, Animal Science Junior, is now a Goldwater Scholar. And Sara Oliver, Chemistry Junior, is a Truman Scholar finalist. OSU is proud of these students.

Weaver announced this year’s commencement speakers:

Education and Ag – Ross McKnight, CEO of RoMac Gas.

Human Sciences and Engineering – Lee Cockerell, former Disney Exec.

Arts and Sciences – Patricia Walker, Geoscientist at ExxonMobil.

Spears School of Business – Jennifer Grigsby, Exec VP & CFO of Ascent Resources.

Weaver stated that they toured the Engineering Endeavor Lab. This is coming along well and will open in the fall. They are currently ordering equipment for it and it will be a game changer for the future. Weaver stated that the Business Building is open and the dedication will be Friday afternoon. Weaver stated that the new Dairy facility was dedicated last week and it’s a fabulous facility for Ag.

**Report of Status of Council Recommendations:**

**President Hargis, Provost Sandefur, and/or Vice Presidents**

Dr. Sandefur gave the following recommendation update.

The following recommendations have been accepted and will be effective for faculty hires made after March 1, 2018:

17-11-01-Exec Comm: Background checks for all new faculty members and Graduate

18-01-01-Exec Comm Assistants (teaching and research).

18-01-01-Exec Comm

Amended

The following recommendations remain pending:

17-03-01-SALR/ASP/LRPIT: Guidelines for Using Social Networks in Univ. Courses

18-03-01-ASP: Proposed Changes to UAR 2.1, Classification of Students

**Report of Liaison Representatives:**

1. Women’s Faculty Council – Shida Henneberry

Women’s Faculty Council has awarded *research awards* to 31 recipients this year (Undergraduate, MS, and PhD). The Awards reception for the WFC awards will be April 17th from 3-5pm, Browsing Room, Edmon Low Library.

1. Emeriti Association – Barbara Miller

Please visit: <http://emeriti.okstate.edu> for all information regarding the Emeriti Association.

1. Wellness Center – Kim Beard



Beard also distributed the following flyer to the council members:



Beard stated that this is third annual Sneaker Day. This will be held outside the Student Union. There will be many representatives from around campus and the community that will be talking about various wellness topics. President Hargis will give a short talk, there will be a group picture and then you will go for a walk.

Beard introduced Todd Misner. Misner is working with strategic planning groups regarding mental illness. Misner said they have presented at several different groups across campus. Mental illness is not unique to OSU, it’s a national issue where more than 1 in 4 students have some type of diagnosed issue. Misner stated that part of the strategic planning group is to analyze current resources and get the message out about what and how these resources are available.

Misner stated that they are working on having several trainings this summer on campus. One training will be specifically on Mental Health First Aid. This is a ‘train the trainer’ and they do have funding for it. They will invite key representatives from all the areas on campus so they can administer the training within their colleges. Misner stated that equipping more and more people with the ability to have those conversations with students and colleagues is a really important part of what happens next. Misner stated that they are also working with the University of Pennsylvania to come to Stillwater and do some training. This would in turn deliver messaging and other trainings as well as educational opportunities around campus. Misner stated that if there are any questions to please contact him.

1. Graduate Council – Rebecca Sheehan

On March 28, 2018, the Graduate Faculty and the majority of the Subject Matter Group Meetings took place. Thrupthi Konanur from ITLE conducted a brief presentation concerning how to use Turnitin for thesis and dissertation checks. Graduate Council will discuss creating a best practices document concerning the use of Turnitin for theses and dissertations.

Deans Tucker and Van Delinder explained the use of Full and Partial Embargo practices for theses and dissertations.

Attendees discussed using the overall graduate GPA vs. the Plan of Study GPA for minimum graduation requirement. This item continues to be under consideration. Contact your group’s officers to provide your input.

Moving the spring Graduate Faculty meeting to February was also discussed in order to accommodate group meetings’ completion by the end of March. This change is still under consideration.

New recommendations for minimum TOEFL score requirements for admission continue to be discussed.

GRAD 5193, Preparing Publishable Manuscripts will be offered beginning as a pilot this summer, see the *Monday Memo* for more details.

Graduate Education Week is April 23-25, 2018. Highlights of the week include:

Monday – Coordinator Appreciation Breakfast

Tuesday – 3MC

Wednesday – Award Ceremony

Thursday – Student Lunch ‘n Learn

**REPORTS OF STANDING COMMITTEES:**

**Academic Standards and Policies: Scott Johnson – Update**

Johnson explained the recommendation that was included in the agenda. McCann asked for discussion. Seeing none, moved to a vote. Motion passed.

**Athletics: Terry Collins – No Report**

**Budget: Steve Wanger – Update**

Wanger explained the recommendation that was included in the agenda. A second recommendation will be brought forward next month. McCann asked for discussion. Seeing none, moved to a vote. Motion passed.

**Campus Facilities, Safety, and Security: Erik Ekman – No Report**

**Diversity: Justin Moss –No Report**

**Faculty: Chris Richards – Pam Lovern – Update**

Lovern stated that the committee has been working on revising the Faculty Handbook document. This is something that they worked on all last year and the committee continued to work on it this year. The committee is hoping to bring this to the May meeting as a recommendation. Before the meeting, all council members will get either a link to it in an email or there will be a link of the Faculty Council website since it’s a very large document. The committee will have a summary of all the changes at the May meeting.

**Long-Range Planning and Information Technology: Nathan Walker – No Report**

**Research: Andrew Doust – No Report**

**Retirement & Fringe Benefits: Bobbikay Lewis – No Report**

**Rules and Procedures: Pam Lovern – Update**

Lovern updated the council members on the 2018 election results. The following were elected to serve and they will all be invited to attend the May meeting where they will be introduced. Their terms will begin June 1st.

Vice Chair: Udaya DeSilva

College of A&S: 1 year term: Cindy Melancon

3 year terms: Christopher Crick, Kristen Baum & Ramesh Kaipa

College of Ag: Justin Talley & Scott Frasier

College of Eng.: Heather Yates

College of Edu.: Benjamin Bindewald

Library: Karen Neurohr

Multi-cultural: Gopal Kakani

OSI-IT: Aaron Ware

**Student Affairs and Learning Resources: Gina Peek – No Report**

**Old Business –**

**New Business –**

Dr. Bird stated that they are working with a group of academic advisors to begin a new committee (Students of Concern committee) in addition to our Behavioral Assessment group and Behavioral Consultation team. This new committee will include faculty and staff. This new committee is being formed to identify and help students who are not tracking well and they are concerned about. This will hopefully begin in the fall. Bird believes this will help attract some of the students who are in distress but not necessarily posing a threat to the community at large.

Bird also wanted to give a shout out to Beard and Misner regarding the staff Olympics over spring break. Those who participated had a blast. Bird stated that they are thinking about starting a summer volleyball league.

Wray stated that the high school academic year is ending. OSU application numbers look good.

Wray let the councilors know that junior day on campus is April 21st. They are expecting in the neighborhood of 2,500 juniors and their parents on campus.

The meeting adjourned at 3:30 p.m. The next regular meeting of the Faculty Council is Tuesday, May 8, 2018 at 3:00 p.m. in **412 Student Union, Council Room.**

Respectfully submitted,

Pamela Lovern, Secretary