

**FACULTY COUNCIL MEETING**  
**3:00 p.m., Tuesday, October 10, 2017**  
**Board of Regents Room, 412 Student Union**

**AGENDA:**

1. Roll Call
2. Approval of the September 12, 2017 Minutes
3. Approval of Agenda
4. Special Report:
  - A. Kirk Jewell – OSU Foundation
  - B. Holli Bonee/Christa Louthan – HR - 2018 Annual Benefits Enrollment
5. President Hargis – Remarks and Comments
6. Report of Status of Faculty Council Recommendations:  
President Hargis, Provost Sandefur, and/or Vice Presidents
7. Reports of Liaison Representatives –
  - A. Graduate Council – Dr. Brenda Smith

Monthly Graduate Council meeting was held September 22, 2017.

***Certificate-seeking students at commencement.*** Council discussed the issue and approved a motion to invite certificate-seeking students to participate in commencement.

***Academic Program Committee.*** The following academic program modifications were presented as motions and approved by Council: 1) Ph.D. in Plant Science -- M.S. is no longer a requirement for admission to the Ph.D. program and the total credit hours will change from 90 to 70. 2) M.S. and Ph.D. in Environmental Science -- the GRE requirement will be dropped as an admission requirement.

***Thesis/Dissertation Embargo policy.*** Council was made aware that instructions on how to do an embargo through UMI/Proquest will be added at the end of the policy. These instructions are on the Embargo Request Form, but were not in the policy which caused some confusion. A complete embargo has to be requested from the Dean of the Graduate College using the Embargo Request Form. A partial embargo (release of title and abstract but not the content) can be requested directly through UMI/Proquest and does not require approval from the Dean of the Graduate College.

***Important Dates.***

3MP Graduate College Finals: Thursday, November 2, 2017

3MT Graduate College Finals: Wednesday, November 15, 2017

## B. Staff Advisory Council – Kristin Henderson

- SAC E Team:
  - Voted in new Vice Chair – Ashleigh Hall
  - Vacant seat on council to be appointed at next meeting
- Policy, Benefit, and Budget Committee:
  - Sick Leave Policy
    - Changed to include mental illness – completed
    - Admin leave to take place of mandatory leave during the holiday schedule
- Awards and Recognition Committee:
  - Distinguished Service Award nominations are now open. They will remain open until October 31
    - We changed the language to include nominations and reference letters from anyone, including students.
- Communication committee:
  - New website is up
- Fundraising Committee:
  - Flowers cards are being sold
    - End date will be Oct 11
- Events Committee:
  - Harvest II will be October 27<sup>th</sup> - 11:30am – 1pm on the Plaza
  - Blood Drive is November 3<sup>rd</sup> in the starlight terrace
  - Staff Development Day – March 7<sup>th</sup>
  - Staff Celebration Day – May 24
    - Have started food vendor search
    - Boone Pickens Stadium

## C. Women's Faculty Council – Steph Link

On September 21<sup>st</sup>, the WFC held a general meeting. It is our pleasure to announce the start of a new awards year; our annual research award solicitations have gone out. The WFC is also forming a bylaws review committee. Please contact Kim Loeffert ([kim.loeffert@okstate.edu](mailto:kim.loeffert@okstate.edu)) if you are interested in being a part of either initiative.

We also received an update from our WFC liaison to the COACHE working group, Cynthia Ippoliti, and were happy to see an e-mail distributed about policies such as FMLA, campus and community resources related to child and eldercare (among many other topics), and best practice guidelines for family-friendly policies such as meeting and event times. We look forward to seeing the project progress.

After the meeting, Jamie Payne from HR joined us for a talk about the Family Medical Leave Act. This talk was in direct response to requests we received last semester from several voices across campus. We will continue offering programming based on what we hear from faculty, so please become involved by joining us for the following events:

Fall 2017 Women's Faculty Council Events and Reminders:

**Regular WFC meetings**

- 3<sup>rd</sup> Thursday of every month, 12:30-12:45, prior to any scheduled programming.

**Presumed Incompetent Book Club** (co-sponsored by ITLE)

- Oct 18, Nov 15, Dec 6, 12:30-1:30, 126 ITLE

**Gender and Negotiations** with Associate Professor in the SSB Dept. of Management, Dr. Cynthia Wang

- Oct 19, 12:30-1:30, Regency Room – SU 460

**Telling your Career Story: Tackling Professional Recognition** with CASNR Associate Dean, Dr. Cynda Clary

- Nov 16, 12:30-1:30, Caucus Room – SU 470B

D. Emeriti Association – Anne Matoy

Emeriti Association Scholarship Awarded

The Emeriti Association has awarded its 2017-18 Scholarship to Devin Peck, a sophomore in Chemistry from Shawnee, Oklahoma. Devin's plans after completion of his undergraduate degree include either dental or graduate school.

In addition to interest groups and regular dinner meetings, the Emeriti are planning a trip to Branson to enjoy several shows and shopping early in December. New officers will be installed at the December meeting which features Stillwater High School Choral Singers as entertainment.

E. Student Government Association – Zach Kensinger

- Student Government Association attended the SGA Big XII conference, and we are looking forward to implementing many new initiatives.
- SGA attended the first OSU Big 8 meeting of the year last week.
- Erica Stephens and Brayden Farrell are working on forming an *It's on Us* committee to plan the initiatives that SGA will be conducting this year for sexual assault awareness.
- Speakers Board is in the process of planning an event for this semester, we should know more precise details very soon.

F. AAUP – Allen Scott

The Oklahoma Conference of AAUP will have a special meeting titled "Advocacy and Action" on November 4, 2017 at the University of Central Oklahoma. Dr. Mark Kinders, UCO VP of External Affairs, will speak on the likely issues higher education will face in the upcoming state legislative session. Dr. Lynn Tatum of the Texas Conference and Dr. William Fridley of the Oklahoma Conference will

discuss the ways that the AAUP Assembly of State Conferences can help in advocacy efforts. The meeting will conclude with action group breakout sessions and a general discussion of possible actions the Oklahoma Conference can pursue.

G. Wellness – Kim Beard

# The Department of Wellness

## Employee Programs: October 2017

### Yoga in the Garden

Thursdays, Sept. 14-Nov. 2  
5:45-6:30 p.m.  
Botanic Garden Parking - North Entrance:  
3425 W. Virginia Ave  
South Entrance: 3300 W. 6th

Bring your mat and join Yoga Therapist Carol Bender as we shed the worries of the day and welcome nature's energy into body, mind and spirit. Each practice will incorporate a short centering practice, gentle yoga stretches and a guided relaxation.

### Wellness Wednesday

Wednesday, Oct. 18  
Noon-12:50 pm  
Human Sciences Room 160  
Registration Deadline: Oct. 11 at noon

Join Dr. Brenda Smith and learn:  
-Why bone health has broad implications on overall health  
-How to identify your level of risk and what you can do to reduce it  
-The who, what, when, and where of osteoporosis screening  
-What you can do if you find out you have low bone density or osteoporosis  
To register or for more information call:  
405-744-9355.

### Families and Flashlights

Nov. 3rd and 4th  
The Botanic Garden at OSU  
Registration Deadline: Oct. 27  
\$35 per family

Join us on an adventure. Come hungry as we will provide a dinner set for a campout, enjoy learning how to set-up your own tent, gather around as we watch an outdoor movie, make a delicious s'more, relish sleeping under the stars and awaken to the aroma of a crisp, fall morning together!



Phone 405-744-WELL (9355)  
Web [wellness.okstate.edu](http://wellness.okstate.edu)  
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Facebook [facebook.com/osuwell](https://facebook.com/osuwell)  
Instagram @OSUWELL  
Twitter @OSUWELL  
Snapchat OSUWELL

### Cowboy Cooking School

Friday, Nov. 10  
Noon-12:50 pm  
Seretean Wellness Center  
Registration Deadline: Nov. 1  
\$20 for members / \$25 for community

**Vegan Indian Dishes**  
Join Executive Chef Philip Yates and learn how to cook vegan Indian dishes. To register or for more information call:  
405-744-9355.

### Wellness Wednesday

Wednesday, Nov. 15  
Noon-12:50 pm  
Seretean Wellness Center  
Registration Deadline: Nov. 10 at noon

Join Lorinda Schrammel and learn: IQ will get you in the door, but it is your Emotional Intelligence, your ability to connect with others and manage the emotions of yourself and others, that will determine how successful you are in life. To register or for more information call:  
405-744-9355.

### Gobble Wobble

Thursday, Nov. 16  
12:10 -12:50 p.m.  
Student Union Plaza

Registration Deadline: Nov. 11

Join us for a 1-mile fun walk to encourage the OSU and Stillwater community to kick the habit of tobacco use or quit "cold turkey". Free "Cold Turkey" lunches!

To apply or for more information visit:  
[Okla.st/gobblewobble2017](http://Okla.st/gobblewobble2017)

8. Reports of Standing Committees:
  - a. Academic Standards and Policies: Scott Johnson – Update  
Recommendation: 17-10-01-Faculty: Proposed Changes to UAR 5.6 Course Prerequisites\*
  - b. Athletics: Terry Collins – No Report
  - c. Budget: David Oberhelman – No Report
  - d. Campus Facilities, Safety, and Security: Erik Ekman – Update
  - e. Diversity: Justin Moss – No Report
  - f. Faculty: Chris Richards – No Report
  - g. Long-Range Planning and Information Technology: Nathan Walker – No Report
  - h. Research: Andrew Doust – No Report
  - i. Retirement & Fringe Benefits: Bobbikay Lewis – No Report
  - j. Rules and Procedures: Pamela Lloyd – No Report
  - k. Student Affairs and Learning Resources: Gina Peek – No Report
9. Old Business
10. New Business
11. Adjournment

*Refreshments will be served at 2:45 p.m.*

*\*Attached*

	<b>Amended by</b>	<b>Passed</b>	<b>Failed</b>
<b>Recommendation No.</b> <u>17-10-01-ASP</u>	1. _____	_____	_____
<b>Moved by:</b> <u>Academic Standards &amp; Policy</u>	2. _____	_____	_____
<b>Seconded by:</b> _____	3. _____	_____	_____
_____ <b>Passed</b> _____ <b>Tabled</b> _____ <b>Failed</b>	4. _____	_____	_____

**Title:** Proposed Changes to UAR 5.6 Course Prerequisites

**The Faculty Council Recommends to President Hargis that:**

University Academic Regulation 5.6 be changed as indicated below:

**University Academic Regulation 5.6 Course Prerequisites.** Course prerequisites are ~~listed~~ published in the course ~~descriptions~~ section of the University Catalog. When no prerequisites are listed for courses numbered 3000 or 4000, it is understood that the prerequisite is approval of the student’s adviser. The prerequisite for courses at the 5000 or 6000 level is graduate standing in addition to any other prerequisites listed. Instructors may waive prerequisites when the student’s background justifies this action. Academic advisors may only provide overrides of prerequisite requirements for undergraduate courses, and only Prerequisites for lower division courses may also be waived by a student’s academic adviser if examination of the student’s academic record verifies the prerequisites for the undergraduate course have been met. Before the beginning of a term, departments may review class rosters to verify completion of prerequisite requirements and may initiate action to drop students who do not meet the published requirements. warrants such a waiver. Prior approval of the instructor may be required for enrollment in problems courses, independent study, internships, thesis and dissertation courses, and courses taught in a professional school.

**Rationale:**

These proposed changes modify University Academic Regulation 5.6 to accomplish the following:

1. Remove the restriction that academic advisors may provide overrides of prerequisites only for lower-division courses—allowing them to provide overrides for upper-division courses as well, but not for graduate courses.
2. Provide clarification that academic advisors do not have authority to waive course prerequisites, but do have the authority to provide overrides for undergraduate courses after verifying that students have met (or are currently meeting) the prerequisites.
3. Disclose that departments may review class rosters to verify completion of prerequisite requirements and may initiate action to drop students who do not meet the published requirements before the beginning of a term.