FACULTY COUNCIL MEETING

**3:00 p.m., Tuesday, November 8, 2016**

# Council Room, 412 Student Union

**AGENDA:**

 1. Roll Call

 2. Approval of the October 11, 2016 Minutes

 3. Approval of Agenda

 4. Special Report:

 A. CowboyThon – Mason Martin/Kaylyn LeFan

 5. The President – Remarks and Comments

 6. Report of Status of Faculty Council Recommendations:

 President Hargis, Provost Sandefur, and/or Vice Presidents

 7. Reports of Liaison Representatives –

1. Staff Advisory Council – Karissa Lowe

The Homecoming Basket drawing was a success. Staff Council raised $535 for the Staff Scholarship Fund. The winner of the basket was an International Student from Egypt named Ahmed El Belasy. Pictures were taken with President Hargis and posted on the SAC Facebook page. Ahmed and his wife and two children enjoyed their first football game. He was most excited by having his picture taken with the President and taking the autographed football back to Egypt to show off to his family and friends. The announcement will be in the next SAC monthly newsletter.

The SAC/American Red Cross Blood drive was held as scheduled on Friday, November 4th.

Just a reminder that the pickup date for the Harvest II Food Drive will be November 11th at the Student Union Plaza area. Boxes are placed around campus until then. Please contact Sarah Axtell, Events Committee Chair for more information.

All Committees are busy with various projects and upcoming event:

* Events Committee is working on Staff Celebration Day planning.
* Rules and Procedures Committees working to get ratification change election out to the Staff.
* Policy, Benefit and Budget Committee is researching other ways to recognize Outstanding Staff other than annually with the Distinguished Service Awards.
* Awards and Recognition Committee working on the Staff Distinguished Service Awards selection for 2016.
* Communications Committee continues to produce a monthly Staff Advisory Council Newsletter and Facebook page.

Submitted by Sue Goad, SAC Chair.

Report given by SAC Representative, Karissa Lowe.

1. Wellness – Mary Talley



1. AAUP – Barry Lavine

The OSU-AAUP Chapter will have its annual meeting on Thursday, November 10 at 4:00PM in PS-121 to discuss several matters of interest to faculty including faculty governance at OSU, provost forum about clinical faculty, chapter report for the Oklahoma AAUP State Chapter, potential future plans and upcoming meetings. All OSU-Stillwater faculty and administrators (Chairs, Deans, Vice Presidents) are invited to attend.

1. Women’s Faculty Council – Steph Link

The Women Faculty Council members meeting was on October 24, 2016. Dr.  Jean Van Delinder spoke at this meeting specifically on NSF funding on "ADVANCE" and how WFC can help with the next submission of ADVANCE to NSF in 2018. A primary takeaway from this discussion is the idea that a program is not meant to fix women or to make them fit into the current system, but to fix the institutional behavior that contributes to underrepresentation of women and minorities. This is particularly important in STEM where we want more women as role models for female students and young faculty, also to rectify imbalance at administrative levels. *Therefore, the WFC is seeking collaborators from across the university and all departments in order to establish relationships and understand how to transform our institution to benefit all employees and all genders*.

The Women Faculty Council Officers (Smita Mohanty, Chair; Sarah Milligan, Vice Chair; Tracy Quan, Secretary/treasurer met on November 2, 2016 to make plans for the events to be hosted by WFC in spring of 2017. Part of the discussion was about a women’s research database/faculty research database. There is an institutional repository of all faculty called ShareOK (<https://shareok.org>) where people can put their own information in the institutional repository in addition to creating profiles with ORCID-IDs. *We want to encourage faculty to do this. Our hopes for the future are to list information about research and skills so that it could be used to identify people with certain interests and specialties for panels, committees, etc. If you have any thoughts/ideas, please contact us.*

Next meeting is November 28th from 4-5pm in the first floor Event Room*.*Vice President of Research-Dr. Kenneth Sewell has accepted WFC invitation to talk. His talk will be followed by a 30-minute Q&A during which we hope to brainstorm some actionable items that have short- and long-term impacts on our community here at OSU.

*For questions/comments, please contact Smita Mohanty at**smita.mohanty@okstate.edu**.*

1. Graduate Council – Brenda Smith

Council reviewed and approved recommendations from the Academic Program Committee that included: 1) the deletion of options in Aviation and Space (MS in Interdisciplinary Science) and in College Interdisciplinary (EDD in Applied Educational Science); 2) the deletion of a graduate certificate program in Forensic Document Examination; 3) the addition of options in Language, Literacy and Culture (PhD in Education) and in Gifted and Talented Education (MS in Teaching, Learning, and Leadership).

Council reviewed and approved the Graduate College admission guideline which states, “For admission without qualification, a GPA of at least 3.0 (on a 4.0 scale) or the equivalent is expected in undergraduate coursework or a 3.0 in any graduate work already completed. Graduate programs may petition the Graduate College on behalf of an applicant for an exception.”

The Council discussed feedback received on the proposed master’s degree completion plans. It was determined that further consideration of the implications of such changes is needed prior to moving forward.

The new format for the fall Subject Matter Group meeting held on October 19th seemed to work well with a few minor modifications needed for the spring. Thank you to everyone who participated!

 8. Reports of Standing Committees:

 a. Academic Standards and Policies: David Oberhelman – Update

 Recommendation: Exempting Eight-Week Courses from Six-Week Grade Submission\*

 b. Athletics: Tom Royer – No Report

 c. Budget: Glenn Brown – No Report

 d. Campus Facilities, Safety, and Security: Erik Ekman – Update

 e. Diversity: Louise Siddons – No Report

 f. Faculty: Pamela Lloyd – No Report

 g. Long-Range Planning and Information Technology: Jason Vogel – No Report

 h. Research: Andrew Doust – No Report

 i. Retirement & Fringe Benefits: Chris Richards – No Report

j. Rules and Procedures: Deb VanOverbeke – No Report

 k. Student Affairs and Learning Resources: Gina Peek – No Report

 9. Old Business

 10. New Business

11. Adjournment

*Refreshments will be served at 2:45 p.m.*

*\*Attached*

 **Amended by Passed Failed**

**Recommendation No.**  16-11-01-ASP  1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Moved by:**  Academic Standards & Policies   2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Seconded by:**  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

        **Passed**         **Tabled**         **Failed**  4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Title:**   Exempting Eight-Week Courses from Six-Week Grade Submission

**The Faculty Council Recommends to President Hargis that:**

Academic Regulation 6.5 (and other policies), which requires instructors to report midterm (six-week)

progress grades for all students (regardless of classification) enrolled in 1000- and 2000-level classes. Instructors for eight-week classes are currently asked to submit six-week grades for eight-week 1000-

and 2000-level classes, but Banner now allows instructors to submit final grades for short courses

beginning week eight.  The Academic Standards and Policies committee therefore proposes a change

in procedure to exempt instructors of eight-week classes from having to post six-week grades for

their students.

**Rationale:**

This recommendation is a change in procedure for eight-week classes. With changes in the Banner

system, now instructors can enter final grades after week eight, so this change would help instructors

by not asking them to enter six-week grades and then final grades as early as two weeks later.