

FACULTY COUNCIL MEETING
3:00 p.m., Tuesday, February 9, 2010
Council Room, 250 Student Union

AGENDA:

1. Roll Call
2. Approval of the January 12, 2010, Minutes
3. Approval of Agenda
4. Special Report: Leah Roper – 2010 Stillwater Census Overview (5 minutes)
5. Report of Status of Faculty Council Recommendations:
President Hargis, Provost Strathe, and/or Vice Presidents
6. The President – Remarks and Comments
7. Reports of Standing Committees:
 - a. Rules and Procedures: Stephen Perkins – Vice Chair and Secretary Nominations
 - b. Academic Standards and Policies: Mindy McCann – Update
Recommendation: General Education Advisory Council Membership*
 - c. Athletics: Art Klatt – Update
 - d. Budget: Ron Miller – Update
 - e. Campus Facilities, Safety, and Security: Tom Jordan – Update
 - f. Faculty: Udaya DeSilva – No Report
 - g. Long-Range Planning and Information Technology: Bud Lacy – No Report
 - h. Retirement and Fringe Benefits: J. D. Brown – Update
 - i. Research: Jim Smay – Update
Recommendation: Presidential Consultation with Faculty Regarding Research Endeavors*
 - j. Student Affairs and Learning Resources: Karen Hickman – Update
8. Reports of Liaison Representatives
9. Old Business
10. New Business
11. Adjournment

Refreshments will be served at 2:45 p.m.

**Attached*

	Amended By	Passed	Failed
Recommendation No. <u>10-02-01-ASP</u>	1. _____	_____	_____
Moved By: <u>Academic Standards & Policies Committee</u>	2. _____	_____	_____
Seconded By: _____	3. _____	_____	_____
_____ Passed _____ Tabled _____ Failed	4. _____	_____	_____
Title: <u>General Education Advisory Council Membership</u>			

The Faculty Council Recommends to President Hargis that: Oklahoma State University Policy and Procedures 2-0212: Approval of General Education Classes be modified as follows:

In Section 7.01 under Composition of the General Education Advisory Council (GEAC) the sentence “Faculty Council appoints one representative” should be changed to “Faculty Council appoints one representative each academic year, for a total of three representatives”.

A Section 8 entitled “Faculty Notification of General Education Advisory Council Actions” should be inserted with the following:

8.01 The GEAC representative, who was appointed by Faculty Council and is in their third year of membership of GEAC, will give a report during the Faculty Council meeting in May describing the yearly activities of GEAC.

Rationale:

The current composition of GEAC includes only one member representing an elected faculty presence. This seems too small, given that GEAC consists of nine faculty members and the Associate Vice President for Undergraduate Education. Additionally, many faculty members appear to be unaware of the general business conducted by GEAC. It is hoped that requiring a yearly report which will be included in the Faculty Council minutes will help address this problem.

The current Policy and Procedures 2-0212 is given below for reference.

**APPROVAL OF GENERAL EDUCATION CLASSES
2-0212
ACADEMIC AFFAIRS
July 2007**

POLICY

1.01 The Oklahoma State Regents for Higher Education require all undergraduate students to complete at least 40 hours of general education courses including 6 hours of English

composition, 3 hours of U.S. history, 3 hours of U.S. government, 6 hours of science (including a laboratory science), 6 hours of humanities, 3 hours of mathematics, and additional liberal arts and sciences courses as defined by the institution. Oklahoma State University general education requirements are outlined in the current catalog.

1.02 Any member of the faculty may submit a course for approval for designation as a general education course. Such submission should be made through a college curriculum committee, and must carry an endorsement by the appropriate department, or in the case of an interdisciplinary offering, the appropriate departments.

1.03 Courses submitted in accordance with the paragraph above will be reviewed by the General Education Advisory Council (GEAC) to determine if they meet the criteria and goals for general education course. GEAC will recommend to the Vice President for Academic Affairs those courses to be listed for general education credit in the catalog. Only courses designated as general education courses or courses approved in individual cases by the Vice President for Academic Affairs may be used to meet the general education requirements of the University.

PROCEDURES

Addition of a General Education Designation

2.01 A description of a course that is being submitted for a new general education designation shall be reviewed and approved by the appropriate college curriculum committee before it is sent to GEAC for consideration. Requests for general education designations must be submitted to GEAC with an attached syllabus in the electronic general education database (available on the Oklahoma State University general education website).

2.02 Courses with variable credit (zero ending courses) must be submitted for approval each semester. Variable credit courses with the same title may be approved for a one-time only general education designation three times, after which the department must submit the course for approval as a regular general education course offering.

2.03 Requests for a new general education designation for a course must be received by GEAC before enrollment for the course begins (i.e., no later than October for spring courses and March for summer and fall courses).

2.04 Courses may only be advertised as general education courses after the course is approved by GEAC.

2.05 If a course is not approved for a general education designation, the proponents of the course may submit a written appeal or request a hearing to present the case in favor of approval.

Deletion of Courses with General Education Designations

3.01 If a department wishes to drop a general education designation or delete a course with a general education designation, the department should submit the request on a course action form.

3.02 A course designated for general education may be challenged by any member of the faculty on the grounds that the criteria or goals for the designation as specified in the most recent version of the document, "General Education Course Area Designations – Criteria and Goals", have not

been met. Such challenges should be made through a college curriculum committee. Challenges may also originate within GEAC.

3.03 GEAC will conduct a review of each challenged course. If there appears to be a reasonable justification for the challenge, an opportunity for a written appeal or hearing will be provided at which proponents of the course may present the case for continued listing. The results of the written appeal or hearing will be considered by GEAC in reaching a recommendation to sustain or delete a general education designation that has been challenged. After a decision has been made, the department, college and Registrar will be informed.

3.04 No course may be subject to challenge more often than once in any three-year period.

3.05 Recommendations for deletion, following review by GEAC will be conveyed to the Vice President for Academic Affairs, who, upon concurring with the recommendation, will direct that the course in question be deleted from the list of approved courses.

3.06 No deletion of a general education designation can take effect during the semester or summer term during which students have commenced taking the course for general education credit. No deletion can affect general education credit for the course in the case of students who have completed the course prior to the effective date of deletion.

Review of Courses with General Education Designations

4.01 Courses on the approved list for general education credit will be reviewed by GEAC approximately every three years. The format of such review will be determined by GEAC.

4.02 The results of the periodic review may result in continuation or discontinuation of the course designation.

4.03 If GEAC recommends that a general education designation be discontinued, the proponents of the course may submit a written appeal or request a hearing to present the case in favor of continuation.

Assessment of General Education

5.01 Faculty who teach a course with a general education designation are expected to participate in general education assessment by providing samples of student work in the course. Samples of student work from course assignments and exams may be evaluated by members of a faculty assessment committee to determine students' achievement of general education learning outcomes, not course outcomes. Appropriate steps are taken to protect students' privacy, and results are reported only as institutional level data – not by course or department.

Individual Substitution of General Education Courses

6.01 Substitution of courses with general education designations is allowed when background for the major demands greater depth in an area in which a general education requirement is stated. Only in the Analytical and Quantitative Thought (A) and Natural Sciences (N) areas is substitution of the more advanced lower-division course permitted.

6.02 Students may also request substitution of individual courses (typically transfer courses) that do not carry a general education designation. Students should submit a course description/syllabus along with a brief explanation of how the course fulfills the criteria and goals for the general education designation.

6.03 If a student has extensive international experience (e.g., overseas military service, legal residence in another country, etc.) he/she may petition to waive the Contemporary International Culture "I" course requirement. However, the waived course will not count toward the minimum 40 hours of general education courses required by the Oklahoma State Regents for Higher Education.

6.04 Petitions for substitution require approval by the student's academic adviser, dean and the Vice President for Academic Affairs.

Composition of the General Education Advisory Council (GEAC)

7.01 GEAC is composed of one faculty representative from the College of Agricultural Sciences and Natural Resources; Spears School of Business; College of Education; College of Engineering, Architecture and Technology; and College of Human Environmental Sciences. The College of Arts and Sciences has one representative for the humanities, one for social sciences, and one for natural sciences or analytical & quantitative thought. Faculty Council appoints one representative. The Associate Vice President for Undergraduate Education serves as Chair. A representative from the administration of the College of Arts and Sciences and the Director of University Assessment and Testing both serve as ex-officio members.

7.02 Representatives on GEAC are appointed for three year terms.

Approved by President Boger, April 26, 1982

Revisions approved by:
General Education Advisory Council, April 4, 2007
Instruction Council, April 27, 2007
Council of Deans, June 22, 2007
OSU Executive Group, July 20, 2007

	Amended By	Passed	Failed
Recommendation No. <u>10-02-02-FAC</u>	1. _____	_____	_____
Moved By: <u>Research Committee</u>	2. _____	_____	_____
Seconded By: _____	3. _____	_____	_____
<u> </u> Passed <u> </u> Tabled <u> </u> Failed	4. _____	_____	_____
Title: <u>Presidential Consultation with Faculty Regarding Research Endeavors</u>			

The Faculty Council Recommends to President Hargis that: The OSU President should not prohibit lawful research at OSU without first consulting with the affected stakeholders. These include appropriate faculty committees, the OSU Faculty Council, Dean and Associate Dean of Research, Department Head, and Principal Investigator.

Rationale:

The Report from the Research Committee, 01-12-10:

http://facultycouncil.okstate.edu/Misc/Research Report_01-12-10.pdf.