

**COUNCIL OF  
DIRECTORS OF STUDENT ACADEMIC SERVICES**

**MINUTES**

**June 16, 2021**

**Zoom - <https://zoom.us/j/99545430954>**

**10:30 a.m. – 12:00 p.m.**

In attendance: Laurie Beets, Larry Burns, Brenda Dawes, Amy Gazaway, Ebonie Hill, Nick Holmes, Diane Jones, Kelly Kavalier, Cheryl Kleeman, James Knecht, Rae Ann Kruse, Amy Martindale, Marissa McIntyre, Lance Millis, Linda Millis, Beverly Morris, Rita Peaster, Libby Reigh, Kyndal Roark, Sky Rogers, Kristi Seuhs, Richard Shepard, Candace Thrasher, Deb VanOverbeke, Denise Weaver, Robin Wilson and Chris Francisco, Chair.

**1. Transfer/Veteran Success Updates including Transfer Student Success Conference Info – Cheryl Kleeman**

Transfer / Veteran Student Services is partnering with Department of Wellness on a suicide awareness walk that will include the annual veteran suicide awareness walk. More information will be coming soon. C. Kleeman informed DSAS members that Transfer / Veteran Success office is considering early September, but the date is not yet confirmed. She encouraged members to show their support by attending the walk. As soon as all information is determined, C. Kleeman will update DSAS.

C. Kleeman notified DSAS that the Oklahoma Statewide Transfer Student Success Conference, partnering with the Oklahoma State Regents, is considering an invitation to all higher education institutions in Oklahoma. There will be a number of breakout sessions regarding transfer students, including best practices of our partner institutions.

**2. Update on Communication Efforts – Linda Millis**

L. Millis updated DSAS about CARES and HERF 2 and 3 ACTS that have been passed. The Office of Scholarships and Financial Aid (OSFA) is required to notify students of the option of looking at possible adjustments to their financial aid or information they included on their FAFSA. OSFA has notified 16,000 students thru email regarding their options and how to proceed if their family is experiencing financial hardship. OSFA will be having one-on-one conversations with our students in the next few weeks.

Students experiencing financial difficulty should contact the OSFA, and personnel will determine if an appointment is necessary. Each situation is different and very individualized.

**3. Other**

- C. Francisco reported that the entering Freshman class numbers look good, however the returning student numbers are decreased across campus. If there is information that Academic Affairs can provide, please contact us.
- L. Beets reported that the tuition and fee estimator will be updated with the new rates, assuming Oklahoma Regents for Higher Education approval in early July. Bursars Office is seeking improvements by working with OSU Communication and Financial Information Management. Suggestions for improvement should be emailed to [Laurie.beets@okstate.edu](mailto:Laurie.beets@okstate.edu). As a reminder - college based fees are based upon the core, and also the student level. Proposed fee increase should be released on Friday.
- D. Weaver updated DSAS on advisor salary developments. Discussions with DSAS representatives, associate deans and fiscal officers of each college with HR representatives revolved around current staffing to see where those individuals would fall within the new hiring range. The implementation of this system may be a two-step process. Providing budget is available, step one would include bringing current individuals up to the minimum new hiring range. Fiscal officers are aware of the financial impact. Step two would involve adjustments to salaries according to years of experience. We want to make sure that advisors are at the minimum of the new hiring range and at the appropriate title. By August 1 every college and unit with academic advisors will hopefully be implementing step one. The goal is that all colleges will be able to move forward in adopting

- these new advisor salary ranges at about the same time.
- R. Peaster addressed concerns about transfer students not being loaded into the STAR system in a timely manner. IT reviewed the issue and identified some areas that could have resulted in the delay.

Meeting adjourned at 10:51am.

Minutes were recorded by K. Roark