

**COUNCIL OF
DIRECTORS OF STUDENT ACADEMIC SERVICES**

AGENDA

**October 16, 2019
126 ITLE
10:30 a.m. – 12:00 p.m.**

In attendance: Laurie Beets, Chris Bingham, Aaron Christensen, Brenda Dawes, Linda Good, Amy Harrison, Ebonie Hill, Nick Holmes, Diane Jones, Sarah Kline, James Knecht, Rae Ann Kruse, Amy Martindale, Marissa McIntyre, Marilyn Middlebrook, Lance Millis, Beverly Morris, Rita Peaster, Libby Reigh, Sky Rogers, Kristi Seuhs, Richard Shepard, Deb VanOverbeke and Bridget Miller, Chair.

1. Masters of Science P.A. Program Offered at CHS – Amy Harrison

A Harrison is the acting program director for the developing PA program offered at CHS. Refer to website at health.okstate.edu/pa. Application to the program will open in the spring of 2020 and will close sometime in the fall. Candidates will be identified for interviews in January 2021. The first class will be admitted contingent on accreditation. Final accreditation will be announced March 2021. Classes for the inaugural OSU CHS PA program will begin July 2021. The OSU-CHS PA Program is a 28-month program with 13 months of didactic training and 15 months of clinical training. The PA students will be in the same classrooms with the osteopathic medicine students at the Center for Health Sciences.

There will be a special viewing of the new Tandy Building on November 8th. Students and staff are welcome to register. Contact Aaron Christensen for details.

2. Center for Ethical Leadership – Sarah Kline

S. Kline is the program coordinator for Center for Ethical Leadership. She is responsible for creating curriculum within programs and sustaining those programs. The goal for the Center for Ethical Leadership is to provide leadership development opportunities to all students who were interested, more than just the very selective scholarship programs, such as PLC or McKnight.

Foundations of Ethical Leadership course HESA 2513 – will be offered Spring, 2020. Students who are attending leadership programs are very interested in the Leadership Minor. The HESA 2513 is the first course in the Leadership Minor.

The Leadership Development series is another program within the Center for Ethical Leadership. If students attend at least four seminars, they receive a certificate and an invitation to the Presidents Leadership Celebration in the spring. If students attend at least five seminars, they receive a certificate, an invitation of the Presidents Leadership Celebration in the spring and a medal to be worn at graduation.

S. Kline also manages the Living Learning program – OSU Leads - located in South Commons. Students who participate in the living learning program will have the opportunity to enroll in the intro leadership course – HESA 2513 – to proceed with the leadership minor. Currently there are 27 students involved in the OSU Leads living learning program. November 5th is a friendsgiving event with fun activities planned, as well as leadership development activities.

DEVON is looking for students majoring in engineering, accounting, finance, or chemistry to apply for the DEVON Ingenuity Leadership Scholars Program. The application is open thru November 15th. A link will be emailed to DSAS members following the meeting.

DSAS members requested that S. Kline forward their concerns regarding lack of PLC and McKnight program information on to whoever is handling the administration of the scholarships.

3. Proposed Updates to OSU Policy 2-2026 – Rita Peaster

Assess the non-refundable penalty referenced in section 5.01.C of OSU Policy 2-0206 as a fee rather than as a portion of tuition to improve the accuracy of our first-time, full-time freshman cohort. This change could improve retention rates and would have no impact to students.

Background and Rationale

Students who enroll in classes, never attend, and withdraw from OSU after the nonrestrictive period often petition for a refund of tuition and fees. The Refund of Tuition and Fees policy (contained in OSU Policy 2-0206) states, "... a portion of the tuition may be non-refundable because the University has incurred costs associated with advising, registration, and reserving class seats that could not be occupied by other students." Students who are assessed this non-refundable portion of tuition are included in the freshman cohort because they were assessed some tuition.

The proposed policy change is to assess the penalty (currently \$20 per credit hour) as a fee rather than as a portion of tuition, allowing us to exclude them from the freshman cohort. This adjustment would result in a more accurate freshman cohort, could improve retention rates, and would have no impact to students.

Directors of Student Academic Services indicated their approval of the proposed updates to OSU Policy 2-2026.

4. 2020-2021 FAFSA – Linda Good

Recently emails were distributed from the Office of Scholarships and Financial Aid: 1) email reminding students to only enroll in courses required within their degree; 2) email reminding students to complete their 2020-2021 FAFSA. The best way for students to alleviate the long lines at the financial aid office at the beginning the fall semester is to take care of all business now. Informational FAFSA posters are available, please contact L. Good.

5. Other

- Bachelor of University Studies (BUS) assessment was discussed. This assessment is part of the five-year review on all programs offered at OSU. Discussions will continue.

Meeting was adjourned at 11:01 a.m.

Minutes were recorded and transcribed by Diane Jones and Kyndal Roark