

**COUNCIL OF  
DIRECTORS OF STUDENT ACADEMIC SERVICES**

**MINUTES**

**April 20, 2016  
126 ITLE  
10:30 – 12:00**

Present: Barbara Bremer, Chris Campbell, Steve Damron, Jovette Dew, Leslie Evans, Chris Francisco, Sarah Gordon, Ebonie Hill-Williamson, Bus Jaco, Diane Jones, James Knecht, Amy Martindale, Marilyn Middlebrook, Michael Oehrtman, Michelle Redmond, Kristi Seuhs, Richard Shepard, Celeste Taber, Candace Thrasher, Susan Tolbart, Keila Whitaker, Missy Wikle, and Pamela Fry.

**1. OK MathWays Project to Completion – Bus Jaco**

Dr. Bus Jaco reported on the "OK MathWays Project to Completion" (handout). Dr. Jaco noted that advisors will play an important role in the initiative. He noted that the initiative began in 2012 with the OK State Math Success Initiative. Dr. Jaco stated that OSU is a leader in the statewide math initiative. Dr. Jaco report that college algebra has served as a default course across the state and is preparation for students in calculus and is not for all. He noted that most majors do not require calculus. With Math Pathways there will be options and consistency across the system. The goal is to implement at least two pathways at the 27 institutions across the state. In July recommendations will be ready and in October the recommendations will be published. The advisor's role will be to work with students as they come in and advise which math entry level to select.

**2. OK Corequisite Project to Scale – Michael Oehrtman**

Dr. Michael Oehrtman referred to his handout on corequisite remediation. Dr. Oehrtman stated that success rates are dismal for students starting in remediation and completing credit bearing courses. In Oklahoma only about ten percent of students are actually getting through the gateway course. He noted that only about half the students are going on to the next course. He noted that putting students in the next course back and getting them ready for the next course has not been working. The goal is to shrink that long process and instead put them in the gateway courses as soon as possible with corequisite support. Other states that have implemented multiple math pathways and corequisite support show 60 percent success. The regents hope to approve recommendations in June, and in fall they hope to start academies with each institution. The ultimate goal is by fall of 2017 to have 90% of all remedial students in the state at an institution where they have corequisite models as an option and over 75% of those students actually in a corequisite remediation course rather than taking a sequence of remedial courses. They are looking for success rates to improve by 100% to 150%.

**3. Report on OSU Corequisite Project – Chris Francisco**

Dr. Chris Francisco reported on a pilot they ran in the fall for students who needed College Algebra in their degree program. There were three pilot sections. Dr. Francisco provided a handout, "College Algebra Corequisite Pilot (Fall 2015 results)" with the details. He noted that the 34% DFW rate for the pilot sections was very similar to the 31% DFW rate overall. He stated that first generation students did really well in the pilot sections. Providing the extra couple of days of support during the week and helping students learn how to study seemed to be effective. Nearly every student who made a "C" or better in College Algebra in the pilot sections is enrolled in math this semester. They would like to

expand this program to Math 1483. Dr. Francisco noted that money is not really there for the program for this fall.

**4. Declaration of Fall 2016 Degree Programs – Celeste Taber**

Dr. Celeste Taber stated there is a handout, "Declaration of Fall 2016 Degree Programs" which provides information about declaring the Fall 2016 degree plan. Dr. Fry stated that the latest information indicates that the bulk of the 30-10 degree plans will be on the May OSRHE agenda. Some residual ones may be on the June OSRHE agenda. Dr. Fry noted that she and Dr. Taber will be meeting to determine how to best manage this. Dr. Taber stated that no degrees will be awarded based on the 2016 plans until fall. Spring and Summer degree will adhere to plans that are 2015-16 or earlier. Dr. Taber noted that there were no changes that needed to go to the State Regents for the BUS degree plans, so a BUS student who wants to move to the new gen ed requirements will need to complete a 2016-17 BUS plan of study.

**5. Proposed UAR Updates to Reflect Banner Processes – Celeste Taber**

Dr. Taber stated that there are some University Academic Regulation changes due to Banner implementation. Dr. Taber had a summary handout regarding the changes as well as documents with detailed change. Dr. Taber noted that under grades definitions, no grades have changed but the way they are denoted on the transcripts have changed. There are different names for the GPAs and there are some additional GPAs that were not in SIS. Dr. Taber asked that members review section 6.4. The Total Transfer GPA is another new GPA in Banner. Dr. Taber also stated that the Honor Roll is being simplified and will be for fall and spring only and not summer. There is no part-time honor roll any more. Dr. Taber also noted the Graduate College is adding a section about their double degrees and they anticipate this will be approved by June. A request has been entered for an exception to enter AP and CLEP test credit as soon as received rather than waiting for completing twelve credit hours. Dr. Taber requested approval. Members approved.

**6. Registration Controls: Course Prerequisites and Other Course Restrictions – Celeste Taber and Keila Whitaker**

Dr. Taber noted that not only are things handled differently in Banner but they are also enforced differently. They are working on clarifying instructions. Dr. Taber referred to the "Registration Controls: Course Prerequisites and Other Course Restrictions" handout. The handout was prepared to help clarify the complexities and to understand whether or not a student qualifies for an exception and who is authorized to give the exception. Keila Whitaker noted that after analyzing the advisor prerequisite overrides that had been received, about half of them either should not have been received or they should have been a different type of request. The handout was designed to help with this. Dr. Taber offered to convene a small group to look at policy change regarding override prerequisites if the group felt that this was important. Dr. Amy Martindale agreed to participate with the group.

**7. Advising/Enrollment Procedures Discussion Regarding Student with Special Needs – Missy Wikle**

In the interest of time, this topic will be discussed at the next meeting.

**8. Advisors' Survey – James Knecht**

In the interest of time, this topic will be discussed at the next meeting.

**9. University Syllabus – Candace Thrasher**

Candace Thrasher reported that she has gone through the syllabus attachment and incorporated

Kathryn Gage's changes. Candace had a handout which summarized the changes to the Syllabus Attachment. On the first page, the changes are mostly updating the dates for summer. On the second page, the "Where to Go for Help" section has been expanded. If any changes are needed, Candace asked that the members let her know. Members endorsed.

**10. Grade Appeals Forms – Candace Thrasher**

Candace Thrasher stated that the chair of the Grade Appeals Committee suggested a few changes to the forms. The Academic Standards Committee made the changes to the Grade Appeal Form. A couple of lines were added to the "Student's Checklist for Grade Appeals Cases." "Review the grade appeals documentation" was added and to "Prepare a concise statement explaining your reason for the appeal" was moved from the bottom to the second item on the form. There are no changes to Form A. On Form B, the statement, "Do you support this petition for a grade appeal?" was added. It also asks, "If yes, on what basis does this petition meet the requirements for an appeal to be reviewed by the board?" with responses. There are no changes to Form C, the advisor form. To Form D, a statement asking, "Do you support this petition for a grade appeal?" was added, and "If yes, on what basis does this petition meet the requirements for an appeal to be reviewed by the board?" with responses. A statement asking if the appeal is related to an honors course was also added. There were no changes to the Form E, the instructor's form.

**11. Other**

**OSU Library Academic Advisor Reception, May 5<sup>th</sup>, 5:00 – 6:30 p.m., Peggy Helmerich Browsing Room, Edmon Low Library**

Dr. Fry announced the OSU Library Academic Advisor Reception on May 5, from 5:00 – 6:30 p.m. in the Peggy Helmerich Browsing Room in the Edmon Low Library. She noted that it was a day to encourage students to thank their advisors.

Amy Martindale requested that freshmen be allowed to make changes to their schedule on July 18 at 9:00 a.m. rather than 12:01 a.m. Members endorsed.

James Knecht gave a heads up regarding STAR. James noted that the contract ran out with the Ellucian person who was preparing Ellucian fall data into STAR. What was given to IT did not work. One of OSU's IT personnel is working on it; however, fall information will not be available in STAR for a while.

James asked that the advisors please refer to the Math Placement Exam and not Alecks. He reported that the scores are now being loaded.

**Adjourned: 12:06 p.m.**

The minutes were recorded by Dorlana Crowell.