

**COUNCIL OF  
DIRECTORS OF STUDENT ACADEMIC SERVICES**

**MINUTES**

**April 15, 2015**

**204 WH**

**10:30 – 12:00**

**Present: Celeste Taber, Leslie Evans, Jeff Hartman, James Knecht, Rae Ann Kruse, Amy Martindale, Marissa McIntyre, Marilyn Middlebrook, Lance Millis, Rita Peaster, Jessica Roark, Kristi Seuchs, Richard Shepard, Susan Tolbart, Keila Whitaker, Missy Wikle, Robin Wilson, Shawn Rose, and Pamela Fry.**

**1. Higher Learning Commission (HLC) Update – Brenda Masters**

Dr. Master noted that a few weeks ago many members were sent a request to report academic advising in relation to the HLC Accreditation. Before the HLC site visit on October 19th and 20th, Dr. Masters plans to visit with the group regarding Criterion Three and at some point during the HLC visit, members from the HLC might want to visit with members of DSAS. Dr. Judy Nalon is assisting with the report in reviewing policies and procedures at the institution. Dr. Nalon noted that there is no word limit for the report but it is the desire to have no more than 3500 words for the entire report which encompasses the entire OSU system. Dr. Masters will provide a draft of the responses for Criterion Three and bring the responses back to members for further discussions. Dr. Masters wants to join the DSAS meeting in late Sept. or early October to talk about a plan for the HLC visit.

**2. Tulsa Community College (TCC) Changing Course Prefix for Speech Classes – Susan Tolbart**

Tulsa Community College (TCC) is changing the course prefix for the speech courses starting Fall 2015. Course prefixes will change from SPCH to COMM. This change will impact the Transfer Guides and 2+2 Transfer Plans issued by the colleges. Dr. Fry noted that OSU and TCC have been working together to improve transfer plans among the institutions.

**3. NOC/OSU Remedial Course Discussion – Pamela Fry**

Dr. Fry noted that NOC agreed to use the scientific reasoning course, UNIV 0113, for the reading remediation which will be offered in Spring 2016 semester. Dr. Fry noted that Instruction Council asked if OSU does not count UNIV 0143 for credit and asked why this course needs to stay on the books. Members noted that the course is needed to satisfy remediation for transfer students.

**4. “University College” Update – Pamela Fry**

Dr. Fry shared the “University College Updates” presentation with members. The information shared in the PowerPoint presentation revealed that the overall number of degrees conferred has increase as well as first year retention. Student success initiatives have proven to be highly effective through the Academic Alert System and the OSU Math Placement Exam (ALEKS). The purpose of the University College (formerly LASSO advising) is to coordinate university-level services to support undergraduate student success. The University College will develop strategic advising for students who are alternatively admitted or undecided about their majors and LASSO

Academic Services will provide tutoring, supplemental instruction, and success coaching for all undergraduate students. The University College will provide Transfer Student Academic Services and Academic Services for Student Veterans. Transfer Student Academic Services will coordinate academic services for transfer students and assist in developing and maintaining partnerships agreements. This service will also coordinate reverse transfer processes with the Registrar's Office and develop and maintain the Finish Orange website. The Academic Services for Student Veterans office will coordinate academic services and programs for veterans and military students. The University College will also develop P-12 Academic Partnerships by offering pre-collegiate academic preparation and dedicate services to support concurrent high school student success by expanding efforts statewide. The University College intends to enhance undergraduate research opportunities by facilitating student-faculty mentoring, international experience, and additional programming to support students in their academic, career, and national/international fellowship pursuits.

Dr. Fry noted that staff positions will be hired for the University College and will be invited to attend the DSAS meetings. Missy noted that her area has been focusing on supplemental instruction and success coaching. Dr. Fry noted that it would be beneficial to pilot a supplemental instruction course offerings and Dr. Martindale added that NOC is exploring this option for Mathematics and English. Dr. Ownbey is chairing the search for the Director of P-12 Academic Services and Coordinator, Concurrent Enrollment and Dr. Flaherty is chairing the search for the Director of Transfer Student Academic Services and Coordinator, Student Veteran Academic Services. Dr. Fry would like to focus on retention efforts in continuing to contact students who did not return to OSU between semesters and encouraging individuals to use the Grades First system to report students in academic distress. Perhaps some type of messaging could be sent to advisors, faculty, teaching assistants, and adjuncts to bring awareness to this useful tool. Dr. Martindale thought it would be beneficial to include messaging to department heads.

#### **5. OSU Student Success Collaborative – Pamela Fry**

Dr. Fry noted that Shawn Rose has been identified as the Education Advisory Board (EAB) liaison for the merger of EAB and Grades First. Shawn Rose noted that the goal of this initiative is to find ways to make the EAB functionally useful for advisors. EAB would like to get feedback from individuals who have used the EAB program to find out what has worked and what has not. Dr. Fry is very optimistic that the merger of the two systems will assure positive outcomes. LaToya from EAB is very motivated and will work with James and Shawn on the merger between the two systems.

#### **6. Other**

Dr. Fry noted that she became the sponsor for Phi Eta Sigma, a National Honor Society which rewards first-collegiate-year scholarship. Members noted that they would be interested in receiving this information.

Dr. Fry noted that the results from the 2000 undergraduate advisement survey were very positive and were shared with the Provost and President.

Missy said that New Student Orientation is approaching and expected participation will be shared with members.

Amy is counting on the same number for general education course availability as last year.

Dr. Kruse noted that the revised Academic Integrity Policy is scheduled to take effect for Summer School term and information about this will be included in the Summer Syllabus. Members asked if it could be sent to members of DSAS and Dr. Kruse noted that it would be.

Susan Tolbart noted that with brand new students Haven enrollment holds are immediately being placed on the student's record and this is causing some issues. Missy noted that she has had several conversations with the Student Conduct Office regarding this process.

**Adjourn: 11:50 a.m.**