

**COUNCIL OF  
DIRECTORS OF STUDENT ACADEMIC SERVICES**

**MINUTES**

**September 17, 2014**

**204 WH**

**10:30 – 12:00**

**Present: Julie Berg, Celeste Campbell, Steve Damron, Cheryl Devuyst, Jovette Dew, Camille Deyong, Chris Francisco, James Knecht, Rae Ann Kruse, Amy Martindale, Lance Millis, Jessica Roark, Kristi Seuhs, Richard Shepard, Susan Tolbart, Missy Wikle, Sarah Gordon, Robin Wilson, Steve Brown, Darlene Hightower, Mark White, Dave Gumbiner, Pam Coleman, Christie Hawkins, Randy Kitchens, and Pamela Fry.**

**1. Banner Implementation – Darlene Hightower, Mark White, and Dave Gumbiner**

Darlene noted that Pam Coleman is the project manager for the Banner implementation for the OSU/A&M system. Mark White and Dave Gumbiner are OSU's Ellucian consultants and Mark has been assigned to OSU during the implementation of Banner. Mark will be housed on the fourth floor of the Classroom Building. Darlene encouraged members to attend the October 28 – 30 Banner Implementation, Student Business Process Modeling meeting and asked members to invite others if appropriate. Dave would like the transition to occur with as little software modifications as possible. The system is highly customizable and will reduce if not eliminate modifications. Members were concerned about the messaging to the university regarding the initiation process. Members stressed that the messaging should be as positive as possible emphasizing that the advantages of this system by bringing the OSU and the A&M institutions up-to-date and current. Banner will have so many more options than our current student system. Members wanted Ellucian to be cautious when referring to changing policy to fit the new system.

**2. Block Rate Update – Christie Hawkins**

Dr. Hawkins noted that the handout gives a brief summary of the Block Rate process to date. It was noted that the Block Rate exceptions are listed online. Let Dr. Hawkins know if there are questions or comments. It was noted that part-time enrollment is slightly down. There have been monies put aside for students who were enrolled at OSU in Spring of 2014 or before, have demonstrated financial need, and have been enrolled fulltime but unable to take 15 or more hours due to financial ramifications. There are concerns in regards to banked hours in Summer 2015. It was noted that students could use banked hours for upper level internships (not for 600 sections). Dr. Martindale noted that Arts and Sciences have informed their faculty, teaching general education courses, to consider increasing summer course offerings.

**3. ALEKS Update – Steve Brown**

Steve noted that in regards to the ALEKS Math Placement Exam there was a loop hole in the ALEKS exam in regards to proctoring. Students were able to take the exam un-proctored more than one time. University Assessment and Testing will implement a different process to assure that no matter how many times a student has taken the ALEKS, individuals can only take one un-proctored exam. Steve also noted that they are increasing security in the testing center.

#### **4. STAR Update – James Knecht**

James noted that there will be more updates to the STAR system as additional features are added. There will be an advanced search that is sectioned off into three sections, student information, current term, and an assigned to. James can group advisors or tutors in a “team” and this can be used as a menu choice. James noted that students and professors can now email advisors directly through the system, and that advisors can see/search through the automated confirmation and reminder emails sent through the system.

#### **5. New Student Transitional Planning for Fall 2015 Incoming Class – Missy Wikle**

While primarily focusing on New Student Orientation (NSO) and Welcome Week, Missy’s office would like to see which DSAS members would be interested in a conversation with NSO to look at the big picture of campus-wide student transitional events in an effort to build better connections for our incoming class across the entire campus.

Majors Fair 2015, is October 30<sup>th</sup>, from 11 – 1:30. The deadline for reserving table space for departments is October 2<sup>nd</sup> ([lasso.okstate.edu](http://lasso.okstate.edu)). This is an opportunity for individual departments to market their areas to “undecided” students across campus. Please market this event to your 1111 students.

**Next agenda**

**Adjourn: 12:00 p.m.**