

**COUNCIL OF  
DIRECTORS OF STUDENT ACADEMIC SERVICES**

**MINUTES**

*March 9, 2011  
204 Whitehurst  
10:30 – 12:00 p.m.*

**Present: Barbara Bremer, Celeste Campbell, Christy Crenshaw, Cheryl Devuyt, Jovette Dew, Precious Elmore, Alan Good, Mary Kay Jennings, Susan Johnson, Amy Martindale, Martha McMillian, Lance Millis, Kevin Moore, Libby Reigh, Jessica Roark, Craig Satterfield, Kristi Seuhs, Missy Wikle, John Romans, Tim Passmore, and Pamela Fry.**

**1. Leisure Activity Courses – John Romans and Tim Passmore**

Tim Passmore noted that the department recently changed some of the leisure physical education activity course prefixes from LEIS to RMTR (Recreation Management and Therapeutic Recreation/Recreational Therapy) to make a distinction between the management therapy and clinical courses; and the physical education activity courses. Leisure activity courses don't count toward the required 120 credit hours but do count toward a student's full-time status and the grades earned for these courses are included in the cumulative GPA calculation but no in the cumulative graduation/retention (GPA). It was suggested that Charlie Bruce review this issue to make sure all bases are covered.

**2. Update – Pamela Fry  
Task Forces**

Pam noted that she is in the process of assembling a steering committee to focus on a University Academic Services Center. A plan to create the center was shared with donors and a funding commitment has been made initially. Pam is working on getting a plan in place for the center as the President and Provost's top priorities will focus on freshman retention. It was asked if graduate retention will be addressed and Pam noted the Center will not focus on graduate students, but this issue would certainly fit in retention efforts. Pam commented that she will also be creating a retention task force to better coordinate with the First Year Experience Committee. Missy recently attended a first year conference and discussions were focused on various retention models. The real challenge will be to determine which retention model is the best fit for OSU to move forward. Another task force will focus on general education, bringing together all aspects of general education and assessment of general education.

Pam noted that there are discussions at the state and government levels of higher education accountability. Higher Education will be held accountable based on outcomes, accessibility, process, etc. The Government will be looking at graduate rates at all levels of higher education. Members noted that it might be beneficial to have a task force to evaluate teaching and to ensure that departments are not assigning first year teaching assistants to first year students, "no rookies on rookies". Members also noted that this group would like more information about the University Academic Service Center. Christy noted that it might be beneficial to add a community service/leadership component to general education.

### 3. General Education Advisory Council Minutes – Pamela Fry

Pam noted that there has been some confusion in disseminating the General Education Advisory Council minutes. Ways to clear up the confusion of the general education minutes and other general education issues will be addressed by the General Education Task Force.

### 4. Bachelor of University Studies – Pamela Fry

Questions regarding the process/routing of the Bachelor of University Studies (BUS) plans have arisen and Pam noted that the process will remain that the plans come to Academic Affairs first then are routed to the Registrar's Office for review then back to Academic Affairs for final approval. Members noted that when the BUS' are processed and the student is also pursuing a minor, the student must use another form to declare the minor. Would it be possible to add a section to the BUS form to allow student to declare minors? Celeste will investigate. In a future meeting discussions on how to integrate minor declaration and BUS will be addressed.

### 5. BUS 3 + 1 Language – Pamela Fry

**“A maximum of 30 hours from an accredited doctoral health program may be used to fulfill the requirements of this degree”.**

Pam noted that this was discussed briefly in a prior meeting. Members felt it would be good to add the above language to the BUS degree sheet so allow students pursuing a professional degree to also be allowed to finish their OSU degree. Members noted that this is a great idea and a selling point by making OSU more attractive to students pursuing professional schools. Members cautioned that advisers need to make sure all general education requirements are completed. Members questioned whether credits earned from professional schools count as being from a “baccalaureate degree granting institution”. Members suggested adding #6 to the degree sheet that states **“A maximum of 30 hours from an accredited doctoral health program may be used to fulfill the requirements of this degree to apply toward the 60 hours”.**

Members approved and Instruction Council approval is needed.

### 6. Proposed Wording Changes to Academic Regulation 7.3 Regarding 3 + 1 Programs – Pamela Fry

**7.3 Residence Waiver for Certain Premedical Students.** Students who complete at least 94-90 semester credit hours in a recognized premedical science program and then transfer to a professional program leading to the doctoral degree at an accredited professional school **including** medicine, osteopathic medicine, **chiropractic medicine**, veterinary medicine, dentistry, optometry, **pharmacy, physical therapy, or podiatry** will be awarded the appropriate baccalaureate degree upon the successful completion of 30 semester credit hours in basic medical science courses applicable to the OSU major. This option is available only to students who have completed all other degree requirements for the major and have taken at least the last 30 semester credit hours of work at OSU prior to transferring to a professional school. (See Academic Regulation 7.2 Residence Credit Requirements.)

Members noted that the placement of this regulation should be moved in the catalog or noted that the policy can stay where it is but more the statement to individual college sections in the catalog.

Members approved and Instruction Council approval is needed.

**7. Early Alert/Tracking System – Pamela Fry**

Pam noted that the subject of an early alert/tracking system was brought up in the Provost Advisory Council. Raj noted that OSU Tulsa has implemented an early alert system. Pam asked if we should put together a small group to look at different models and discuss options. Kelly, Jovette, Amy, Cheryl, Alan, and Missy volunteer to participate. Pam hopes to share recommendations by summer.

**8. Advisers Conference – Pamela Fry**

Members were asked when would be the best time to reschedule the annual Adviser's Conference and members suggested the second or third week in September. The annual Adviser's Conference has been rescheduled for September 16<sup>th</sup> from 9 – 12, 1<sup>st</sup> floor ATRC building, Vogt Room. More details to follow.

**9. Other**

**Imaging Kiosk Demo Tuesday, March 15, 10:30 – 11:00 a.m., SU Council Room 250**

**April 20<sup>th</sup> DSAS Meeting will move to April 6<sup>th</sup> 10:30 – 12:00, 204 WH.**

**Graduate Guide – Craig Satterfield**

Craig noted that the Graduate College has published a "Graduate School Search Guide" which assists undergraduate students prepare for applying to graduate programs.

**Degree Sheets – Celeste Campbell**

Celeste noted that the Registrar's Office will delay printing of the degree sheet publication until the first of April. Members had no objections.

**Adjourn: 11:55 a.m.**