

**COUNCIL OF
DIRECTORS OF STUDENT ACADEMIC SERVICES**

MINUTES

*February 16, 2011
204 Whitehurst
10:30 – 12:00 p.m.*

Present: Kari Alldredge, Barbara Bremer, Celeste Campbell, Christine Campbell, Cheryl Devuyst, Jovette Dew, Mary Kay Jennings, Susan Johnson, Amy Martindale, Martha McMillian, Lance Millis, Kevin Moore, Jessica Roark, Craig Satterfield, Kristi Seuhs, Missy Wikle, Charles Bruce, Agatha Adams, Chad Blew, and Pamela Fry.

1. Update – Pamela Fry

Pam wanted to thank Martha McMillian for the transfer probation statistics and noted that the group will discuss the task forces in the next meeting.

2. Oklahoma Promise – Chad Blew

Chad noted that the Legislators have been making some changes to the Oklahoma Promise program as noted below:

Second Income Limit

- Delayed until the cohort of students who will first receive OK Promise awards in 2012-2013.
- The income of a student's parents may not exceed \$100,000 at the time the student goes to college.
- Enrollment in program requires student enroll in 8th, 9th, or 10th grade and family income be under \$50,000 at time of application.
- Income defined as taxed and untaxed sources from most recently completed tax year.

Academic Progress Requirements

- Began with students who first received OK Promise in 2010-2011.
- Must achieve a 2.0 GPA through their sophomore year and at least a 2.5 GPA during their junior and senior years.
- Current OSHRE guidance: First grade check happens at end of student's sophomore year (at 60 hours).
- Further guidance will be forthcoming on these requirements, probably after the end of the legislative session in May. Implementation of grade checks may be delayed until 2012.

Communication

- Our office will communicate with students about OK Promise requirements, however OSRHE also communicates with the student throughout the process.
- The changes above will not be changes to any existing students; it goes into effect with new cohorts.

3. 3 + 1 Program: Early Admission to Doctoral Health Programs – Amy Martindale

Amy noted that there has been an increase in the number of students admitted early into professional programs and Arts and Sciences has been working on some of their degree programs (14) to include requirements that would allow the students, with adviser permission, to be able to complete their degree at

OSU. Amy suggested adding wording to the Bachelor of University Studies (BUS) requirements and language changes to Academic Regulation 7.3 clarifying matriculation so students could apply some of their hours from professional schools toward completion of their OSU degree. Amy noted that OSU-CHS is also interested in this change. Amy will send suggested text for the pre-health and pre-law.

4. Restricting Enrollment in Some Online Courses – Celeste Campbell

Celeste noted that as everyone is aware that outreach course sections changed from 600 to 500 to open enrollment instead of restricting enrollment to outreach offices. Distance students now have to complete the enrollment process for online courses. The Registrar's Office met with the outreach group about the needs of the students on and off campus. There seems to be some concerns with regular enrollment filling up the sections before distance students can enroll therefore the Registrar's Office is considering placing enrollment restrictions on enrollment to be maintained (adding or removing enrollment restriction flags) by designated individuals in the colleges/units. Members asked if only selected sections could be restricted adding a memo that explains the restrictions. Celeste will check with Ron Payne to see how this will affect D2L.

5. General Education Substitution Form – Pamela Fry

Diane noted that since the creation of the new General Education Individual Substitution form and the change in routing from paper to electronic; the graduation certification staff have expressed concerns that they are not getting copies of the requests to note the changes. Diane asked members if it might be helpful to add a couple of lines to the bottom of the General Education Individual Substitution form so that colleges/units can list additional names of individual who need copies of the approved form. Members agreed that this would be helpful.

6. Other

Member were interested in knowing if the University's scholarship deadlines could be moved to an earlier date and Charlie Bruce suggested that this be discussed with the University Scholarship Committee which meets next Tuesday. Members could make a recommendation to the committee. Members asked Charlie for his thoughts about this issue. Charlie noted that there is more than one deadline for scholarship submissions, scholarship awards have been made since November. Members asked if there should be a separate deadline for Freshman scholarship applications. Members also noted that timeline between waiting on their financial data from the Foundation and the scholarship deadline is tight. Christine added that if corporations can get out financial data to University sooner, why can't our Foundation. It was suggested that members let their Deans know what they need and to ask them to make a plea to the Foundation. Charlie will bring this up in the Scholarship Committee meeting. Charlie asked members to talk to their college scholarship representatives and keep him updated. Martha noted that UAS intends to award \$500 scholarships to student with 12 and 30 credit hours completed.

March 5, 2011, the Center for Veterinary Health Sciences will host their Open House from 9-4.

Celeste noted they have been looking at a student records imaging system, BIS Kiosk, and Ron King has been working with the company to set up a demo. Celeste will let members know when a demo is scheduled.

Adjourn: 12:00